



## Buncombe County Health and Human Services

Public Assistance & Work Support Strategies ~ Public Health ~ Social Work Services ~ Veterans Services

Stoney Blevins  
Health and Human Services Director

Areas designated for EMPLOYEES to eat, drink, and use tobacco shall be located so that FOOD, EQUIPMENT, LINENS, and SINGLE-SERVICE and SINGLE-USE ARTICLES are protected from contamination.

### APPLICATION FOR A FOOD ESTABLISHMENT PERMIT AND PRE-OPENING CHECKLIST (Expansion/Remodel)

Name of Establishment: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Manager/Person in Charge: \_\_\_\_\_

Mailing Address for Establishment: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Location of Establishment: \_\_\_\_\_

(If different from above)

Establishment is owned by:

\_\_\_ Association \_\_\_ Corporation \_\_\_ Individual \_\_\_ Partnership \_\_\_ Other Legal Entity

**Attach names, titles and addresses of persons comprising the legal ownership including the owners and officers, and the local resident agent if one is required based on the type of legal ownership.**

Establishment Type: \_\_\_ Mobile \_\_\_ Stationary \_\_\_ Temporary \_\_\_ Permanent \_\_\_ Shared Use

Prepares and Serves Potentially Hazardous Food (PHF)/Time Temperature Control for Safety Food (TCS):

\_\_\_ To Order upon Consumer Request

\_\_\_ In Advance and Discards Unserved Food \_\_\_ Uses Time as a Public Health Control

Prepares PHF/TCS by: \_\_\_ Cooking \_\_\_ Cooling \_\_\_ Reheating \_\_\_ Hot holding

\_\_\_ Cold holding \_\_\_ Freezing \_\_\_ Thawing \_\_\_ Par cooking

\_\_\_ Prepares food for delivery to and consumption at a location off premises

\_\_\_ Prepares food for a Highly Susceptible Population

\_\_\_ Prepares only non PHF/TCS

Wastewater System: \_\_\_ Municipal/Community \_\_\_ On-Site System

P.O. Box 7408, Asheville, NC 28802  
(828) 250-5500

[buncombecounty.org](http://buncombecounty.org)

In accordance with Federal law and U.S. Department of Agriculture (USDA) and U.S. Department of Health & Human Services (HHS) policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. Under the Food Stamp Act and USDA policy, discrimination is prohibited also on the basis of religion or political beliefs.

Water Supply: \_\_\_\_\_Municipal/Community \_\_\_\_\_On-Site System

PROJECTED OPENING DATE: \_\_\_\_\_

**Please submit this application at least 30 calendar days prior to the projected opening date, per 15A NCAC .2658 as referenced in Section 8-302.11 of the NC Food Code Manual.**

**I attest to the accuracy of the information provided in this application.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## CHECKLIST

**The following pre-opening checklist is provided to assist with compliance to obtain a Food Establishment Permit:**

\_\_\_\_\_ Copy of the menu if changed from original

\_\_\_\_\_ Plans

\_\_\_\_\_ Fee

\_\_\_\_\_ Cut sheets for new equipment

\_\_\_\_\_ Will establishment continue to operate during remodel?

If yes, please specify how food and equipment will be protected during construction.

---

---

**When scheduling the pre-opening inspection, contact your local County Environmental Health Department at least 3 days prior to the projected opening date.**

Hours of Operation:

Sun \_\_\_\_\_ Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thu \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_

Projected number of meals served between product deliveries:

Breakfast \_\_\_\_\_ Lunch \_\_\_\_\_ Dinner \_\_\_\_\_

Number of Seats \_\_\_\_\_ Facility Total Square Feet \_\_\_\_\_

Projected Start of Construction \_\_\_\_\_ Projected Completion Date \_\_\_\_\_

Type of Food Service:

Check all That Apply

- Restaurant
- Food Stand
- Drink Stand
- Commissary
- Meat Market
- Other (explain) \_\_\_\_\_

- Sit-down Meals
- Take-out Meals
- Catering

Single-service (disposable):

Plates Glassware Silverware

Multiuse (reusable):

Plates Glassware Silverware

Environmental Health Services

Attn: Plan Review

30 Valley Street

Asheville, NC 28801

P: (828) 250-5016 F: (828) 250-6161

EHRequest@buncombecounty.org