

**MINUTES OF THE SCHOOL CAPITAL FUND
COMMISSION FOR BUNCOMBE COUNTY
MEETING HELD ON MONDAY, December 11, 2017 AT 10:00AM**

BE IT REMEMBERED: That the School Capital Fund Commission met for a regular meeting on December 11, 2017, in the County Administration Building, 200 College Street, First Floor Conference Room, in downtown Asheville, North Carolina at 10:02 a.m. where and when the following business was transacted:

The Commission Chair called the meeting to order with the following members present:

Donna Watson, Commission Chair
Pat Bryant, Commission Vice Chair
Gene Bell, Commission Member
Brownie Newman, Commission Member
Ellen Frost, Commission Member

County Staff Present: Tim Flora, the Commission Financial Officer and County Chief Financial Officer; Brandon Freeman, Staff Attorney; Blair Chamberlain, Staff Accountant; Dustin Clark, Senior Analyst.

Approval of Agenda as Presented

Commission Member Frost moved that the Commission follow the agenda as presented. The motion passed 5-0.

Approval of October 9, 2017, Meeting Minutes

Commission Member Bryant moved that the minutes be approved as presented. The motion passed 5-0.

Public Comment

Commission Chair Watson opened the floor for public comment at 10:03 p.m. No public comment was made.

Update on Status of Approved Projects

Asheville City Schools

Dr. Patterson of Asheville City Schools gave a presentation on the critical capital needs updates of the current Asheville City School projects funded by the School Capital Fund Commission. She updated the Commission on the timeframe and costs of Asheville High, Montford North Star Academy, Ira B. Jones Elementary, Asheville Primary, and the district-wide LED Retrofit Project. She informed the Commission of nearly one million dollars in savings generated on the Ira B. Jones roofing project and requested that the savings be used to replace the HVAC system at Ira B. Jones. More information on the progress of these projects can be found in the Asheville City Schools Presentation attached to these minutes.

The Commission then discussed the process of reassigning savings back to projects or new projects. Commission Member Newman suggested all savings be put back in the “bucket” and reevaluated. Commission Chair Watson suggested that further discussion on this be held until both schools systems had completed their presentations.

Buncombe County Schools

Tim Fierle, Alesha Reardon, and Clark Wyatt of Buncombe County Schools updated the Commission on the progress of their district's School Capital Fund Commission funded projects. They gave an overview of progress for the South Buncombe Pool Replacement, Enka Intermediate, the Community High School, Owen High School, the HVAC replacement at the Administrative Office and Avery's Creek Elementary, and the LED Retrofit project. Mr. Fierle noted some difficulty in hiring contractors and subcontractors for their projects because of high demand in the area, commenting that they have supplemented some projects with lottery and article 40/42 funds. Further information on the status of the current projects can be found in the BCS Presentation attached to these minutes.

After the current project update, Mr. Fierle presented new requests to the Commission listed by priority, the top two most needed being the replacement of the central freezer/cooler at the Central Office and major maintenance to the TCR track and field to correct a slope.

Commission Chair Watson asked the Buncombe County School representatives about the importance of timing for their two most needed requests; Mr. Fierle said both projects would need to be completed in the summer of 2018 while school is out.

Commission Member Newman left the meeting at 11:00 am due to a family emergency.

The Commission took a five minute break at 11:25 am.

Commission Member Bryant left the meeting at 11:30 am due to a family emergency.

The Commission meeting resumed at 11:32 am.

Commission Member Frost moved to excuse Commission Members Newman and Bryant from the rest of the meeting; the motion passed unanimously.

Discussion and Consideration of Adjustments to Approved Projects Based on ACS and BCS Presentations & Discussion of New Funding Requests to be Considered Spring 2018

Commission Chair Watson reviewed the fund balance projection for the School Capital Fund Commission, which illustrates how much money is estimated to be available for appropriation to new projects for school year 2019.

Based on the presentations made by the two school systems, Commission Chair Watson recommended that the savings from projects should return to the School Capital Fund Commission and be awarded back out as new projects. She also recommended that the Commission recommend now the approval of the Jones HVAC project as previously bid and the two highest priority projects on the Buncombe County Schools request.

Commission Member Bell moved that the Ira B. Jones roofing project be reduced by the amount of \$1,115,840. The motion passed unanimously.

Commission Chair Watson moved that the Commission recommend to the Board of County Commissioners that it fund the following projects:

- Replacement of Central Office central freezer/cooler (Buncombe County Schools) for \$475,000
- Correction of the TC Roberson track and field slope (Buncombe County Schools) for \$750,000

- Replacement of the Ira B. Jones Elementary HVAC system (Asheville City Schools) up to the amount Ira B. Jones Elementary saved on its previously funded roofing project, specifically, \$1,115,840

The motion passed unanimously.

The Commission then discussed the timeline for future funding requests. Commission Chair Watson recommended that the Commission receive a fund balance update at its next meeting to reassess the amount available for new school year 2019 funding requests. She also recommended that both school systems be given the opportunity to make new funding requests for the balance of school year 2019 funding currently estimated at two million dollars at the next meeting.

Next Regularly Scheduled Meeting

Commission Chair Watson announced that the next regular meeting of the Commission will be February 12, 2018 in the County Administration Building, 200 College Street, First Floor Conference Room, in downtown Asheville, North Carolina at 3:00pm.

Schedule of Future Meetings

Future meetings will be assessed at the February 12th meeting.

Adjournment

Commission Member Frost moved to adjourn the meeting at 11:59 a.m. The motion passed unanimously.

ATTEST

SCHOOL CAPITAL FUND COMMISSION FOR
BUNCOMBE COUNTY

Tim Flora, Commission Secretary;
County and Commission Finance Officer

By _____
Donna Watson, Commission Chair