

Buncombe County Department of Health
Board Minutes
August 12, 2010

The Buncombe County Board of Health held its monthly meeting at the Department of Health Building, August 12, 2010.

Department of Health Board Members Present: Dr. Richard Oliver, Bill McElrath, Dr. David McClain, Carol Peterson, Mike Goodson, L.C. Ray, Susanne Swanger, Winnie Zeigler, Dr. John Whitener and Gibbie Harris.

Staff Present: Julie Montanea, Erin Henderlight, Dr. Yancey, Eddie Shook, Nelle Gregory, Lisa Eby, Jim Holland, Sharon West, Beth Gerrald, Amy Harmon, and Terri Rogers

Chair, Dr. Oliver called the meeting to order at 6:05 pm.

MINUTES

The updated minutes of the June 10, 2010 Meeting were presented along with the minutes of the July 23, 2010 Integrated Meeting. With no changes to note, Carol Peterson made a motion to accept the minutes, seconded by Susanne Swanger.

CHAIR'S PRIVILEGE

Dr. Oliver shared with the board members information pertaining to the committees of Strategic Planning and Nominating. The committee for strategic planning will be on hold as that process is not underway at this time, the committee for nominations will be getting information from Dr. Oliver at a later date.

ACTIONS

Dr. Oliver brought to the Board's attention that the terms set forth for the Board of Health members needed some clarification. The County Website states terms are 3 years long and no more than 2 terms can be served by an individual, yet the General Statutes state the terms are 3 years long with no more than 3 terms can be served by an individual. We are going to continue to operate with the 3years/3terms. With that being said there are two members that are due to be renewed, those are Winnie Ziegler and Dr. David McClain. Both members have said they will be glad to continue to serve on the board. They will be presented to the County Commissioners at their next meeting for approval.

The Board Operating Procedures have been looked at by Michael Fru, County Attorney. Each member received a copy of the proposed changes that have been suggested. Due to the length of the editing (edits are in red) and to give time for each Board Member to view these changes the Action of approving the Operating Procedures will be moved to the next month's meeting. Any member that would like to share ideas or suggestions and have questions are encouraged to email those to all the members, Dr. Oliver and or Gibbie Harris, this way we have an open communication of ideas prior to September. Dr. McClain asked if the Operating Procedures had to list as they currently do now, that the Meetings are held the 2nd Thursday of each month, or should they say Monthly. That question will be looked into, as it being a public meeting that may need to remain stating the actual day of the month.

PRESENTAION

Beth Gerrald, Pharmacist, gave a presentation on the Pharmacy that currently operates at the Department of Health.

Prior to January 2010 the Department of Health had 4 full time pharmacists and 5 full time certified technicians that produced an average 533 Rx per day. After the transition we are working with 1 full time pharmacist that currently produces an average 55 Rx per day.

The pharmacy currently operates under a nurse/clinician dispense model allowed by G.S. 90-85-34A and 21 NCAC 46.2401. There are 18 registered nurses trained to dispense medications for Family Planning Clinic, Prenatal Clinic, TB Clinic and STD Clinic. The Nurses are not permitted to dispense in disease outbreaks unless specifically addressed by the NC Board of Pharmacy.

Since January 1, 2010, there have been 6 Pertussis outbreaks in Buncombe County, resulting in 161 people receiving prophylaxis. To date 37% of all Rx's filled are for Employee and Family Health.

The Pharmacist duties consist of packaging and labeling medications, doing chart audits, inventory control, vaccine QI, ordering all medications, epidemiology, Strategic National Stockpile, USPS Antibiotic Depot, Folic Acid program and Nurse training.

REPORTS

Health Director's Report-Gibbie Harris

Ms. Harris shared with the Board the update of information pertaining to the moves that are going on with the Department of Health. Currently the Lab, Pharmacy, Medical Records, BCCCP, Prenatal, Family Planning sections are now located at the 53 S. French Broad location.

The Department of Health has recently contracted with Patterson Pope, an agency to handle our medical records. We have had 2 staff that previously employed in medical records that are now moved into other county positions and have 2 staff remaining in medical records. Patterson Pope will be scanning and indexing all of our records within the next one year time frame.

The WIC departments will be moving to their new locations the first of September. Those are located at WIC West, at Leicester Crossing and on Haywood Street.

Jim Holland is putting together a Safety Net group; more information about this group will follow.

Medicaid covered individuals will become established with a primary care Physician for their medical home model being established as it makes better health outcomes and saves money.

Urgent Cares are not currently receiving the number of referral of Medicaid patients as in the past. The Health Department gave an average of 84 referrals a month when it was seeing primary care patients. WNCCHS sends an average number of 16 monthly to them. Medicaid requires the Primary Care Physician to see the patient.

QUESTION and ANSWER MONTHLY REPORTS:

Financial Budget was shared by Jim Holland. The FY10 revenues from the June report show that 390 thousand more in total revenues projected is where we ended in the FY10 Grand Total Revenues. In the expenditures for the FY10 totals there was 555 thousand savings than projected.

Moving on to the July report, we are now at 348,600 thousand in total revenues and at 8.33% of our expenditures, although it shows a 10.64% in total Salaries due to 3 payroll dates in the month of July.

All the reports are included in the board packets. Dr. Oliver asked if anyone had questions about the reports. No questions were noted.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

ANNOUNCEMENTS:

Carol Peterson shared that Rich Munger and Mandy Stone contributed with the National Association of Counties (NACO) on a publication titled; “Crisis Care Services for Counties: Preventing Individuals with Mental Illnesses from Entering Local Corrections Systems”. Ms. Peterson is looking forward to Rich Munger’s presentation on Tuesday August 17th at the County Commissioners Meeting.

The next meeting will be held on September 9, 2010. Location will be announced at a later date.

Chair, Richard Oliver adjourned the meeting at 7:00 pm.

Respectfully submitted:

Gibbie Harris, Secretary

Adopted:

Richard Oliver, Chair