



ADDENDUM #1

April 12, 2023

TO: ALL POTENTIAL SUBMITTERS

FROM: Nina Alexander, BUNCOMBE COUNTY PROCUREMENT AGENT

SUBJECT: ADDENDUM #1 FOR RFP Buncombe County Health and Human Services Animal Rescue and Welfare Services, Fiscal Year 2024.

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

Addendum # 1

This addendum is to add the following item to **Section III Scopes of Work** of the RFP, **Buncombe County Health and Human Services Animal Rescue and Welfare Services, Fiscal Year 2024**.

III. Scopes of Work

C) Small Animal Rescue, Sheltering, and Adoption

- a) Perform all animal sheltering and impoundment services (related to sheltering, but not to include animal control and enforcement).
- b) Operate in compliance with Buncombe County Code of Ordinances, Chapter 6 "Animals" No. 96-5-8 and all amendments thereto.
- c) Meet operations standards as regulated by North Carolina Department of Agriculture (NCDA) pursuant to its authority under Chapter 19A of the General Statutes (1973, c. 822, s. 1; 2004-199, s. 39(a)) as evidenced by permits and inspections.
- d) Assure cleanliness and sanitary conditions exist at all times in shelter facilities
- e) Deliver services as applicable within county owned Buncombe County Animal Shelter Facility
- f) Provide availability to the public 6 days per week, 9 hours per day, and coordinate with Buncombe County Animal Control for emergency response outside regular operating hours.
- g) Provide a structured owner surrender process with a goal of reducing unnecessary intake.
- h) Provide a structured program to support owners in keeping pets in their homes or rehoming animals without entry into shelter.
- i) Conduct outreach and coordinate with placement partners to facilitate adoptions.
- j) Coordinate with County on public messages.
- k) Support and coordinate with others or provide animal behavior modification and training.
- l) Provide veterinarian care as needed.