



BUNCOMBE COUNTY ELECTION SERVICES

BUNCOMBE COUNTY BOARD OF ELECTIONS

Board Meeting Agenda

Monday November 2, 2020

6:00 pm

Welcome of Visitors

- I. Office Updates
- II. Review of Audit Procedures
- III. Absentee Review
- IV. Presentation of Executed Absentee Lists

Buncombe County Board of Elections
Meeting Minutes
November 2, 2020

Opening

The scheduled meeting of the Buncombe County Board of Elections was called to order at 6:03 pm November 2, 2020 at 77 McDowell Street, Asheville, NC 28801. A copy of the agenda is attached.

In response to the COVID-19 pandemic and NC Safer at Home Order, the board meeting was held with limited in-person Board members and staff. Members of the public and additional staff were invited to attend virtually using Microsoft Teams. Directions on how to attend this virtual meeting are provided to the public on the Buncombe BOE website.

Present

Board Members-

Jake Quinn, Chairman (in person;
6PM)
Linda Block (virtually; 6PM)
Stephen G. Duncan (in person;
6PM)
Elizabeth Newman (in person;
6PM)
Jay Watson (in person; 6PM)

Visitors-

3 virtual guests

BOE Staff-

Corinne Duncan, Director (in person)
Kaylea Noce, Absentee & Training
Specialist (in person)
Kevin Roberts, Administrative Technician
(in person)
Emma Radulovic (in person)
Jennifer Broom (in person)
Emma Appleby (in person)
Rodrick Dupree (in person)
Jim Vaughn (in person)
Tyler Henry (in person)
Joyce Kanaval (in person)
Daphne Young (in person)
Shalene Hill (in person)
Jane McKinney (in person)
Ian Thompson (in person)
Emma Rose Trautmann-Galloway (in
person)

Welcome Visitors and Introduction of Remote Meeting Features

Chairman Jake Quinn welcomed virtual guests.

Item One – Office Updates

- Director Duncan gave the following updates:
 - Tomorrow is Election Day.
 - There were approximately 65,000 registered voters who had not yet voted as of the day before.
 - Voter turnout had already surpassed that of 2016
 - Same-day registration will not be an option on Election Day.
 - Absentee-by-mail ballots can be returned to the Board of Elections office on Election Day, but not at polling locations.
 - Tomorrow's schedule;
 - Staff planned to arrive around 5am in order to be prepared for poll opening at 6:30.
 - Any challenges will need to be filed between 12 and 5 pm by the Board.
 - At 2pm staff will begin to prepare for tabulation.
 - Staff planned to be prepared to begin uploading absentee-by-mail and early voting results as close as possible to 7:30.
 - Once polls close, precincts will begin their process of shutting down. Flash drives will be delivered back to 77 McDowell and Chief Judges will return supplies to 50 Cox Ave.
 - As soon as all materials have been returned and checked in, unofficial results can be made public.

Item Two – Review of Audit Procedures

- Challenges to any absentee ballots that have already been processed must be entered between 12 and 5pm on November 3.
 - Most of the challenges that the Board will need to file are due to deceased voters whose ballots have already been scanned, either during a board meeting or throughout early voting.
 - Some of the challenged ballots will also be voters who were given the wrong ballot style during early voting. These voters were contacted and informed of the issue and were able to vote provisionally. These ballots will have to be challenged in order for the provisional ballots to be processed completely.
 - The Board will review and vote on each challenge and the chairman will be the one to officially file the challenge.

- Challenges will only be filed on November 3, the hearing process will occur on November 13.

Item Three – Absentee Review

- Before beginning the review process, the Board members were provided with the zero report from the DS850 machine and given the opportunity to check the scanner to ensure the number read 0.
- The Board then began with review of returned UOCAVA ballots. There were:
 - 26 OVR
 - 23 MIL
 - For a total of 49 UOCAVA ballots.
- There were 980 absentee-by-mail ballots set for review and approval for the board meeting.
- Staff member Noce presented to the Board the absentee-by-mail ballots recommended for disapproval.
 - Two absentee return envelopes returned with no witness information at all.
 - One absentee return envelope that was duct taped closed on one end.
 - The Board discussed the absentee-by-mail ballot with the duct tape. It was returned in person by someone other than the voter.

Member Watson moved to disapprove the ballots with CIV numbers 54987 and 54982 due to missing witness information, the Board passed the motion.

Member Watson moved to disapprove the ballot with CIV number 47713 due to the damage to the envelope and other concerns raised by the certification log, the Board passed the motion.

- At the end of the night the board members checked the number on the DS850 scanner to ensure the total number of absentee-by-mail ballots scanned matched the total number of absentee-by-mail ballots on the printed report. All members agreed the number matched.

Chairman Quinn moved to approve the 1,028 ballots reviewed during the meeting, the motion passed.

Item Four – Presentation of Executed Absentee Lists

- This portion of the meeting was deferred to first thing at the meeting on November 3.

Public Comments

Public questions and comments from the virtual attendees were addressed.

The meeting adjourned at 9:52 pm on November 2. The next meeting will be at 1:00 pm on November 3, 2020, at 77 McDowell Street, Asheville, NC 28801.

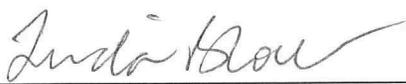
Minutes submitted by: Emma Rose Trautmann-Galloway

Approved by: 

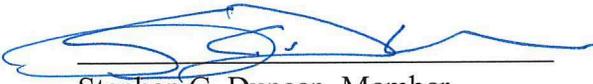
Jake Quinn, Chairman



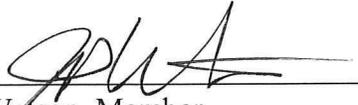
Elizabeth Newman, Secretary



Linda Block, Member



Stephen G. Duncan, Member



Jay Watson, Member



BUNCOMBE COUNTY ELECTION SERVICES

Board Meeting Date: 2-Nov-20

		APPROVED		
		Count total from Board	Cumulative total from	Daily Total from Scanners
		Checked Lists	Scanners	Calculated
Date		Generated in SEIMS	Generated by DS850	
Day 1	11/2/2020	1028	1028	1028
GRAND TOTALS		1028		1028

		DISAPPROVED	
		Count total from Board	
		Checked Lists	
Date		Generated in SEIMS	
Day 1	11/2/2020	3	
GRAND TOTALS		3	

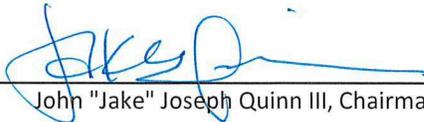
Ballots are separated by precinct

Board Members use SEIMS generated lists to match to ballots

Staff use two DS850 scanners to count ballots removed from envelopes

The number counted by the Board must equal the number from the DS850 for every precinct

BOARD MEMBER SIGNATURES:



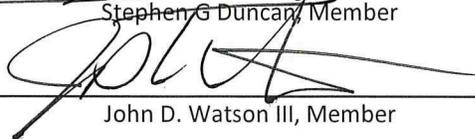
John "Jake" Joseph Quinn III, Chairman



Elizabeth Newman, Secretary



Stephen G. Duncan, Member



John D. Watson III, Member

Linda Block, Member