

**MINUTES OF THE SCHOOL CAPITAL FUND
COMMISSION FOR BUNCOMBE COUNTY
SPECIAL MEETING HELD, REMOTELY, ON MONDAY, JULY 13, 2020 AT 3:07 PM**

BE IT REMEMBERED: That the School Capital Fund Commission met for a regular meeting on July 13, 2020, remotely at 3:07 p.m. where and when the following business was transacted:

The Commission meeting was called to order with the following Members present:

Brownie Newman, Commission Member
Max Queen, Commission Member
Joe Belcher, Commission Member
Gene Bell, Commission Member

County Staff Present: Don Warn, Finance Director; Michael Frue, Senior Attorney; Mason Scott, Business Administrator II; Matt Evans, Financial Planning Analyst; Lauren McClain, IT Systems Administrator II; Sue Robinson, Accountant

Visitors Present: Darren Barkett; Tim Fierle; Kim Matthews; Joe Hough

General Discussion

Senior Attorney Michael Frue discussed remote meeting laws.

Approval of Agenda as Presented

Commission Member Joe Belcher moved that the Commission follow the agenda as presented. The motion passed unanimously.

Approval of October 21, 2019 Meeting Minutes

Commission Member Gene Bell, seconded by Joe Belcher moved that the minutes be approved as presented. The motion passed unanimously.

Approval of June 5, 2020 Special Meeting Minutes

Commission Member Joe Belcher, seconded by Gene Bell moved that the minutes be approved as presented. The motion passed unanimously.

Public Comment

Commission Member Queen opened the floor for public comment at 3:14 p.m. No public comment was made.

Commission Member Discussion and Appointments

Commission member Brownie Newman made a motion to reappoint Gene Bell for one additional year, seconded by Belcher. Passed unanimously.

Discussion of the bylaws and structure/timing of appointees. The Commission has concern that most members' terms end at the same time. Michael Frue confirmed that the appointees serve at the pleasure of their respective Boards. The Commission discussed a staggered approach going forward. No vote was made on this topic. Commissioners Belcher and Newman will add to Buncombe County Board of Commissioners Agenda. Matt Evans will email Buncombe County Schools and Asheville City Schools about current appointments. This item will continue discussion at the next SCFC meeting.

SCFC Financial Update Review

Matt Evans gave quick update. Article 39 sales tax is slightly down due to the pandemic, but trending close to initial projections. Evans said Finance would continue to monitor in anticipation of upcoming funding cycle.

Schedule of Future Meetings

Commissioner Belcher made a motion to keep the following meeting schedule for the upcoming funding cycle: September, October, February, and March. Commissioner Bell seconded. Passed unanimously.

Adjournment

Commission Member Queen moved to adjourn the meeting at 3:46 pm, the motion passed unanimously.

SCHOOL CAPITAL FUND COMMISSION FOR BUNCOMBE COUNTY

By _____
Max Queen, Commission Chair

ATTEST

Donald P. Warn, Commission Secretary;
County Finance Officer

DRAFT