



INCOME SURVEY FOR OFFICES

PROPERTY ADDRESS:	
PARCEL ID#:	

GENERAL INFORMATION	2022	2023	2024
Supporting documents must be provided for all required years.			
Vacancy Rate (if known):			
Gross Leasable Area:			

LEASE INCOME INFORMATION							
Leas Tenant Name Sq. I			Tenant Rent		CAM/Expense Pass Through/ Other Expense Pass Through		
		2022	2023	2024	2022	2023	2024

EXPENSES	ACTUAL YEARLY EXPENSES			
Supporting documentation must be provided for all	2022	2023	2024	
required years.				
Management and Administrative				
Utilities				
Services				
Janitorial Maintenance and Repairs				
Payroll				
Insurance				
Reserves for Replacements				
Other Expenses (include itemization)				
TOTAL				

Additional Comments or Information:
Must include annual profit and loss statements, rent rolls, leases, operating statements, or an

supporting documents for all required years.

*Prepared By:	
Phone #:	
Email:	

^{*}If prepared by and signed by a Tax Representative, an AV-59 must be completed and attached with this form.