

## Health and Human Services Board Meeting

August 26, 2016

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The Buncombe County Health and Human Services Board met on August 26, 2016 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Dr. Richard Oliver, Vice-Chair; Terry VanDuyn, Winnie Ziegler, Sonya Greck, Stephanie Kiser, Dr. Ed Coryell, Dr. Paul Endry, Candrice Thul, Jennifer Wehe-Davis, Dr. David McClain, Rick Elingburg, Ken Putnam as well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jim Holland, and Amanda Stratton.
- Health and Human Services staff: Lisa Eby, Phillip Hardin, Dr. Jennifer Mullendore, Tammy Shook, Brandon Romstadt, Jessica Silver, Jan Shepard and Christa Lance.
- Buncombe County Attorney Brandon Freeman.
- Community Resiliency and Engagement Panel: Dewayne Barton, Dr. Dwight Mullen, Shuvonda Harper, Dewana Little, Kathey Avery, Je'Wana Grier-McEachin, Lucia Daugherty, Kim Marmon Saxe, Rasheeda McDaniels, Keynon Lake, Sheneika Smith, Iindia Pearson, Calvin Allen, Sir Charles Gardner.
- Sherriff Van Duncan, Chief Tammy Hooper, and City Assistant Manager Paul Fetherston were in attendance.

### **MEETING TO ORDER**

- Dr. Richard Oliver, Health and Human Services Board Vice-Chairperson called the meeting to order at 12:00 p.m. Dr. Oliver chaired the meeting in the absence of Susanne Swanger, Board Chair.

### **ACTION ITEMS**

- The Vice-Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the August 26, 2016 agenda. Vice-Chair Oliver moved that agenda be amended to move number 5 to the top of the agenda. Board member Winnie Ziegler moved that the agenda be approved with the above listed change. Board member Terry VanDuyn seconded the motioned and the vote was unanimous in approval.
- Due to time constraints the Board did not review the June 24, 2016 Board minutes and agreed to add to the September agenda.
- A copy of the amended August 26, 2016 board agenda is attached and made a part of these minutes.

### **COMMUNITY RESILIENCY AND ENGAGEMENT**

- The panel was introduced to the Board by Lisa Eby. A PowerPoint was presented by the panel. The panel presented data specific to social determinants driving disparities in health, education and justice. The panel highlighted results from "mini grants" focused on community resiliency. The PowerPoints are attached and made a part of these minutes.

### **FY 16-17 FINANCIAL UPDATE**

- Financials were a part of the Board packet and there were no questions. The financials and PAR are attached and made a part of these minutes.

#### **DIRECTOR'S REPORT**

- Public Health Director, Jan Shepard and Environmental Health Director, Jessica Silver recommended an Environmental Health fee for the new Engineered Option Permit. The information was included in the board packet. General discussion took place. Board member Ken Putnam made a motion to approve the Engineered Well Fees. Board member Stephanie Kiser seconded the motion and the vote was unanimous in approval.
- Medical Director, Dr. Jennifer Mullendore; Division Director, Jan Shepard and Environmental Health Director, Jessica Silver recommended passage of a Health Board rule to adopt the 2016 Rabies Compendium post exposure management control measures for dogs and cats. The drafted rule was included in the board packet. The rule would provide the legal authority for the Health Director to implement the new rabies control measures and would align Buncombe County's control measures with current national recommendations and guidance. General discussion took place. Dr. Oliver, Veterinarian, recommended approval. The rule was drafted by County Legal Staff. Board member David McClain motioned that the resolution be approved as presented and Board member Ken Putnam seconded the motion and the vote was unanimous in approval.

#### **CHAIRS REPORT AND ADJOURNMENT**

- Vice-Chairperson Oliver advised he would entertain a motion to adjourn. Board member Stephanie Kiser moved that the meeting be adjourned at 1:30 p.m. Board member David McClain seconded the motion and the vote was unanimous approval.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2016.

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Susanne Swanger  
Health and Human Services  
Board Chairperson

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Amanda L. Stone  
Executive Secretary to the Board