



# PROJECT PERMIT

Project permits are used to house multiple types of permits under one project number, such as Building, Zoning, Env. Health, and ZPH permits.

*A draft or conceptual site plan is suggested, but not required.*

## A. Existing Property Information

PIN (Numbers): \_\_\_\_\_ Lot Size: \_\_\_\_\_

Address: \_\_\_\_\_ Gated Access:  No  Yes, Gate Code: \_\_\_\_\_

Are there existing structures on the parcel?  No  Yes, describe: \_\_\_\_\_

What is the current use of the property: \_\_\_\_\_

## B. Development Information - Section A

Project Name: \_\_\_\_\_ Total Planned Phases: \_\_\_\_\_

Use:  Single (1) Family Residence  Multi-Family Residence  Vacation Rental  Commercial/Industrial/Other

Structures distance to road right of way(s) and front lot line: \_\_\_\_\_ Side lot lines: \_\_\_\_\_ Rear lot line: \_\_\_\_\_

Retaining Walls:  No  Yes Maximum Height of Retaining Wall after grading: \_\_\_\_\_ Feet

Proposed Impervious Area (Include gravel, paved areas, structures, etc.): \_\_\_\_\_ SF

Proposed Disturbed Area (Include grading, scraping, filling, stump removal, and heavy machinery drive areas): \_\_\_\_\_ SF

Outdoor Lighting:  None  Pole  Wall pack  Recessed  Street Lights  Landscape  Other or Unknown

## C. Development Information - Section B

Project:  New Structure  Renovation  Addition

Building Construction Type: \_\_\_\_\_

Building Height(s): \_\_\_\_\_ feet  average  shortest side

# of stores: \_\_\_\_\_

# of structures proposed: \_\_\_\_\_

# of dwelling units proposed: \_\_\_\_\_

Size of largest building: \_\_\_\_\_ SF

Waste:  MSD  Private Septic  Shared Septic

Water:  Municipal Water  Private Well  Shared Well

Describe the project, what you are building, and how it will be used: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Structures or land disturbance in the following areas:

- Steep Slope Overlay  Protected Ridge Overlay
- 100 Year Floodplain  Blue Ridge Parkway Overlay
- Ivy Watershed  Hillside Subdivision

## D. Contact Information

Name of applicant: \_\_\_\_\_ Telephone Number: (\_\_\_\_) \_\_\_\_\_

Mailing address: \_\_\_\_\_

Email(s): \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

The undersigned hereby certifies that he/she is the owner, contractor, or authorized agent of the owner, and the above information is correct to the best of his/her knowledge. Any information given herein that is incorrect will cause this certificate to become null and void.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY

Received by: \_\_\_\_\_ Date: \_\_\_\_\_ **PRJ20**\_\_\_\_\_ - \_\_\_\_\_

Planner Assigned to Case: \_\_\_\_\_

**Select all permits below that will be required for this project. Items selected below will require that additional information be submitted by the applicant:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Zoning Permit           | <input type="checkbox"/> Septic Permit            | <input type="checkbox"/> Overlay Checklist       |
| <input type="checkbox"/> Commercial Checklist    | <input type="checkbox"/> MSD Waste Approval       | <input type="checkbox"/> Watershed Permit        |
| <input type="checkbox"/> Lighting Checklist      | <input type="checkbox"/> Well Permit              | <input type="checkbox"/> Flood Dev. Permit       |
| <input type="checkbox"/> Retaining Wall Permit   | <input type="checkbox"/> Municipal Water Approval | <input type="checkbox"/> Conditional Use Permit  |
| <input type="checkbox"/> Mobile Home Park Permit | <input type="checkbox"/> Erosion Control Permit   | <input type="checkbox"/> Variance Application    |
|  | <input type="checkbox"/> Stormwater Permit        | <input type="checkbox"/> Subdivision Application |

**Special Conditions and Notes:**

**Related Case Numbers:**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____