



# Buncombe County Government Planning and Development

## APPLICATION FOR DEVELOPMENT PERMIT IN AREA OF SPECIAL FLOOD HAZARD

This form is to be completed by the applicant and submitted to the Floodplain Administrator.

To be completed by FLOODPLAIN ADMINISTRATOR		
Permit Application #		
Application Date		
Firm Panel #		
PIN		
Subdivision Name		
Building Permit #		
Floodplain Dev Permit Required?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Issue Date:

### SECTION 1: General Provision (APPLICANT to read and sign):

1. No work of any kind may begin until permit is issued.
2. The permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. Development shall not be used or occupied until a Certificate of Occupancy is issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or assigned representative to make reasonable inspections required to verify compliance.
8. To the best of my knowledge, I, the applicant, certify that all statements herein and in attachments to this application are accurate and true.
9. If permit is granted, I agree to conform to the Flood Damage Prevention Ordinance for the County of Buncombe and to all ordinances and the laws of the state of North Carolina regulating such work.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

### SECTION 2: Proposed Development (To be completed by APPLICANT)

The applicant must submit the following documents before the application can be processed:

A site development plan, drawn to scale, showing the limits of the 100-year floodplain and floodway (or non-encroachment area), the location of all existing structures, topography, water bodies, adjacent roads, lot dimensions, and proposed development, showing (where applicable) anchoring systems, proposed elevation of lowest floor (including basement), types of water-resistant materials used below the first floor, details of flood proofing of utilities located below the first floor, details of enclosures below the first floor, proposed location of fill, and proposed amount of fill.

PIN of proposed development \_\_\_\_\_

Address: \_\_\_\_\_

Detailed Directions

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Owner: \_\_\_\_\_ Telephone Number(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name of Designer/ Engineer: \_\_\_\_\_ Telephone Number(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Name of Contractor: \_\_\_\_\_ Telephone Number(s): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**SECTION 2 (Continued):**

Brief Description of Work

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**SECTION 2A: Structural Development (Check all applicable boxes)**

**Activity**

- New Structure
- Addition
- Alteration
- Relocation
- Demolition
- Replacement

**Structure Type:**

- Residential (1 – 4 Family)
- Residential (More than 4 Family)
- Non-residential (Floodproofing  Yes)
- Combined Use (Residential and Commercial)
- Manufactured (Mobile) Home  
(In Manufactured Home Park?  Yes)

**Estimated Cost of Project \$**

**SECTION 2B: Other Development Activities (Check all applicable boxes)**

- Clearing  Grading  Fill  Mining  Drilling
- Excavation (Except for Structural Development Checked Above)
- Watercourse Alteration (Including Dredging and Channel Modifications)
- Drainage Improvements (Including Culvert Work)
- Road, Street, or Bridge Construction
- Subdivision (New or Expansion)
- Individual Water or Sewer System
- Other (Please Specify) \_\_\_\_\_

After completing SECTION 2, APPLICANT should submit form along with site development plan and permit application fee to the Floodplain Administrator for review.

**To be completed by FLOODPLAIN ADMINISTRATOR**

**Application Review Fee**

**Residential:**

- Utility Change out on Existing Structure \$25
- Single Family Residential Manufactured Home \$150
- Single Family Residential Stick Built or Modular \$250
- Duplex \$350
- Other Single Family Residential Development (fill, etc) \$100
- Lateral Addition to Existing Building \$150
- Multiple Residential Lots: Land/Site Development \$400

**Commercial:**

- Utility Change out on Existing Structure \$25
- Commercial Structure \$350
- Commercial Structure Non-habitable \$200
- Lateral Addition to Existing Building \$250
- Single Commercial Lot: Land/Site Dev. \$350
- Multiple Commercial Lots: Land/Site Dev. \$500

**Paid?**  Yes  No **Date** \_\_\_\_\_

**Remarks**

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