

LIBRARY BOARD MEETING

June 14, 2018

The Library Board of the Buncombe County Public Libraries held a regular meeting on June 14, 2018, in the Community Room at the Weaverville Library. Library Board Members present were Karen Dugas, Lindley Garner, Raymond Griffin, Michael McCue, Stefan Stackhouse, Barbara Weatherall, and Linda Wilkerson. Also present were Buncombe County staff members Georgianna Francis, Library Director; Jim Holland, Assistant County Manager; and Brandon Freeman, Buncombe County Staff Attorney.

Mr. Griffin called the meeting to order at 6:37 p.m. He read the ethics reminder: *In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict.*

Approval of Minutes:

The minutes of the May 10, 2018 meeting were reviewed. Ms. Dugas moved to approve the minutes as read. The motion passed.

Executive Director Search RFP Review:

The RFP for a firm to conduct an Executive Director Search for the next Library Director resulted in one response from Bradbury Miller, Associates. The Board reviewed the references provided by previous clients and discussed the cost of the search including additional travel for candidates and what could be included in a contract. Mr. McCue moved the proposal from Bradbury Miller, Associates as presented. The motion passed.

The Board reviewed the revised Resolution Requesting the Trustees of the Trust Fund for the Asheville – Buncombe Library System to Fund the Search for a New Buncombe County Library Director produced by Mr. Freeman. Corrections and changes to the Resolution were discussed. Ms. O'Donnell moved for the approval of the Resolution Requesting the Trustees of the Trust Fund for the Asheville –Buncombe Library System to Fund the Search for a New Buncombe County Library Director as amended. The motion passed.

The timeline for the recruitment process was discussed. Mr. Holland stated that, in case a candidate is not in place by October 1, he will appoint an interim to handle day-to-day business until the new director is in place.

Director's Report

Ms. Francis updated the Board on the ongoing construction projects at the Enka-Candler Library and the East Asheville Library. The closing of the East Asheville Library will result in the reassignment of staff to other libraries for the duration of the project. Library patrons will be directed to other, nearby libraries for their information and programming needs and will have regular updates to the progress of the project through Library social media. The East Asheville collection will be placed in remote storage until the new building is ready.

Board Discussion:

The County budget will be presented to the Board of Commissioners for approval at their Tuesday, June 19 meeting.

Mr. Garner recommended a review of the Fiscal Year end financials and the upcoming budget at the next meeting.

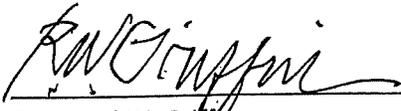
Ms. Dugas and Mr. McCue will not be in attendance at the July meeting.

Mr. Griffin discussed processes in case there is not a quorum for a meeting.

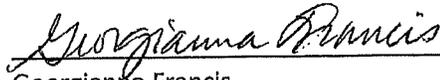
Adjourn:

There being no further business, Ms. O'Donnell presented the motion to adjourn at 7:47 p.m. The motion passed unanimously.

Minutes Read and approved this the 12 day of July, 2018.



Raymond W. Griffin
Library Board Chair



Georgianna Francis
Library Director