LIBRARY BOARD MEETING
May 10, 2018

The Library Board of the Buncombe County Public Libraries held a regular meeting on May 10, 2018, in the John Bridges Activity Room at Pack Memorial Library. Library Board Members present were Karen Dugas, Lindley Garner, Raymond Griffin, Michael McCue, Amanda Smaridge, Stefan Stackhouse, Barbara Weatherall, and Linda Wilkerson. Also present were Buncombe County staff members Georgianna Francis, Library Director; and Brandon Freeman, Buncombe County Staff Attorney.

Mr. Griffin called the meeting to order at 6:00 p.m. He read the ethics reminder: *In accordance with the State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict.*

Approval of Minutes:

The minutes of the April 12, 2018 meeting were reviewed. Ms. Smaridge moved to approve the minutes as read. The motion passed.

The minutes of the April 23, 2018 Special Meeting were reviewed. Mr. Stackhouse moved to approve the minutes as read. The motion passed.

FY 2019 Budget Presentation:

Ms. Francis reviewed the proposed budget for Fiscal Year 2019 and variances between the FY2018 budget and the proposed FY2019 budget. Discussion focused on proposed increases in the budget including raising part time pay rates to $11.00 for library pages and $13.00 for library substitutes and other temporary staff, providing new furniture for buildings, installing security cameras in branch libraries, and improving wi-fi service in all locations. Library contributions to a County contingency fund were also discussed. Mr. Stackhouse moved that the Board endorse the proposed budget for FY2019. The motion passed by an 8-1 vote.

Director's Report:

Ms. Francis reviewed the budget documents included in the informational packet and discussed efforts in the coming fiscal year to break out expenses by library building. She brought to the Board's attention the Community Foundation agreement documents, the RFP for the executive search, the library's new web site and the library board's web page, and the current budget to actuals report for this point in FY2018.

Board Discussion:

Mr. Stackhouse mentioned the desire Board members have to visit all libraries in the least disruptive manner. After some discussion it was agreed that Board members will go to visit libraries as their schedules allow. Ms. Francis will arrange a tour of Pack Library for the next Board meeting.

Ms. O'Donnell asked that the next meeting include discussion of how Board members can communicate effectively between Board meetings. She also stated that she voted against endorsing the proposed budget because she cannot support a budget that takes money away from the collection.

Ms. Weatherall corrected her zip code on the Library Board list, and stated that Governor Cooper had issued a proclamation declaring April 2018 as North Carolina Library Appreciation month.

Ms. Francis mentioned the Chautauqua program held on the A-B Tech campus June 18 – 21, and drew the Board's attention to the dinosaur murals in the courtyard.

Ms. Weatherall expressed concern about the condition of the library book drop/kiosk in front of Pack Library. Ms. Francis stated that a new book drop has been ordered and will be put in place in the next few weeks.

Adjourn:

There being no further business, Ms. O'Donnell presented the motion to adjourn at 7:55 p.m. The motion passed unanimously.

Minutes Read and approved this the 14 day of June, 2018.

Raymond W. Griffin
Library Board Chair

Georgianna Francis
Library Director