

**MINUTES OF THE SCHOOL CAPITAL FUND
COMMISSION FOR BUNCOMBE COUNTY
REGULAR MEETING HELD, REMOTELY, ON MONDAY, MARCH 8, 2021 AT 3:03 PM**

BE IT REMEMBERED: That the School Capital Fund Commission met for a regular meeting on March 8, 2021, remotely at 3:03 p.m. where and when the following business was transacted:

The Commission meeting was called to order with the following Members present:

Brownie Newman, Commission Member
Terri Wells, Commission Member
Charlotte Sullivan, Commission Member

County Staff Present: Brandon Freeman, Senior Attorney; Mason Scott, Business Administrator II; Matt Evans, Financial Planning Analyst; Sue Robinson, Accountant; Don Warn, Finance Director; Ronnie Lunsford, Facilities and Construction Coordinator

General Discussion

Senior Attorney Brandon Freeman discussed remote meeting laws.

Approval of Agenda as Presented

Commission Member Brownie Newman moved that the Commission follow the agenda as presented. The motion passed unanimously.

Approval of October 12, 2020 Meeting Minutes

Commission Member Brownie Newman moved that the minutes be approved as presented. The motion passed unanimously.

Public Comment

Commission Member Charlotte Sullivan opened the floor for public comment at 3:07 p.m. Public Comment from Ruletta Hughes, Principal of Vance/Lucy S. Herring Elementary School thanking the Commission was read by Mr. Evans.

At-Large Member Vacancy

Mr. Evans gave a quick background of the item, stating that Commission Member Gene Bell's term expired at the end of this meeting. At 3:12 PM, Commission Member Brownie Newman made a nomination and motion to consider Matt Kern as the new At-Large member. Commission Member Terri Wells seconded the motion. The Commission voted unanimously to appoint Matt Kern as the next at-large member.

Reinstate Budget for TCR Roof Project - \$45,080

Mr. Evans gave a quick background of the issue, stating that the item had erroneously been closed by Buncombe County Staff. The remaining budget is needed to complete a project from the 2016 funding cycle. Commission Member Brownie Newman made a motion to reinstate the budget. Commission Member Terri Wells seconded. The motion passed unanimously.

SCFC Financial Update Review

Matt Evans briefly discussed sale tax and debt, noting that the County has not yet issued debt for newer projects due to certain milestones not being met. Commission Member Brownie Newman asked about concerns around rising interest rates. Mr. Evans and Mr. Warn noted there were no concerns for the Municipal Bond Market at this time.

Project Updates

Mr. Evans presented slides with Budget to Actual information for existing projects. Commission Members Charlotte Sullivan and Brownie Newman asked for a status update for the Montford Retaining Wall project.

Asheville City Schools staff and Ronald Lunsford updated the School Capital Fund Commission, stating that the plan for the redesign is to be presented to the Asheville Historic Commission in March and April. Commission Member Terri Wells asked about the Enka High School Window and Door Replacements, which had 1.87% budget expended since 2019. Buncombe County Schools staff stated that they were having bidding issues, but they plan to get it going in Summer of 2021. Asheville City Schools Vice-Superintendent Shane Cassida spoke of approximately \$500,000 in savings at the Asheville High Campus Wide project that is complete. He noted they will plan to add more projects to next year's funding requests.

Future Meeting Schedule

Mr. Evans noted the meeting schedule for the next cycle.

Adjournment

Commission Member Terri Wells made a motion to adjourn at 3:40 PM. The motion passed unanimously. The meeting was adjourned at 3:40 PM.

SCHOOL CAPITAL FUND COMMISSION FOR BUNCOMBE COUNTY

By 
Max Queen, Commission Chair

ATTEST


Donald P. Warn, Commission Secretary;
County Finance Officer