

The Buncombe County Health and Human Services Board met for its meeting on October 25, 2013 at 12:00 p.m. In attendance were Health and Human Services Board Members Bill McElrath, Chair; Susanne Swanger, Vice-Chair; Jennifer Wehe, Winnie Ziegler, Frank Castelblanco, Jon Whitener, Stephanie Kiser, Terry VanDuyn, David King, Rick Weigel, as well as Mandy Stone, Health and Human Services Director. In attendance were Buncombe County HSST staff Jennifer Chilton and Julie Montanea, Rob Morrell, Rachel Nygaard, Christina McEntee, Phillip Hardin, and Karan Smith. Health and Human Services staff present were Angie Pittman, Lisa Eby, Nelle Gregory, Micky Corn, Suzanne Smith, Tammy Shook, Katie Turk, Dawn Warren, Becky Kessel, Patricia Wallin, Marty Phillips, Kelli Buckner, Merry Michalsen, Kevin Turner, Meredith Greene, Eddie Shook, Jennifer Mullendore and Christa Lance. Judy Davidson with BCTV was also in attendance.

### **MEETING TO ORDER**

Bill McElrath, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

### **ACTION ITEMS**

- The Board reviewed the November 22, 2013 Board agenda. Board member Winnie Ziegler moved that the Board agenda be approved as presented. Board member Terry VanDuyn seconded the motion and the vote was unanimous in approval.
- The Chairman asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the October 25, 2013 Board minutes. Board member David McClain motioned that the minutes be approved as presented. Board member David King seconded the motion and the vote was unanimous in approval.
- A copy of the November 22, 2013 agenda and the October 25, 2013 minutes are attached and made a part of these minutes.

### **BUDGET FY13 FINANCIALS**

Jennifer Chilton went over the FY14 financials with the Board. A copy of the financial dashboard and the PAR are attached and made a part of these minutes.

### **ECONOMIC SERVICES OVERVIEW**

Mandy Stone reported to the Board on the Economic Services division and talked about the Coxe Ave. location. The Economic Services Leadership briefed the Board on the following: Eddie Shook - Division Overview, Meredith Greene - Customer Experience and Patricia Wallin - Consumer Profile. The Board was then given a tour of Coxe Ave. location. The PowerPoint is attached and made a part of these minutes.

### **DIRECTOR'S REPORT**

Mandy Stone did not present a Director's report.

**CHAIRS REPORT AND ADJOURNMENT**

Chairperson McElrath then advised he would entertain a motion to adjourn. Board member Winnie Ziegler moved that the meeting be adjourned at 1:15p.m. Board member Jon Whitener seconded the motion and the vote was unanimous approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2013.

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Health and Human Services  
Board Chairperson

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Amanda L. Stone  
Executive Secretary to the Board