



*"People to match our mountains"*  
BUNCOMBE COUNTY, NORTH CAROLINA

## BUNCOMBE COUNTY, NORTH CAROLINA IS SEEKING A PUBLIC HEALTH DIRECTOR.

*The community boasts* unparalleled aesthetic beauty in tandem with established and ever growing cosmopolitan amenities. With a population of nearly 260,000 people and spanning 660 square miles, Buncombe County is the perfect intersection of mountain charm and creature comforts. Asheville is the county seat, and there are five other municipalities as well as a diverse mix of unincorporated areas. Here you'll find a unique mix of urban and rural communities, all a short drive from cities such as Charlotte, Atlanta, Knoxville, and more. Buncombe is known for its natural beauty and is surrounded by multiple national parks. An evening drive on the Blue Ridge Parkway is an unforgettable scenic trip with breathtaking views of our majestic mountains.

More than 225 years old, Buncombe County has compiled an impressive roster of historically notable visitors and residents such as George Vanderbilt, E.W. Grove, Thomas Wolfe, F. Scott Fitzgerald, and others whose imprints are scattered throughout the county. The iconic Biltmore House is the country's largest privately owned residence, still owned by George Vanderbilt's descendants and receives more than one million visitor every year.

Buncombe County is home to two innovative public school systems, charter schools, a community college with diverse offerings, private colleges, and the University of North Carolina at Asheville.

Whether it be venerable institutions or up-and-coming businesses, Buncombe County has the infrastructure, outdoor amenities, and quality of life that continues to attract top-notch talent from around the world.







The primary purpose of the Public Health Director is to provide overall strategic and administrative leadership to all programs and service areas within the Public Health Division of the consolidated Health & Human Services Department in Buncombe County.

Minimum education, training, and/or experience: A master's degree in public health administration and at least one year of employment experience in health programs or health services; or a master's degree in a public health discipline other than public health administration and at least three years of employment experience in health programs or health services; or a master's degree in public administration and at least two years' experience in health programs or health services; or a master's degree in a field related to public health and at least three years of experience health programs or health services; or a bachelor's degree in public health administration or public administration and at least three years' experience in health programs or health services.

License or Certification Required by Statute or Regulation: Note: Minimum training and experience requirements are in accordance with GS 130A-40 and GS 130A-45.5. For master's degree related to public health, the determination must be made by the State Health Director.

**Essential Functions of the position:**

- Provide overall strategic and administrative leadership to all programs and service areas within the Public Health Division, including oversight of programmatic performance standards, monitoring and evaluation of service delivery, overall management of budget activities, oversight of human capital management activities, and assuring safe, supportive, trauma-informed work environments for staff.
- Serve as the primary Public Health representative for Buncombe County HHS in communications with partners agencies, the media, intra/inter-government departments, and as a consultant to the HHS Director and Medical Director regarding Public Health related situations affecting the community.

- Assure the enforcement of public health laws and regulations related to programmatic authority and jurisdiction.
- Oversee contractual relationships and service delivery performance and accountability between the State Division of Public Health, Buncombe County HHS, and any local funding sub-recipients.
- Assure the Public Health Division meets the state's accreditation guidelines set forth by the North Carolina Local Health Department Accreditation Program.
- Personnel/team Management to ensure a competent workforce: Hire, develop, counsel and evaluate performance; provide feedback and disciplinary action as needed; develop and maintain a positive team work environment; provide effective and timely communication.
- Administer and assure compliance with all county and human resource policies including those covered by local, state, and federal laws.

**Knowledge, Skills, Abilities, and Other Abilities:**

- Thorough knowledge of the principles of supervision and organizing.
- Ability to express ideas effectively orally and in writing.
- Knowledge of legal mandates and core services functions of public health in NC.
- Knowledge of best practice, research and policy/practice forecasting within the field of public health.
- Knowledge of and investment to work within an integrated HHS structure.
- Knowledge of modern construction practices, inspection codes, and environmental rules and laws preferred.
- Ability to analyze and comprehend a variety of technical and administrative regulation, records, and reports.
- Ability to set priorities, implement changes and organize. Ability to exercise sound judgment and deal tactfully with a wide range of the public while enforcing public health laws and rules.
- Ability to apply environmental health knowledge and techniques in the investigation of environmental health problems, and experience in public health preparedness, accreditation and CQI preferred.

**Department:** Health & Human Services

**Location:** Asheville, NC

**Job Posting End Date:** Position will remain open until filled. However, interested candidates are encouraged to apply no later than March 20, 2020. Following this date, applicants will be screened against criteria outlined in the announcement.

**Compensation:** The hiring range is \$95,276 to \$126,241. The County offers a competitive salary and excellent benefits depending on qualifications. To apply, visit <http://www.buncombecounty.org/jobs>.

