



# BUNCOMBE COUNTY ELECTION SERVICES

## BUNCOMBE COUNTY BOARD OF ELECTIONS

### **Board Meeting Agenda**

Thursday November 12, 2020

5:30 pm

Welcome of Visitors

- I. Office Updates
- II. Absentee Review
- III. Provisional Review

**Buncombe County Board of Elections**  
Meeting Minutes  
**November 12, 2020**

**Opening**

The scheduled meeting of the Buncombe County Board of Elections was called to order at 5:32 pm November 12, 2020 at 77 McDowell Street, Asheville, NC 28801. A copy of the agenda is attached.

In response to the COVID-19 pandemic and NC Safer at Home Order, the board meeting was held with limited in-person Board members and staff. Members of the public and additional staff were invited to attend virtually using Microsoft Teams. Directions on how to attend this virtual meeting are provided to the public on the Buncombe BOE website.

**Present**

Board Members-

Jake Quinn, Chairman (in person;  
5:30PM)  
Linda Block (in person; 5:30PM)  
Stephen G. Duncan (in person;  
5:30PM)  
Elizabeth Newman (in person;  
5:30PM)  
Jay Watson (in person; 5:30PM)

Visitors-

11 virtual guests

BOE Staff-

Corinne Duncan, Director (in person)  
Kaylea Noce, Absentee & Training  
Specialist (in person)  
Victoria Pickens, Accounting Technician II  
& Campaign Finance (in person)  
Kevin Roberts, Administrative Technician  
(in person)  
Tyler Henry, (in person)  
Neggy Fox, (in person)  
Becca Broughton, (in person)  
Benjamin Bordeaux, (in person)  
Joyce Kanaval, (in person)  
Beth Franklin, (in person)  
Bobbi Johnston, (in person)  
Karen Rae, (in person)  
Emily Homolka, (in person)  
Emma Rose Trautmann-Galloway (in  
person)

## **Welcome Visitors and Introduction of Remote Meeting Features**

Chairman Jake Quinn welcomed virtual guests.

### **Item One – Office Updates**

- Director Duncan gave the following updates:
  - The next meeting will be Canvass day, on which all of the election results are finalized by the Board Members.
  - There was a survey sent out to all Election Day workers and the feedback that the office received back was overall very positive.
  - There were two major things on the agenda for the meeting;
    - Finish up absentee-by-mail review and approval and
    - Begin review and discussion of provisional ballots.

### **Item Two – Absentee Review**

- Staff member Noce presented to the Board the 66 CIV and 3 OVR absentee-by-mail ballots recommended for approval in the meeting.
- Staff member Noce first presented to the Board the ballots of 20 voters who had returned an absentee-by-mail ballot but after doing so had moved. As such, these ballots required duplication onto the correct ballot style with the correct precinct.

Chairman Quinn moved to proceed with the duplication of the 20 ballots onto the correct style of each of the voters based on staff recommendation and with the understanding that the affected voters did not use a different method to vote. The Board passed the motion unanimously.

- The board members checked the DS850 scanner to ensure that the number read 0, all members agreed that it did.
- During the course of the review there were some absentee-by-mail ballots that the Board needed to consider further.
  - One ballot that raised the following question: if the signature on the absentee ballot envelope and cure affidavit was by the same person?
    - The Board discussed that the first names appear very different between the two signatures. Upon careful consideration it was determined that the name signed on the absentee ballot envelope was different than that of the voter.

Chairman Quinn moved to proceed with processing the presented absentee ballot, he and member Duncan voted in the affirmative, members Block, Watson and Newman dissented. The ballot was disapproved 3-2.

- One ballot where the signature of the witness appears to be the same name as the voter.
  - The Board discussed that the middle initial of each signature was different.

Chairman Quinn moved to approve the presented ballot, the Board passed the motion, member Block abstained.

- A ballot where the signature on the ballot and cure letter appear different.
  - The Board discussed the signatures and determined that the signature on the absentee ballot return envelope was illegible and it could not be stated with certainty that the signature was not the name of the voter.

Chairman Quinn moved to approve the presented ballot, members Newman and Watson voted in the affirmative, member Duncan dissented and member Block abstained.

- There was one absentee ballot which arrived after Election Day and was postmarked November 5. Staff used BallotTrax and relied upon an email from the SBOE to conclude that the ballot was in the mail by Election Day. There was not a date attached to the data provided by the SBOE staff used to make this determination.

Member Block moved to approve the presented ballot and to attach to it more complete information about the date used including a date, member Newman seconded and the motion passed 3-2. Members Watson and Duncan dissented.

The meeting recessed for dinner at 7:18. The meeting reconvened at 7:51.

- Staff member Noce presented the Board with an absentee-by-mail ballots that required further discussion.
  - The ballot was received in Mecklenburg County and then mailed to us. We received it in a timely manner, however it was mailed to a polling location. The ballot was recommended for approval by staff.

Chairman Quinn moved to approve the presented ballot and the Board passed the motion unanimously.

- Staff member Noce presented to the Board the ballots that were recommended for disapproval.
  - One ballot that arrived at the office unsealed.

Chairman Quinn moved to disapprove the ballot, the Board passed the motion unanimously.

- Two ballots that arrived at the office without a witness signature.

Member Block moved to disapprove the ballots with CIV numbers 55219 and 17616, the Board passed the motion unanimously.

- 20 ballots that either had no postmark or had a late postmark and we could not verify that the ballots were in the mail stream before November 3.

Chairman Quinn moved to disapprove the 17 CIV ballots with no postmark, the motion passed unanimously.

Chairman Quinn moved to disapprove the 1 MIL ballot with no postmark, the motion passed unanimously

Chairman Quinn moved to disapprove the 2 FWAB ballots with no postmark, the motion passed unanimously.

- The ballots of 12 voters who had passed away since casting their absentee ballot.

Member Block moved to disapprove the 12 ballots, the motion passed unanimously.

- The ballots of three voters who are in a removed status since casting their absentee ballot.
  - Two voters who have moved within state.
  - One voter whose confirmation was returned undeliverable. Upon further research during the meeting it was discovered that the voter had already cast a valid ballot for the election.

Chairman Quinn moved to disapprove the two ballots of voters who had moved out of the area, the motion passed unanimously.

Chairman Quinn moved to disapprove the ballot of the voter who had already voted, the motion passed unanimously.

- After all scanning had concluded each Board member checked the number on DS850 scanner to ensure that it matched the number on the signed report. All members agreed that it did match.

Chairman Quinn moved to approve the 67 CIV ballots reviewed tonight, the motion passed unanimously.

Chairman Quinn moved to approve the 3 OVR ballots reviewed tonight, the motion passed unanimously.

### **Item Three – Provisional Ballots**

- Staff member Roberts presented the Board with the zero report from the DS850 scanner.
- Staff member Pickens introduced to the Board the provisional process and what research staff did in order to prepare each provisional ballot for review before the Board. A copy of the provisional research checklist each team completed is attached.
- Staff member Pickens first presented to the Board the ballots that staff was unable to come to a recommendation on. There were four in total.
  - Two voters who both had the same reason for voting provisionally. They did not have proof of residence when they came in to vote, came to the office and provided a letter from a treatment facility, which was a business not a residential facility. On the provisional voting application the voters provided the non-

residential address. The letters did provide a residential address. However this form of proof is not on the list of approved forms from the SBOE.

Chairman Quinn moved to disapprove the reviewed provisional ballots, the Board passed the motion unanimously.

- Two situations where the voter verbally stated that they do not reside in Buncombe County.
  - In the first situation the voter signed that they lived in Asheville, but verbally stated that they not reside in Rutherford County and provided a mailing address in that county. The worker provided that the voter stated that he did not register in the new county.

Chairman Quinn moved to disapprove the ballot on the basis that the voter was ineligible to vote in Buncombe County, the motion passed.

- In the second situation the provisional voting application was not signed. The residential and mailing address of the voter are in Buncombe County, but the worker stated that the voter moved six months ago to South Carolina.
  - A provisional ballot is still valid if the application is not signed by the voter.
  - The office was unable to contact the voter with the phone number provided to us.

Chairman Quinn moved to disapprove the ballot, the Board passed the motion unanimously.

- The Board then began review of the 58 ballots that were recommended for partial approval due to the voter voting in the wrong precinct.
- The Board then reviewed the ballots that were recommended for disapproval.
- At the end of the night each Board members that the number scanned on the DS850 machine matched the number of partial votes that had been approved.

Member Block moved to approve the 58 partially approved provisional ballots, and to attach to the individual respective provisional research checklist the motion passed unanimously.

Chairman Quinn moved to disapprove the 471 provisional ballots, the motion passed unanimously.

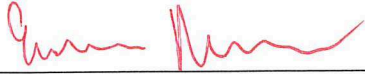
### **Public Comments**

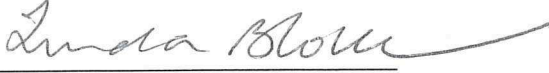
Public questions and comments from the virtual attendees were addressed.

The meeting adjourned at 11:46 pm on November 12. The next meeting will be at 9 am on November 13, 2020, at 77 McDowell Street, Asheville, NC 28801.

Minutes submitted by: Emma Rose Trautmann-Galloway

Approved by:   
\_\_\_\_\_  
Jake Quinn, Chairman

  
\_\_\_\_\_  
Elizabeth Newman, Secretary

  
\_\_\_\_\_  
Linda Block, Member

  
\_\_\_\_\_  
Stephen G. Duncan, Member

  
\_\_\_\_\_  
Jay Watson, Member





SUPPLEMENTAL CERTIFICATE OF EXECUTED ABSENTEE BALLOTS  
(CIVILIAN - POST ELECTION)

STATE OF NORTH CAROLINA  
COUNTY OF BUNCOMBE

I, JAKE QUINN, Chair of the BUNCOMBE COUNTY BOARD OF ELECTIONS,  
do hereby certify that the foregoing is a list of all executed absentee ballots to be voted in the election to be conducted  
on the 3rd day of November, 2020, which have been approved by the county board of elections, and which have  
either:

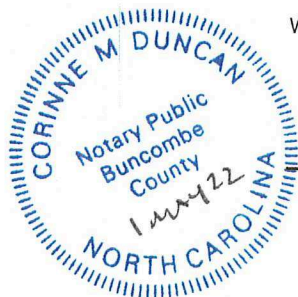
1. been transmitted by mail or by commercial courier service, at the voter's expense, or delivered in person,  
or by the voter's near relative or verifiable legal guardian and received by the county board not later than  
5:00 p.m. on election day.
- or
2. been postmarked on or before the day of the election and received by the county board of elections not  
later than nine days after the election by 5:00 p.m.

I certify that the chair, member, officer, or employee of the board of elections has not delivered ballots for absentee  
voting to any person other than the voter, by mail or by commercial courier service or in person, except as provided by  
law, and have not mailed or delivered ballots when the request for the ballot was received after the deadline provided  
by law.

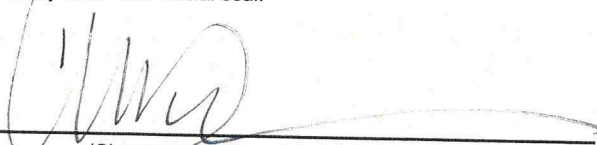
This the 12<sup>th</sup> day of November 2020.

  
\_\_\_\_\_  
(Signature of Chair of County Board of Elections)

Sworn to and subscribed before me this 12 day of NOV, 2020.



Witness my hand and official seal.

  
\_\_\_\_\_  
(Signature of Officer Administering Oath)

NOTARY PUBLIC  
\_\_\_\_\_  
(Title of Officer)

SUPPLEMENTAL CERTIFICATE OF EXECUTED ABSENTEE BALLOTS  
(MILITARY & OVERSEAS CITIZENS - POST ELECTION)

STATE OF NORTH CAROLINA  
COUNTY OF BUNCOMBE

I, JAKE QUINN, Chair of the BUNCOMBE COUNTY BOARD OF ELECTIONS, do hereby certify that the foregoing is a list of all executed military-overseas ballots to be voted in the election to be conducted on the 3rd day of November, 2020, which have been approved by the county board of elections, and which have either:

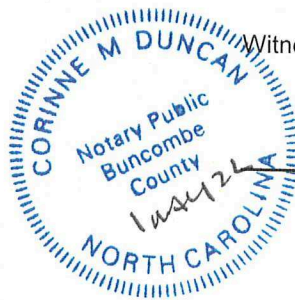
1. been received by the county board of elections no later than the close of the polls,  
or
2. the covered voter submitted the ballot for mailing, electronic transmission, or other authorized means of delivery not later than 12:01 A.M. on the day of the election and the ballot was delivered to the board of elections by the end of business on the business day before the canvass conducted by the county board of elections.

I further certify that I have *issued* military-overseas ballots to no other persons than those listed herein and further that I have not *delivered* military-overseas ballots to persons other than those listed herein; that this list constitutes the only precinct registration of covered voters whose registration may be permanent or temporary as provided by law.

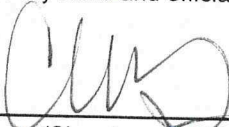
This the 12<sup>th</sup> day of NOVEMBER, 2020.

  
\_\_\_\_\_  
(Signature of Chair of County Board of Elections)

Sworn to and subscribed before me this 12 day of NOV, 2020.



Witness my hand and official seal.

  
\_\_\_\_\_  
(Signature of Officer Administering Oath)

NOTARY PUBLIC  
\_\_\_\_\_  
(Title of Officer)

Provisional Research Checklist      Researcher name (Print): \_\_\_\_\_ Recommended Status \_\_\_\_\_

Voter Name \_\_\_\_\_ Location Voted \_\_\_\_\_

Voter is registered and:  is eligible for election  is not eligible for election because \_\_\_\_\_.

Provisional Application:  is signed  is not signed.

Address or Voting Location Issue

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Provisional voting address is same as the voter record and the voter cast ballot at one-stop or correct precinct.

Provisional voting address is same as the voter record and the voter cast ballot at incorrect precinct on Election Day.

Provisional voting address is different than voter record & voter moved 30 or more days before election and cast ballot at:

"old" precinct     "new" precinct     another precinct

Provisional voting address is in election district \_\_\_\_\_ and not election district \_\_\_\_\_.

Registration Issue (Non-DMV)

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This is a Same Day Registration attempt. *Proof of Residence ID* was  provided on \_\_\_\_\_  not provided.

Voter is not registered and the following research was conducted:

**VoterView:** Record was found. Voter status is:

<input type="checkbox"/> Active	<input type="checkbox"/> Denied	Reason: _____	Date: _____	<input type="checkbox"/> Temporary Status
<input type="checkbox"/> Inactive	<input type="checkbox"/> Removed	Reason: _____	Date: _____	

**Review Queue:** Record found and application date is  before /  after voter registration deadline

**Incomplete Queue:** Record found and application date is  before /  after voter registration deadline

**Archive Queue:** Record found and application date is  before /  after voter registration deadline

**Statewide duplicate check:**  Record is found. Voter is Active/Inactive in \_\_\_\_\_ county.

Registration Issue (DMV) – Check DMV Research Report

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Voter claims registration at NC DMV. DMV research shows:  No DMV registration activity     DMV registration activity. VR activity date is  before/ after VR deadline and  address was in county  address was in another county

ID Issue

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Voter was subject to HAVA ID.

Research shows voter has previously satisfied ID requirement in another NC county.

Voter provided this acceptable ID type of ID \_\_\_\_\_.

Voting or Ballot Issue

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Voter previously cast an  absentee by-mail  one-stop ballot  election day ballot on \_\_\_\_\_.

Voter cast provisional ballot during an extended hours order and  order was not invalidated  was invalidated.

Notes: