

Health and Human Services Board Meeting

June 24, 2016

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The Buncombe County Health and Human Services Board met on June 24, 2016 at 12:00 p.m. In attendance were:

- Health and Human Services Board Members: Susanne Swanger, Vice-Chair; Dr. Paul Endry, Stephanie Kiser, Candrice Thul, Frank Castelblanco, Richard Oliver, Jennifer Wehe-Davis, Ed Coryell, Sharon West, David McClain, Paul Endry well as Mandy Stone, Health and Human Services Director.
- Buncombe County HHST staff: Jim Holland, Amanda Stratton, Rachael Nygaard, Marian Arledge and Jennifer Chilton.
- Health and Human Services staff: Lisa Eby, Phillip Hardin, Dr. Jennifer Mullendore, Tammy Shook, Suzanne Avett, Ellis Vaughn, Amelia Garcia, Cindy Runion, Linda Gardner, Molly Cassidy, Roxann Sizemore, Lisa Boblett, Beth Boone, Laurie Dotson-Taylor, Christina Stenhouse Cathie Beatty, Lisa Catron, Sally Griffin, and Christa Lance.
- Buncombe County Attorney Brandon Freeman.

MEETING TO ORDER

- Susanne Swanger, Health and Human Services Board Vice-Chairperson called the meeting to order at 12:00 p.m.

ACTION ITEMS

- Lisa Eby presented a PowerPoint honoring Don Locke.
- Mandy Stone introduced Brandon Freeman as new Attorney for the Health and Human Services Board
- The Vice-Chairperson asked if any Board member had any known conflict of interest or appearance of conflict with respect to any matter coming before the Board and none were stated.
- Started with moment of silence
- The Board reviewed the June 24, 2016 agenda. Vice-Chairperson Swanger moved that agenda be approved as presented. The vote was unanimous in approval.
- The Board reviewed the May 27, 2016 Board minutes. Board member Frank Castelblanco moved that the minutes be approved as presented. Board member Sharon West seconded the motion and the vote was unanimous in approval.
- A copy of the June 24, 2016 board agenda and May 27, 2016 minutes are attached and made a part of these minutes.

GOOD NEWS

- Dr. Jennifer Mullendore shared with the Board the Family Planning Federal Audit. She recognized staff members Amelia Garcia, Linda Gardner, Cindy Runion, Molly Cassidy and Ellis Vaughn.

BUDGET FY16 FINANCIALS

- Jennifer Chilton presented the FY16 year to date financials. The Financials and (PAR) Performance Analysis Review are attached and made a part of these minutes.

ACC AGING PLAN

- Tammy Shook introduced Linda Kendall who shared the ACC Aging Plan with the Board. A copy of the PowerPoint is attached and made a part of these minutes.

DIRECTOR'S REPORT

- Suzanne Avett presented on Confidentiality Requirements for the Board. The PowerPoint is attached and made a part of these minutes.

CHAIRS REPORT AND ADJOURNMENT

- Ellen Frost will was appointed by the Commissioners to take Miranda DeBruhl's seat.
- County Attorney Brandon Freeman advised that the Board would go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(1) to prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes - specifically: N.C. Gen. Stat. §§143B-153; 108A-80; and 130A-12. Attorney Freeman further advised the board to go into closed session pursuant to N.C. Gen. Stat. §143-318.11(a)(3) to consult with an attorney to protect the attorney-client privilege. Board member Richard Oliver motioned that the Board go into closed session and Board member Frank Castelblanco seconded the motion and the vote was unanimous in approval.
- The privileged or confidential information discussed in the closed session is not subject to disclosure. Attorney Brandon Freeman advised the board on the applicability and effect of North Carolina's open meeting laws to its meetings. No Board actions were taken.
- Vice-Chairperson Swanger advised she would entertain a motion to adjourn. Board member Sharon West moved that the meeting be adjourned at 1:30 p.m. Board member Candrice Thul seconded the motion and the vote was unanimous approval.

Minutes read and approved this ____ day of _____, 2016.

Susanne Swanger
Health and Human Services
Board Vice-Chairperson

Amanda L. Stone
Executive Secretary to the Board