ADDENDUM #1

TO: ALL POTENTIAL SUBMITTERS

FROM: NINA ALEXANDER, BUNCOMBE COUNTY PROCUREMENT AGENT

SUBJECT: ADDENDUM #1 FOR RFP Background Check and Drug Testing

The following changes, revisions, additions, and/or clarifications to the plans and/or specifications are hereby made a part of the original documents.

Addendum # 1

This addendum is to add the following approximations:

<table>
<thead>
<tr>
<th>Employees:</th>
<th>1800</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Background Checks:</td>
<td>350</td>
</tr>
<tr>
<td>Annual Employment Verifications:</td>
<td>300</td>
</tr>
<tr>
<td>Annual Education Verifications:</td>
<td>300</td>
</tr>
<tr>
<td>Annual Drug Screens:</td>
<td>200</td>
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</tbody>
</table>

The following questions were asked by prospective bidders:

- What Panels (drugs) are you testing for currently in your 5-panel test (excluding THC)?

  Our current vendor provides a 7-panel test for Amphetamines, Benzodiazepines, Opiates, Marijuana metabolites, Barbiturates, Cocaine and Phencyclidine. We would be interested to know which 5-panel tests vendors offer, or if they offer a ‘buffet-style’ test which allows the client to pick which drugs are included.
• For your criminal records searches- are you searching all counties of residence, states of residence and federal jurisdictions lived in the past 7 years?
  
  Yes.

• Employment Verifications – How many employers are you verifying, last 3, all employers in 5 years, what is your preferred structure?

  We verify all prior employment that a candidate provides.

• What is your estimated annual screening value?

  The estimated cost for the requested services for FY24 are around $7,000 for drug tests and $32,000 for background screening.
  We do not have information for the cost of employment and education verification.

END OF ADDENDUM # 1
RFP Background Check and Drug Testing