

The Buncombe County Health and Human Services Board met on May 22, 2015 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Don Locke, Chairperson; Susanne Swanger, Vice-Chairperson; Dr. Richard Oliver, Rick Weigel, Winnie Ziegler, Jennifer Wehe, Dr. David McClain, Frank Castelblanco, Rick Elingburg, Dr. Ed Coryell, Miranda DeBruhl, Dr. Paul Endry, Candrice Thul as well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jim Holland, Jennifer Chilton, Amanda Stratton, Rachael Nygaard, John Hudson, Rob Morrell and George Anderson, were present.
- Health and Human Services staff: Phillip Hardin, Lisa Eby, Jan Shepard, Katie Swanson, Leigh Anderson, Matt Dotson-Smith, Barbara Wilson, Tammy Stewart, Amanda Poole, Christine Franklin, Mandy Effler, Esther Lail, Rhonda Ashley, Marian Arledge, Amy Davis, Michael Davie, Justin Stewart, Stacey Wood, Ben Atkins, Judy Davidson and Christa Lance.
- County Attorney Michael Frue was in attendance.

MEETING TO ORDER

Don Locke, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

ACTION ITEMS

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the May 22, 2015 agenda. Chairperson Locke moved that agenda be approved as presented. The vote was unanimous in approval.
- The Board reviewed the April 24, 2015 Board minutes. Board member Richard Oliver motioned that the minutes be approved as presented. Board member Rick Weigel seconded the motion and the vote was unanimous in approval.
- A copy of the May 22, 2015 board agenda and April 24, 2015 minutes are attached and made a part of these minutes.

BUDGET FY15 FINANCIALS

- Jim Holland detailed the FY14-15 Financials. The financials and PAR are attached and made a part of these minutes.

HUMAN SERVICES SUPPORT TEAM

- Jim Holland and the Human Services Support Team presented a PowerPoint to the Board. A video about the Human Services Support Team was also presented. Leigh Anderson, Facilities Maintenance Supervisor, provided information about the work of the Operations team. John Hudson, HSPE, spoke about the Human Services Planner Evaluators and what role they play in the agency. Rob Morrell, HSPE, explained Medicaid Transportation. George Anderson, HSPE, spoke about Business Intelligence and the Dashboard Tools. The responsibilities of the contracts team and Finance staff were discussed. Jennifer Chilton, Business Officer, presented the FY16 Budget Proposal to the Board. Rachael Nygaard engaged the Board in a Results Team. The Board was asked to endorse the FY16 Budget. Chairperson Locke asked for a motion to endorse the FY16 Budget. Richard Oliver motioned the endorsement, Sonya Greck seconded the motion and the

vote was unanimous in approval with Commissioner DeBruhl abstaining. The PowerPoint is attached and made a part of these minutes.

DIRECTOR'S REPORT

- The FY16 Health Billing Guide was presented by Health Director Jan Shepard. There was discussion about the cost analysis conducted to determine the proposed fees in the Billing Guide and a motion was made by Sonya Greck to approve and seconded by Susanne Swanger and the vote was unanimous in approval.
- Family Justice Center is on time and on budget.
- Sharon West was appointed to the North Carolina State Commission for Public Health by Governor McCrory.
- Lisa Eby shared with the Board that the Communication Team won first prize at the North Carolina Communicable Disease Conference for a poster that they created on immunizations.
- Lisa Eby also shared about the Microaggression Training she is currently involved in.

CHAIRS REPORT AND ADJOURNMENT

- Chairperson Locke then advised he would entertain a motion to adjourn. Frank Castelblanco moved that the meeting be adjourned at 1:30 p.m. Richard Oliver seconded the motion and the vote was unanimous approval.

Minutes read and approved this ____ day of _____, 2015.

Don Locke, Ed.D
Health and Human Services
Board Chairperson

Amanda L. Stone
Executive Secretary to the Board