



# Buncombe County Health and Human Services

Public Assistance & Work Support Strategies ~ Public Health ~ Social Work Services ~ Veterans Services

Jim Holland, MBA  
Health and Human Services Director

## Buncombe County Health and Human Services Board Regular Monthly Meeting

Friday, July 28, 2017

11:30 a.m. Pre-Meeting, 12:00 p.m. Meeting

1<sup>st</sup> Floor Conference Room at 200 College St.

### 1. Call to Order

### 2. Review and Action of Board Agenda – Susanne Swanger, Chairperson

*In accordance with State Government Ethics Act, it is the duty of every Board member to avoid both conflicts of interest and appearance of conflict.*

### 3. Review and Action of the June 2017 Board Minutes – Susanne Swanger, Chairperson

### 4. Program Updates:

- A. Skills Training and Employment Program (STEP) - Phillip Hardin, Economic Services Division Director  
Kelli Buckner, Economic Services Program Administrator  
Nathan Ramsey, Director, Mountain Area Workforce Development Board  
Shelly White, Vice-President Continuing Education & Workforce Development, AB Technical Community College  
Michael Carter, Education Navigator, AB Technical Community College
- B. Energy Outreach Plan (Requires Board Action) – Phillip Hardin, Economic Services Division Director

### 5. Directors Report – Jim Holland

### 6. Chairperson's Report

### 7. Adjournment

#### cc: News Media

Board of Commissioners (There may be occasions where more than three Commissioners are in attendance)

Mandy Stone, County Manager

Jon Creighton, Assistant County Manager

Michael Frue, County Attorney Office

Brandon Freeman, County Attorney Office

Health and Human Services SLT

Anyone requiring special assistance to attend this meeting, please call 828/250-5587 by noon on Tuesday preceding the Board Meeting