

The Buncombe County Health and Human Services Board met on June 22, 2018 at 12:00 p.m. at 200 College Street.

- Health and Human Services Board Members: Susanne Swanger-Chair, Frank Castelblanco-Vice Chair, Stephanie Kiser, Jennifer Wehe-Davis, Rachel Keener, Sonya Greck, Ken Putnam, Richard Munger, Steven Valeika, Gregory Narron, Rick Elingburg, Carol Coulson
- Health and Human Services staff: Phillip Hardin, Amy Davis, Rebecca Smith, Jennifer Mullendore, Rob Morrell, Jan Shepard, Zo Mpofo, Becky Kessel, Stacey Wood, Sarah Bennett, Sue Ellen Morrison and Meredith Benjamin
- Buncombe County staff: Christina McEntee, Brad Watt, John Hudson
- County Staff Attorney Brandon Freeman was in attendance.
- Assistant Buncombe County Manager Jim Holland was in attendance.
- Cara Truitt, Mission Health Advocacy Director and colleague to Sonya Greck was in attendance.
- David Floyd, Mountain Xpress County Government Reporter, was in attendance.

#### **CALL TO ORDER**

- Health and Human Services Board Chairperson, Susanne Swanger, called the meeting to order at 12:00.

#### **WELCOME NEW HHS BOARD MEMBERS**

- Chairperson Susanne Swanger welcomed new HHS Board members and invited them to introduce themselves.
  - Rich Munger – Psychologist by statute
  - Gregory Narron – Psychiatrist by statute
  - Steven Valeika – Veterinarian by statute
  - Carol Coulson – Physician by statute
  - Dan Frayne (absent) – Public/consumer

#### **REVIEW AND ACTION OF BOARD AGENDA**

- The Board reviewed the June 22, 2018 meeting agenda. Board member Sonya Greck clarified that Cara Truitt, Regional Advocacy Director for Mission Health would be providing the Mission Health presentation. Board Member Stephanie Kiser moved that the Board approve the agenda as presented. Board Member Ken Putnam seconded the motion and the vote was unanimous in approval.

#### **REVIEW AND ACTION OF MAY 2018 BOARD MINUTES**

- The Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- The Board reviewed the May 25, 2018 Board meeting minutes. Board Member Stephanie Kiser moved that the Board approve the minutes of the May meeting as presented. Board Member Rachel Keener seconded the motion and the vote was unanimous in approval.
- The Agenda and Board Minutes are attached and made a part of these minutes.

#### **HB 630: STATE/COUNTY MEMO OF UNDERSTANDING FOR SOCIAL SERVICE PROVISION**

- Assistant Buncombe County Manager Jim Holland presented the Memorandum of Understanding (Fiscal Year 2018-2019) Between the North Carolina Department of Health and Human Services and Buncombe County for the purpose of bringing this document to the attention of the Board.
- The Memorandum of Understanding (Fiscal Year 2018-2019) Between the North Carolina Department of Health and Human Services and Buncombe County is attached and made a part of these minutes.

#### **FY 17-18 FINANCIAL UPDATE**

- HHS Business Officer Rob Morrell presented an overview of the HHS Fiscal Year 2018 Financials and a Performance Analysis Review for May 2018. He brought a new format for these documents to the attention of the Board.
- The HHS Fiscal Year 2018 Financials Overview presentation and the Performance Analysis Review for May 2018 are attached and made a part of these minutes.

#### **APPROVAL OF FY 19 BILLING GUIDE**

- HHS Director Stoney Blevins presented the Changes to the FY19 Billing Guide document. The Billing Guide was previously approved by the Board, however, some minor clarifications were added.
- Board Member Rachel Keener moved that the Board approve the Billing Guide with the clarifications as presented. Board Vice Chairperson Frank Castelblanco seconded the motion and the vote was unanimous in approval.
- The Buncombe County Department of Health Billing Guide for FY 2019 and the Changes to FY19 Billing Guide document are attached and made a part of these minutes.

#### **FY 19 FEE SCHEDULE REVISION**

- In accordance with the powers and duties granted to the Board by NCGS 130A-39(g), the Board may approve fees for services rendered by the Health Department, based upon a plan recommended by the local health director. HHS Director Stoney Blevins outlined minor changes to Fee Schedule approved during the May meeting, which includes removal of the \$10 fee for those Foreign Travel clients who receive a card providing proof of vaccines obtained from the Health Department. The HHS Director engaged the Board in discussion about the purpose of fee changes. The Fee Schedule remains the same outside of the removal of this fee.
- Board Member Stephanie Kiser moved that the Board approve the FY 19 Fee Schedule Revision as presented. Board member Rachel Keener seconded the motion and the vote was unanimous in approval.
- Two versions of the Buncombe County Department of Health Fee Schedule FY19, one highlighting the revision and including the FY18 charges, are attached and made a part of these minutes.

#### **MISSION HEALTH PRESENTATION**

- Cara Truitt, Regional Advocacy Director for Mission Health provided information about the transition of ownership to HCA and their extensive outreach to collaborative partners across the county and region who provide personal and preventive health care. She highlighted HCA's commitment to patients, providers and the community. Mission provided 2.8 billion dollars in uncompensated healthcare in communities served; HCA has provided \$3 billion dollars in uncompensated healthcare in communities served. A new successor foundation will be created from the proceeds of the sale and from Mission Health net cash and investments remaining, creating the capacity for the successor foundation to be one of the largest foundations per capita in US. The focus of the successor foundation will be on community health and social determinants of health, which can potentially include affordable housing, transportation, healthy food, early childhood support and more. The new foundation will be separate from HCA.
- The Mission Health Forward Update presentation is attached and made a part of these minutes.

#### **COMMUNICABLE DISEASE REPORT**

- Medical and Clinical Services Director Jennifer Mullendore shared the PowerPoint "Communicable Disease Incidence, Trends and Opportunities in Buncombe County" with the HHS Board, noting that these numbers were confirmed communicable disease cases. She addressed vaccine preventable diseases and the increase of Hepatitis A in our community and those most at risk of contracting Hepatitis A, including transient persons and injectable drug users. The incidence of Hepatitis B has increased as well. Dr. Mullendore emphasized the importance of vaccinations to prevent infections and disease transmission. She reviewed vaccines available at the Health Department for un- or underinsured persons. She reviewed the numbers of confirmed sexually transmitted infections, noting increases in early syphilis, gonorrhea and chlamydia and outlined efforts within HHS and the community to address. Dr. Mullendore also discussed the incidence and trends related to foodborne and vector borne illnesses and prevention-focused outreach materials developed by HHS to educate the community. Dr Mullendore and Board member Stephanie Kiser, RPh, highlighted the partnership between the Health Department's Epi Team and the UNCA School of Pharmacy to conduct the January 18, 2018 Pandemic

Flu POD Preparedness exercise. This is the second year for this partnership to support staff interactions and involvement in the community in an effort address community health preparedness and response.

- The Communicable Disease Incidence, Trends and Opportunities in Buncombe County presentation and the Communicable Disease Incidence Data 2014-2017 (as of 6/13/18) document are attached and made a part of these minutes.

#### **DIRECTOR'S REPORT**

- Director Stoney Blevins revisited HB630 presented to the Board earlier in the meeting by Buncombe County Assistant Manager Jim Holland. In addition to the Memo of Understanding previously discussed, Director Blevins brought three additional components surrounding the Bill to the attention of the Board. These included:
  - The potential regionalization of Social Services
  - The logistics of using a national consulting firm to assess Social Services in North Carolina
  - A data informed practice model is lacking at the state level; the data informed practice used by Buncombe County HHS has been offered as a potential model

#### **CHAIRPERSON'S REPORT**

- Chairperson Susanne Swanger made the Board aware that a new Board Chairperson and Vice Chairperson will be elected at the August HHS Board meeting. She also stated additional members are sought for the Executive team and encouraged all interested persons to make their interest known.
- A request had been submitted that the Board cancel its meeting scheduled for July. The suggestion was made to poll the Board members present to determine how many would have availability to attend. Through a show of hands, ten members indicated availability. It was decided the July meeting would be held as scheduled.
- Lucy Lawrence will join Dr. Mullendore in service to the Child Protection Team.

#### **ADJOURNMENT**

- Chairperson Swanger adjourned the meeting at 1:40 p.m.

Minutes read and approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

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Susanne Swanger  
Health and Human Services  
Board Chairperson

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Stoney Blevins  
Executive Secretary to the Board