



ADDENDUM #1

06/14/2024

TO: ALL POTENTIAL SUBMITTERS

FROM: NINA ALEXANDER, BUNCOMBE COUNTY PROCUREMENT AGENT

SUBJECT: ADDENDUM #1 FOR RFP Background Check and Drug Testing

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

Addendum # 1

This addendum is to add the following approximations:

Employees:	1800
Annual Background Checks:	350
Annual Employment Verifications:	300
Annual Education Verifications:	300
Annual Drug Screens:	200

The following questions were asked by prospective bidders:

- What Panels (drugs) are you testing for currently in your 5-panel test (excluding THC)?

Our current vendor provides a 7-panel test for Amphetamines, Benzodiazepines, Opiates, Marijuana metabolites, Barbiturates, Cocaine and Phencyclidine. We would be interested to know which 5-panel tests vendors offer, or if they offer a 'buffet-style' test which allows the client to pick which drugs are included.

- For your criminal records searches- are you searching all counties of residence, states of residence and federal jurisdictions lived in the past 7 years?

Yes.

- Employment Verifications – How many employers are you verifying, last 3, all employers in 5 years, what is your preferred structure?

We verify all prior employment that a candidate provides.

- What is your estimated annual screening value?

The estimated cost for the requested services for FY24 are around \$7,000 for drug tests and \$32,000 for background screening.

We do not have information for the cost of employment and education verification.

END OF ADDENDUM # 1

RFP Background Check and Drug Testing