

## NOTICE TO BIDDERS

Proposals addressed to Buncombe County, attention New Fleet Services Complex, will be received from qualified bidders until 3:00 p.m. Wednesday, May 3, 2023. Bids must be delivered to the Owner in a sealed envelope and addressed to Mr. Scott Metcalf, Facilities/Project Manager, 40 McCormick Place, Asheville, NC 28801. All Contractor proposals shall be opened and read publicly.

The Project consists of construction associated with a new 21,471 square foot, single-story building and site work at 2945 Riverside Drive, Asheville, NC. The building will house the County's Fleet, General Services, and Grounds departments with a 10-bay fleet services garage, shared storage, and office space. The County's resolution adopting Leadership in Energy and Environmental Design standards applies to this project.

Qualified General Contractors may obtain plans and specifications for bidding from Tod Dalton, AIA at [tdalton@cplteam.com](mailto:tdalton@cplteam.com). Construction documents shall be provided via electronic files (PDF's). Paper copies shall not be provided. A plan deposit is not required.

All contractors and all subcontractors must have proper license in accordance with state laws governing their respective trades in accordance with General Statutes of North Carolina Chapter 87.

Bids must be submitted on a proposal form provided by the architect. Bidders shall use complete sets of Bid Documents to prepare Bids. Neither the Owner nor Architect assumes responsibility for errors or misinterpretations resulting from the use of incomplete Bid Document sets. The contractor's insurance certifications as required by Buncombe County must be attached to the bid form. All HUB/MWBE forms must also be provided with the contractor's bid form. These six forms are located at the end of the proposal form.

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof, a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

Performance and Payment Bonds for this project are required by Buncombe County and the cost of the bonds shall be included in the contract amount.

A Pre-bid Conference followed by a site visit shall be held in the board room at 30 Valley Street on Tuesday, April 11, 2023 at 10:00 a.m. Attendance at the Pre-Bid Meeting by all contractors bidding is recommended but not mandatory. The meeting will address project specific issues, bidding procedures and bid forms and provide an opportunity to tour the proposed construction site.

Bids may not be withdrawn within 45 days after the scheduled bid date and time, except as provided by law. The Owner reserves the right to accept or reject any or all bids, and to waive informalities.

All bidders shall note that the Architect shall answer only questions that are submitted by the General Contractors in writing and emailed to the attention of Tod Dalton ([tdalton@cplteam.com](mailto:tdalton@cplteam.com)) at the Architect's office. NO telephonic or verbal requests for construction document clarifications will be provided. No questions will be answered after 2:00 p.m. on Friday, April 28, 2023 in order that the Architect can issue a final addendum, if necessary, to equitably inform all bidders.

END OF SECTION