



Picnic Shelter Application for Lake Julian Park

Use this form to apply for a daily picnic shelter at Lake Julian Park. For large events or for rental of the entire park, please call 828-684-0376.

Step 1: Provide information about who is renting the picnic shelter.		
Name of person, group, or organization:		
Contact person's name:		
Contact's email address:		
Mailing Address:		
City:	State:	Zip:
Phone number for day-of contact:		
Step 2: Provide information about the rental.		
Date of rental:	Approximate arrival time:	
Intended use of picnic shelter:		
Approximate number of participants:	Requested Shelter #:	
Step 3: Provide supplemental documents.		
Do you plan to serve alcohol? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you select yes, attach the Alcohol Permit Request form to your picnic shelter application.</i>		
Is additional insurance coverage required? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you do not know if additional coverage is required, please call 828-684-0376. If you select yes, attach proof of additional coverage to the picnic shelter application.</i>		
Step 4: Agree to terms and submit application and Pay for rental.		
I recognize and acknowledge that there could be certain risks of personal injury and property loss arising during the scheduled rental of facilities, and I agree to hold Buncombe County, its agents and employees harmless from all such claims for personal injury or property damage. Neither the County nor its agents or employees shall be held liable in any claims arising from damage to person or property arising out of or connected with the use of the subject facilities.		
Signature: _____		Date: _____
Submit this application and all required supplements by one of the following methods. <u>By Mail or In-person – By Phone</u> Lake Julian Park 37 Lake Julian Rd., Arden, NC 28704 (828) 684-0376	Make Checks Payable to Buncombe County Recreation Services. Payment may be submitted: By Mail – In-person – By Phone (Credit Card)	
BCRS/Lake Julian Staff (Only)		
Amount Received: _____	Date of Rental: _____	
Cash _____ Check _____ Credit _____	Rcvd. By: _____	<u>Receipt #</u> _____



Policies and Procedures Lake Julian Park Picnic Shelters

Lake Julian Park Policies and Procedures:

- Reservations may be made by calling the Lake Julian Park at (828) 684-0376. An application must be completed and payment made **within 7 days** of reserving a picnic shelter. Failure to do so will result in loss of reservation.
- Alcohol products are prohibited unless an alcohol permit is completed and approved. Approval is at the discretion of the Recreation Services Director.

General Buncombe County Recreation Services Policies and Procedures:

- Buncombe County sponsored events and programs have priority use over private individuals or groups. All other picnic shelter rentals will be granted on a first come first served basis.
- Applications must be completed and signed by a person at least 21 years of age who will be responsible for the conduct of the group in compliance with policies and procedures of the park.
- Groups must comply with all county, state, and federal laws while using the park.
- The Recreation Services Director reserves the right to cancel any reservation which is not in the best interest of the County and Community.
- Picnic shelter fees are non-refundable.
- Shelters will be clean and ready for use. Clean up is required by all groups renting the shelter. Shelters are to be left in the condition found.
- No items may be sold without a prior approval and a contract with the Recreation Services Director.
- Events over 50 people in size shall be required to provide proof of insurance. The Recreation Services Director has the ability to waive the requirement based on evidence demonstrating a low risk of liability to the County and with the consent of the County's Risk Manager.
- All Buncombe County Parks are **NO SMOKING** facilities.
- It is understood and agreed that the County of Buncombe is free of liability for personal injury or property damage claims that may arise or occur during the scheduled rental of picnic shelter facilities and that no cause of actions shall accrue to organization, its users, participants and guests for injuries or property damage of any kind whatsoever arising from use of the facility by renting groups. Applicant agrees to hold Buncombe County, its agents and employees harmless from all such claims for personal injury or property damage.