

The Buncombe County Health and Human Services Board met for its meeting on October 24, 2014 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Bill McElrath, Chairperson; Susanne Swanger, Vice-Chair; Terry VanDuyn, Stephanie Kiser, Candice Thul, Sharon West, Richard Oliver, Rick Weigel, Ken Putnam, Paul Endry as well as Mandy Stone, Health and Human Services Director and Michael Frue, County Attorney.
- Buncombe County HHST staff: Jim Holland, Lee Crayton, George Anderson, Brian Bell, Marian Arledge, and John Hudson.
- Health and Human Services staff: Angie Pittman, Phillip Hardin, Lisa Eby, Gibbie Harris, Katie Swanson, Stacey Wood, Dawn Warren, Becky Kessel Ben Atkins, Kevin Turner, Mick McGuire, Jessica Silvers, Suzanne Avett, Patricia Wallin, Amy Davis, Christina Stenhouse, Ellis Vaughn, and Christa Lance.
- Expert Panel Members: Dr. Jennifer Mullendore, HHS Medical Director; Dr. David McClain, Mission Infectious Disease Assoc.; Dr. Chris DeRienzo, Chief Patient Safety Officer, Mission Health; Jacie Volkman, Director of Infection Prevention, Mission Health; Dennis Presley, Chief, Skyland Fire Department; M. Kevan Smith, Public Safety Chief, Asheville Regional Airport; Sue Ellen Morrison, RN, Lead Nurse, HHS Communicable Disease Div.; Jennifer Johnson, HHS Public Information Officer.
- County Manager Wanda Greene and Commissioner Joe Belcher were in attendance.

MEETING TO ORDER

Bill McElrath, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

ACTION ITEMS

- The Board reviewed the October 24, 2014 Board agenda. Board member Stephanie Kiser moved that the Board agenda be approved with the changes. Ken Putnam Board member seconded the motion and the vote was unanimous in approval.
- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the September 26, 2014 Board minutes. Board member Terry VanDuyn motioned that the minutes be approved as presented. Board member Ken Putnam seconded the motion and the vote was unanimous in approval.
- A copy of the October 24, 2014 board agenda and September 26, 2014 minutes are attached and made a part of these minutes.

COMMUNITY PREPAREDNESS/RESPONSE EXPERT PANEL

A panel presented information on local preparedness activities for Ebola Virus Disease.

- Dr. David McClain, physician at Mission Infectious Disease Associates and HHS Board member, discussed basic medical information Richard Oliver, on Ebola.
- Dr. Mullendore, Medical Director for BCHHS, discussed the role and authority of public health in outbreak situations and the daily work of public health in disease surveillance and investigation.
- The following panelists spoke about their organization's role in preparing for Ebola: Dr. Chris DeRienzo, Chief Patient Safety Officer for Mission Health; Chief Denis Presley of Skyland Fire

Rescue; Kevan Smith, Public Safety Chief at Asheville Regional Airport; and Jennifer Johnson, BCHHS PIO.

- Dr. Mullendore wrapped up the presentation by pointing out the communication and collaboration that has been occurring between all of these agencies in preparing for Ebola, and how that would be the case regardless of the situation facing our community.
- Handouts were presented and are attached and made a part of these minutes.

BUDGET FY14 FINANCIALS

- Jim Holland detailed the FY14-15 Financials. The financials and PAR are attached and made a part of these minutes.

ADVISORY COMMITTEE REPORTS

- Economic Services Advisory - No report was presented.
- Public Health Advisory - No report was presented
- Social Work Advisory - No report was presented.
- Community Advisory - No report was presented.

DIRECTOR'S REPORT

- Mandy welcomed Jessica Silvers the new Environmental Health Program Manager.
- State funding
- NC FAST

CHAIRS REPORT AND ADJOURNMENT

- Chairperson McElrath then advised he would entertain a motion to adjourn. Board member Susanne Swanger moved that the meeting be adjourned at 1:27 p.m. Board member Rick Weigel seconded the motion and the vote was unanimous approval.

Minutes read and approved this ____ day of _____, 2015.

William E. McElrath
Health and Human Services
Board Chairperson

Amanda L. Stone
Executive Secretary to the Board