The Buncombe County Health and Human Services Board met on November 20, 2015 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Don Locke, Chairperson; Terry VanDuyn, Miranda DeBruhl, Sonya Greck, Stephanie Kiser, Rick Weigel, Dr. Ed Coryell, Sharon West, Dr. David McClain, Rick Elingburg, Dr. Paul Endry, Candrice Thul, as well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jim Holland, Amanda Stratton, Rachael Nygaard, Jennifer Chilton and were present.
- Health and Human Services staff: Angie Pittman, Jan Shepard, Lisa Eby, Phillip Hardin, Dr. Jennifer Mullendore, Christa Lance and Judy Davidson.
- Commissioner Mike Fryar and Joe Belcher were in attendance.
- Jeff Staudinger from the City of Asheville, Scott Dedman from Mountain Housing Opportunities, David Nash from Housing Authority of the City of Asheville, Cindy Weeks, Mountain Housing Opportunities; Tom Tveidt, SYNEVA Economics were in attendance.
- Buncombe County Planning staff Donna Cottrell, Cynthia Barcklow, Jon Creighton, Debbie Truempy were in attendance.
- Nancy Waldrop and Bob Taylor of the Buncombe County Planning Board were in attendance.
- Kaitlin Huff from the UNCA School of Pharmacy was in attendance.

**MEETING TO ORDER**

- Don Locke, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

**ACTION ITEMS**

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the November 20, 2015 agenda. Chairperson Locke moved that agenda be approved as presented. The vote was unanimous in approval.
- The Board reviewed the October 30, 2015 Board minutes. Board member Stephanie Kiser moved that the minutes be approved as presented. Board member Candrice Thul seconded the motion and the vote was unanimous in approval.
- A copy of the November 20, 2015 board agenda and October 30, 2015 minutes are attached and made a part of these minutes.

**AFFORDABLE HOUSING DISCUSSION AND RECOMMENDATIONS**

- A video presentation of consumer perspective on homelessness and affordable housing was presented as an introductory framework.
- Jeff Staudinger with the City of Asheville presented a PowerPoint overview of the City of Asheville’s affordable housing strategies.
- Scott Dedman provided follow-up information to the Board
- Jeff Staudinger, Tom Tveidt, David Nash, Scott Dedman and Cindy Weeks participated in a panel discussion with the Board.
- The video, hand outs and PowerPoint are attached and made a part of these minutes.
BUDGET FY16 FINANCIALS
• Jennifer Chilton presented the FY16 financials. The Financials and PAR are attached and made a part of these minutes.

DIRECTOR’S REPORT
• School Health Nurse transition
• Transition of Social Work Leadership

CHAIRS REPORT AND ADJOURNMENT
• Chairperson Locke then advised he would entertain a motion to adjourn. Stephanie Kiser moved that the meeting be adjourned at 1:30 p.m. Candrice Thul seconded the motion and the vote was unanimous approval.

Minutes read and approved this ____ day of __________, 2015.

________________________________________                      __________________________________________
Don Locke, Ed.D                                                   Amanda L. Stone
Health and Human Services                                         Executive Secretary to the Board
Board Chairperson