

# Preschool Outreach Project

Buncombe County Public Libraries 67 Haywood Street Asheville NC 28801

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Dear Applicant,

Thank you for your interest in becoming a part of a group of volunteers with a fulfilling and important job: sharing books with children.

The attached one-page application should go to the POP office at the **Pack Memorial Library, 67 Haywood Street, Asheville, 28801**. You may mail it or hand it to the librarian at your local branch and it will be delivered to me.

All read-aloud volunteers are required to attend a training workshop. When I receive your application, I will contact you to set up your training time.

**What to expect when you reply:**

- I will call you when I receive your application.
- Before the workshop, I will send you a confirmation letter with more information about the training session.

Contact me at (828) 250-4729 or [abby.moser@buncombecounty.org](mailto:abby.moser@buncombecounty.org) if you have any questions, or just want to talk about the project.

I look forward to getting to know you!

Abby Moser  
Director, Preschool Outreach Project

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## **Volunteer Job Description: Read-aloud Volunteer**

Volunteers will visit day care classrooms at least twice each month to conduct storytime programs for preschool children. Storytime programs may include reading aloud from picture books, songs, finger plays, and other age-appropriate activities. Read-aloud books and other materials will be provided by the Preschool Outreach Project.

### **Training:**

- ◆ No experience or special talents are required. Training will be provided.

### **Requirements:**

- ◆ A love of books and a commitment to the importance of reading aloud
- ◆ An appreciation of young children and their needs
- ◆ A sense of playfulness, patience, and flexibility
- ◆ Respect for cultural diversity
- ◆ Willingness to cooperate with child care providers, other volunteers, and library staff
- ◆ Ability to read fluently in English to groups of 10 or more children
- ◆ Attendance at a training session prior to placement
- ◆ Ability to provide your own transportation
- ◆ Willingness to submit to a criminal records check as required for volunteers working with young children

### **Time Commitments:**

- ◆ A minimum nine-month commitment is required, with a one-year commitment preferred
- ◆ Training will take approximately 3 hours
- ◆ On-going commitment of 4-5 hours per month, including travel time, preparation, & actual reading aloud

All library volunteers who work with children are required to submit to a criminal records check.

## **Preschool Outreach Project** Volunteer Application

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Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: Preferred \_\_\_\_\_ Other \_\_\_\_\_

Email: \_\_\_\_\_

*Tell us a little about yourself: experience with preschoolers, special talents or interests to share, ability in other languages, why you want to read aloud to children, etc.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What part of the county is most convenient for you? \_\_\_\_\_

Most story times take place on weekday mornings. Do you need another time?  yes

We ask you to visit your center twice a month, and to stay on for nine months.

I will make a nine month's commitment to the project

**SIGNATURE:** \_\_\_\_\_ **Date:** \_\_\_\_\_

In case of emergency, notify:

**Name:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Physician:** \_\_\_\_\_