

## Health and Human Services Board Meeting

April 28, 2017

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The Buncombe County Health and Human Services Board met on April 28, 2017 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Susanne Swanger, Chairperson; Richard Oliver, Vice Chair; Stephanie Kiser, Frank Castelblanco, Ellen Frost, Sonya Greck, Sharon West, David McClain, Lucy Lawrence, Rachel Keener, Terry VanDuyn, Ken Putnam, Candrice Thul, Jacquelyn Hallum and Dwight Mullen.
- Buncombe County HHST staff: Jim Holland, Rachael Nygaard and Amanda Stratton were in attendance.
- Health and Human Services staff: Phillip Hardin, Lisa Eby, Katie Swanson, Tammy Shook, Jan Shepard, Ellis Vaughn, Sara Bennett, Jennifer Mullendore, Amy Davis, Kimberly Fullerton, Sue Ellen Morrison, Zo Mpofu, Paul Watson, Rebecca Brothers, Rasheeda McDaniels and Christa Lance.
- Commissioner Jasmine Beech-Ferrara was in attendance.
- Family Justice Center Coordinator, Julie Klipp Nicholson was in attendance.
- 3 School of Pharmacology students were in attendance.
- Community Engagement Team members Zo Mpofu, Ellis Vaughn, Sara Bennett, Paul Watson, Rasheeda McDaniels, Rebecca Brothers, Deanna Lamotte, Lourdes Lorenz-Miller and Terri March were in attendance

### **MEETING TO ORDER**

- Susanne Swanger, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

### **ACTION ITEMS**

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed April 28, 2017 Board Agenda. Board member Ken Putnam moved that the agenda be approved as presented. Board member Sharon West seconded the motion and the vote was unanimous in approval.
- The Board members reviewed the March 24, 2017 Board minutes. Board member Stephanie Kiser moved that March Board minutes be approved as with two changes. Ken Putnam was not in attendance and Ellen Frost was not shown as being here. Board member Frank Castelblanco seconded the motion and the vote was unanimous in approval.
- A copy of the April 28, 2017 Board agenda and March 24, 2017 Board minutes are attached and made a part of these minutes.

### **FY 17 FINANCIAL UPDATE**

- Jim Holland presented the financials to the Board. The financials and PAR are attached and made a part of these minutes.

**ANNUAL ALL MEMBER BOARD TRAINING FOR HEALTH ACCREDITATION STANDARDS**

- Jan Shepard, Dr. Jennifer Mullendore and the Public Health Team presented the Annual Board Training for all members. The presentation is available on the Board Website for review.
- As part of the presentation, Dr. Mullendore presented the Communicable Disease Report for 2016, year to date. The board engaged in discussion of the analysis and trends presented and a follow up request included obtaining county specific data representing race and ethnicity.
- Zo Mpofu presented the SOTCH for review by the Board. The Health Improvement Specialists from MAHEC joined Zo in providing the Board with an update on the 2015 CHA priorities, highlighting the strong partnership.
- The Billing Guide was deferred to May, due to time constraints.

**DIRECTOR'S REPORT**

- Isaac Coleman
- Series on Black History
- Poverty Simulations

**CHAIRS REPORT AND ADJOURNMENT**

- Chairperson Swanger advised she would entertain a motion to adjourn. Board member Stephanie Kiser moved that the meeting be adjourned at 1:30 p.m. Board member Frank Castelblanco seconded the motion and the vote was unanimous approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2017.

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Susanne Swanger  
Health and Human Services  
Board Chairperson

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Amanda L. Stone  
Executive Secretary to the Board