

The Buncombe County Health and Human Services Board met on April 24, 2015 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Don Locke, Chairperson; Susanne Swanger, Vice-Chairperson; Senator Terry VanDuyn, Stephanie Kiser, Dr. Richard Oliver, Rick Weigel, Ken Putnam, Dr. David McClain, Frank Castelblanco, Dr. Paul Endry, Candrice Thul as well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jennifer Chilton was present.
- Health and Human Services staff: Phillip Hardin, Lisa Eby, Jan Shepard, Marian Arledge, Nelle Gregory, Dr. Cynthia Yancey, and Christa Lance.
- Population Health Panel members: Deborah Calhoun, MAHEC; Dr. Kellett Letson, MAHEC/Mission; and Jennifer Nehlsen, GAL/CCPT were in attendance.

### **MEETING TO ORDER**

Don Locke, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

### **ACTION ITEMS**

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the April 24, 2015 agenda. Chairperson Locke moved that agenda be approved as presented. The vote was unanimous in approval.
- The Board reviewed the March 27, 2015 Board minutes. Board member Stephanie Kiser motioned that the minutes be approved as presented. Board member Ken Putnam seconded the motion and the vote was unanimous in approval.
- A copy of the April 24, 2015 board agenda and March 27, 2015 minutes are attached and made a part of these minutes.

### **BUDGET FY15 FINANCIALS**

- Jennifer Chilton detailed the FY14-15 Financials. The financials and PAR are attached and made a part of these minutes.

### **POPULATION HEALTH PRESENTATION**

- Nelle Gregory, Coordinator of Population Health, shared copies and reviewed the 2014 State of the Counties' Health (SOTCH) Report with the Board. She discussed that HHS is beginning a new Community Health Assessment. There was a review of the key SOTCH data related to infant mortality and a facilitated process with the Board to gather their feedback about the socioeconomic, educational and environmental factors impacting infant mortality and Buncombe County residents. The Board discussed key risk factors impacting infant mortality which is one of the priority key indicators relevant to women's health. The Board outlined key partners and identified strategies to reduce the risk. The results of the facilitated process will be utilized as part of the Community Health Improvement Process (CHIP) data collection for the 2015 Community Health Assessment and will assist in setting priorities.
- A copy of the PowerPoint and State of the County Health Report are attached and made a part of these minutes.

**DIRECTOR'S REPORT**

- Budget
- HHS Infrastructure

**CHAIRS REPORT AND ADJOURNMENT**

- Chairperson Locke facilitated a continuation of the Board engagement exercise. Susanne Swanger and Ken Putnam were the featured Board members. Chairperson Locke then advised he would entertain a motion to adjourn. Board member Frank Castelblanco moved that the meeting be adjourned at 1:28 p.m. Board member Ken Putnam seconded the motion and the vote was unanimous approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2015.

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Don Locke, Ed.D  
Health and Human Services  
Board Chairperson

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Amanda L. Stone  
Executive Secretary to the Board