

FY2020 Psychological Services

Buncombe County

Introduction

Scope of Work

Provide Psychological Services such as Psychological Evaluations, Sex Offender Specific Evaluations, and/or Psychosexual Evaluations to clients identified by Buncombe County Health and Human Services referrals. Assess the client's eligibility for services and deliver as allowable.

The Psychological Services will be provided to adult parents and caretakers to assess their mental and parenting capacity. The evaluations will assist Child Protective Services in case planning with families involved with mandatory services due to child abuse or neglect. Sometimes, the evaluations are court-ordered by a Juvenile Court Judge. The evaluations will become a part of Buncombe County Health and Human Services' Child Protective Services record and the evaluator may have to testify in court to their recommendations and supporting evidence. *The agency providing Psychological Services must employ a provider completing the evaluations that is a Licensed Psychologist from an accredited University.*

The qualified organization responding to this application must:

- comply with all applicable licensing and accreditation standards;
- have the capacity to write and submit evaluations within 30 days of the completion of the last appointment with the client;
- effectively communicate with the referring social worker and other collaterals related to the client evaluation for coordination and collaboration purposes;
- bill the client's insurance for services when applicable; and,
- minimize "no show" fees.

Fiscal Provisions

Payment to the Contractor will be under the terms of an established contract from 7/1/2019 through 6/30/2020. Payment will be made based on the written product, not based on the time it takes to complete, but particularly complex cases can be billed at a higher rate based on established criteria that should be laid out in the organization's proposal. Applicants will need to complete a budget form including the type of service and cost per service. Applicants should include rates for court testimony in their proposal, as well.

Application Information

Complete applications must be submitted online no later than midnight, Thursday, March 14, 2019 in order to be considered. The online application can be accessed at this link:
<https://www.buncombecounty.org/apply>.

Proposals will be evaluated by a review panel assigned by the Director of Buncombe County Health and Human Services, who will make final award decision. The County will choose the applicant that best fits its needs and the needs of the target population.

Collaborative applications are welcome. One organization must be the lead entity with whom the County will contract for services if applicant is selected. Funds would be dispersed to collaborating organization(s) by the lead entity via sub-contract. The County would require a signed written agreement for the sub-contract. The lead entity would be responsible for ensuring all County contract requirements are met.

Questions may be directed to Katie Swanson at Katie.Swanson@buncombecounty.org or (828) 250-5307.

Questions

Project Name*

Name of Project.

Character Limit: 100

Organizational Capacity*

Organizational Capacity: What is the capacity of the organization to provide Psychological Evaluations and/or Sex Offender Specific Evaluations/Psychosexual Evaluations? Please include past and current relevant experience, challenges encountered and how you intend to address those challenges, and clear evidence that the applicant has the organizational capacity to successfully carry out the programmatic scope of a contract resulting from this RFP.

Character Limit: 1000

Staffing*

Staffing: What is the proposed staffing plan? Include the level of training and professional credentials of the staff working directly with the proposed client population as well as linguistic and cultural competency of the staff. Indicate how these positions fit into the applicant's organizational chart.

Character Limit: 1000

Client Services*

Client Services: What is your proposed service delivery plan for Psychological Evaluations and/or Sex Offender Specific Evaluations/Psychosexual Evaluations?

Character Limit: 1000

Documentation & Data Collection*

Documentation & Data Collection: Describe the data collection and quality assurance measures that you use and how you will assure ongoing and effective tracking of contract requirements and outcomes. Include a description of databases and other technology utilized.

Character Limit: 1000

Community Collaboration*

Community Collaboration: Describe your current collaborative activities among private and public entities, including coordination, referral, and/or other linkages maintained, and briefly describe how these relationships will be continued and how new relationships will be established.

Character Limit: 1000

Assessing Effectiveness*

Assessing Effectiveness: Providing these services regularly may be challenging. How will the applicant know that they are providing effective services to the population?

Character Limit: 1000

Proposed Budget*

Proposed Budget: Describe your organization's financial capacity to perform the services as described in the application. Please attach a detailed 1-year budget indicating specific expenditures that link with the described scope of work and fiscal provisions.

Character Limit: 1000 | File Size Limit: 3 MB