

Health and Human Services Board Meeting

September 26, 2014

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The Buncombe County Health and Human Services Board met for its meeting on August 22, 2014 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Bill McElrath, Chairperson; Susanne Swanger, Vice-Chair; Terry VanDuyn, Don Locke, Winnie Ziegler, Jennifer Wehe, Ed Coryell, Candice Thul, Rick Weigel, Ken Putnam, Frank Castelblanco as well as Mandy Stone, Health and Human Services Director and Michael Frue, County Attorney.
- Buncombe County HHST staff: Jim Holland, Lee Crayton, Julie Montanea, Karan Smith, Rachael Nygaard, George Anderson, and John Hudson.
- Health and Human Services staff: Angie Pittman, Phillip Hardin, Lisa Eby, Gibbie Harris, Katie Swanson, Kelli Buckner, Jennifer Mullendore, Linda Tettambel, Nelle Gregory, Stacey Wood, Dawn Warren, Becky Kessel Ben Atkins, Tammy Shook, Kevin Turner, Mick McGuire, Suzanne Avett, Patricia Wallin, LaQuana Edwards, Kelli Buckner, Karen Hart, Merry Michalsen, Amy Davis, Christina Stenhouse.
- Expert Panel Members: Ginger Clough, NFP Nurse, HHS; Alice Elio, School Nurse Manager, HHS; Tara Foster, Prevention Social Worker, HHS; MaryLynn Barrett, Director of Behavioral Health, MAHEC Family; Melissa Baker, Health Improvement Specialist, MAHEC; Dr. Harald Kowa, Pediatrician Blue Sky Pediatrics; Dr. Adrienne Coopey, Psychiatrist Mission Children's & CCWNC; Amy Griffith, Director of Forensic Services, RHA Health Services, Inc.; David Thompson, Director Student Support Services, Buncombe County Schools.

MEETING TO ORDER

Bill McElrath, Health and Human Services Board Chairperson called the meeting to order at 12:00 p.m.

ACTION ITEMS

- The Board reviewed the September 26, 2014 Board agenda. Board member Don Locke moved that the Board agenda be approved with the changes. Winnie Ziegler Board member seconded the motion and the vote was unanimous in approval.
- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the August 22, 2014 Board minutes. Board member Rick Weigel motioned that the minutes be approved as presented. Board member Candrice Thul seconded the motion and the vote was unanimous in approval.
- A copy of the September 26, 2014 board agenda and August 22, 2014 minutes are attached and made a part of these minutes.

BUDGET FY14 FINANCIALS

- Jim Holland detailed the FY14-15 Financials. The financials and PAR are attached and made a part of these minutes.

DRILL DOWN

1. IMMUNIZATIONS

- Dr. Jennifer Mullendore provided a briefing on immunizations including:
 - Trend data

- Action plan to improve how child immunization rates

2. **Adverse Childhood Experiences (ACE)**

Dr. Adrienne Coopey, Child Psychiatrist for Mission & CCWNC provided a briefing on the ACE Learning Collaborative including: members shared how ACEs impact education, health, mental health systems as well as individuals. The information included:

- Research linking adverse experience to health outcomes
- Break out groups discussed what was happening across the various sectors to prevent or reduce the negative consequences of adversities and childhood trauma

A copy of the PowerPoint is attached and made a part of these minutes.

ADVISORY COMMITTEE REPORTS

- Economic Services Advisory - No report was presented.
- Public Health Advisory - The following administrative policies were provided to the Board of Health and Human Services on 9/19/14 for review:
 - 1000.31 - Workforce Development and Orientation Policy;
 - 1000.34 - Hiring and Retaining New Employees for BCDH;
 - 1000.34 - A Performance Appraisal Process;
 - 1000.83 - Community Involvement in Public Health;
 - 1000.88 - Community Outreach and Linkage to Health Resources, Education/Outreach.Public Health Advisory Council Chair Don Locke provided an overview of the policies presented to the Board. Board member Don Locke motioned that the policies be approved as presented. Board member Frank Castelblanco seconded the motion and the vote was unanimous in approval. All plans are attached and made a part of these minutes.
- Social Work Advisory - No report was presented.
- Community Advisory - No report was presented.

DIRECTOR'S REPORT

- Mandy recognized the service of those HHS employees who have retired related to the early retirement incentive packet.

CHAIRS REPORT AND ADJOURNMENT

- Chairperson McElrath then advised he would entertain a motion to adjourn. Board member Winnie Ziegler moved that the meeting be adjourned at 1:27 p.m. Board member Don Locke seconded the motion and the vote was unanimous approval.

Minutes read and approved this ____ day of _____, 2014.

William E. McElrath
Health and Human Services
Board Chairperson

Amanda L. Stone
Executive Secretary to the Board