



**ADDENDUM #1**

**DECEMBER 15, 2022**

**TO: ALL POTENTIAL SUBMITTERS**

**FROM: RON VENTURELLA, BUNCOMBE COUNTY PROCUREMENT MANAGER**

**SUBJECT: ADDENDUM #1 FOR RFP CERTIFIED PEER SUPPORT SPECIALIST FOR TREATMENT COURTS**

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

**Addendum # 1**

The following questions were asked by potential bidders (listed in no particular order):

1. Q) Can you elaborate on the supervision/oversight model for this position? Would the CPSS report to someone on the courts or our organization, or both?  
A) **The position will be supervised by the contracted organization. A liaison from Buncombe County Justice Services will provide ongoing operational support, training, and oversight. The liaison for the County will have reoccurring communication(s) with the CPSS supervisor from the contracted agency.**
2. Q) The application asks for a budget, and Page 2 of the RFP refers to a project life of four years ending 9/30/26. Are we submitting a budget for one full year, which could be reauthorized until funds are depleted?  
A) **The budget should include annualized expenses for each year over the life of the project (four years).**
3. Q) What metrics/data will be used for evaluation of the effectiveness of the position?  
A) **Please refer to the RFP "Scope of Work" and the *Data and Evaluation* portion of the proposal application. Specific performance measures for the position will be finalized in collaboration with the contracted organization and included within the contract.**

**END OF ADDENDUM #1**  
**RFP CERTIFIED PEER SUPPORT SPECIALIST FOR TREATMENT COURTS**