

FY20 Residential Substance Abuse Treatment Program

Buncombe County

Instructions

Scope of Services

Provide safe, secure residential placement for women and their children referred by BCHHS who have co-occurring child maltreatment and substance use issues or who are pregnant and at high risk of future maltreatment because of substance use issues.

Provide staff or approved supervisors in the facility to monitor and ensure safety for children and residents, including ensuring there is no active substance use in the facility with a specific emphasis on safe sleep practices.

Ensure timely and consistent access to trauma informed, evidence based mental health and substance abuse treatment based on recommendations of a clinical assessment of need, including Medication Assisted Treatment (MAT) when it is medically recommended.

Host or participate in Child and Family Team meetings related to residents' Child Protective Services cases, as needed, per State policy and based on the needs of the family.

Host or participate in Leadership Team meetings with HHS and other collaborating agencies to problem-solve system barriers, address process issues, discuss outcomes and celebrate successes.

Offer evidence-informed life skills and parenting education support for residents.

Willingness to comply with any "certification" or "licensing" requirements necessary to create opportunity for federal or state funds to be used to cover the cost of this service.

Fiscal Provisions

Payment to the Contractor will be under the terms of an established contract through 6/30/2020. Applicants will need to complete a budget form, including proposed expenses for salary, administration, and client assistance. Please provide details of operating costs to include daily rate per client served and cost of holding empty beds if needed.

Application Information

Complete applications must be submitted online no later than midnight, Thursday, March 29,

2019 in order to be considered. The online application can be accessed at this link:
<https://www.buncombecounty.org/apply>.

Proposals will be evaluated by a review panel assigned by the Director of Buncombe County Health and Human Services, who will make final award decision. The County will choose one or more applicants that best fit its needs.

Collaborative applications are welcome. One organization must be the lead entity with whom the County will contract for services if applicant is selected. Funds would be dispersed to collaborating organization(s) by the lead entity via sub-contract. The County would require a signed written agreement for the sub-contract. The lead entity would be responsible for ensuring all County contract requirements are met.

Questions may be directed to Rebecca Smith at Rebecca.smith@buncombecounty.org or (828) 250-5764.

Questions

Project Name*

Name of Project.

Character Limit: 100

Organizational Capacity*

What is the capacity of the organization to provide Family-Focused Residential Substance Abuse Treatment Programs? Please include past and current relevant experience, challenges encountered and how you intend to address those challenges, and clear evidence that the applicant has the organizational capacity to successfully carry out the programmatic scope of a contract resulting from this RFP.

Character Limit: 1000

Staffing*

What is the proposed staffing plan? Include the level of training and professional credentials of the staff working directly with the proposed client population as well as linguistic and cultural competency of the staff. Indicate how these positions fit into the applicant's organizational chart.

Character Limit: 1000

Client Services*

What is your proposed service delivery plan for Family-Focused Residential Substance Abuse Treatment Programs? What age children are you able to serve?

Character Limit: 1000

Documentation and Data Collection*

Describe the data collection and quality assurance measures that you use and how you will assure ongoing and effective tracking of contract requirements and outcomes. Include a description of databases and other technology utilized.

Character Limit: 1000

Community Collaboration*

Describe your current collaborative activities among private and public entities, including coordination, referral, and/or other linkages maintained, and briefly describe how these relationships will be continued and how new relationships will be established.

Character Limit: 1000

Assessing Effectiveness*

Providing these services regularly may be challenging. How will the applicant know that they are providing effective services to the population?

Character Limit: 1000

Proposed Budget*

Describe your organization's financial capacity to perform the services as described in the application. Please attach a detailed 1-year budget indicating specific expenditures that link with the described scope of work and fiscal provisions.

Character Limit: 1000 | File Size Limit: 3 MB