



BUNCOMBE COUNTY ELECTION SERVICES

BUNCOMBE COUNTY BOARD OF ELECTIONS

Board Meeting Agenda

Tuesday September 22, 2020

5:00 pm

Welcome of Visitors

- I. Approval of minutes
- II. Office updates
- III. MAT appointments
- IV. Continue discussion of absentee procedures

Buncombe County Board of Elections

Meeting Minutes
September 22, 2020

Opening

The scheduled meeting of the Buncombe County Board of Elections was called to order at 5:03 pm September 22, 2020 at 77 McDowell Street, Asheville, NC 28801. A copy of the agenda is attached.

In response to the COVID-19 pandemic and NC Safer at Home Order, the board meeting was held with limited in-person Board members and staff. Members of the public and additional staff were invited to attend virtually using Microsoft Teams. Directions on how to attend this virtual meeting are provided to the public on the Buncombe BOE website.

Present

Board Members-

Jake Quinn, Chairman (in person)
Linda Block (virtual)
Stephen G. Duncan (in person)
Elizabeth Newman (in person)
Jay Watson (in person)

BOE Staff-

Corinne Duncan, Director (in person)
Kaylea Noce, Absentee & Training
Specialist (in person)
Devin Whitney, Elections Technical
Specialist (in person)
Gregory Parlier (in person)
Emma Rose Trautmann-Galloway (in
person)

Visitors-

6 virtual guests

Welcome Visitors and Introduction of Remote Meeting Features

Chairman Jake Quinn welcomed virtual guests.

Item One – Approval of Minutes

- The Board reviewed the minutes of September 15.

Chairman Quinn moved to approve the minutes of September 15, the Board approved unanimously.

Item Two – Office Updates

Director Duncan gave the following updates:

- Absentee numbers:
 - The office has received almost 44,000 absentee by mail requests.
 - Almost 33,000 absentee by mail ballots have been sent to voters.
 - Nearly 9,000 ballots have been returned to the office and 4,826 of those have been checked by staff.
 - Check in of the ballots began this weekend.
- The SBOE has released numbered memos 2020-19, 2020-24 and 2020-25 to provide guidance in:
 - 2020-19 addressed how possible deficiencies of the ballot envelopes can be cured.
 - 2020-24 provided further MAT guidance, particularly within the parameters of COVID-19.
 - 2020-25 gave guidance on absentee board meeting ballot review.
 - Memos discussed in the meeting can be found on the State Board of Elections website

Chairman Quinn moved to recess for 15 minutes to read over the numbered memos.

Item Three – MAT appointments

- Staff member Noce recapped the duties of the MAT and introduced to the Board a single name to add to the MAT, an UNA voter.

Chairman Quinn moved to approve the name presented, the Board approved unanimously.

- After approval of the MAT member the Board discussed numbered memo 2020-24.

Item Four – Continue discussion of absentee procedures

- The Board discussed numbered memo 2020-25 regarding how absentee board meetings should be handled per state guidance.
 - The Board discussed adopting a policy that would allow for them to approve ballots in batches based on the recommendation of the staff, rather than individually.

Secretary Newman moved that the Board adopt a policy outlined in SBOE numbered memo 2020-25, page five, paragraphs three and four and the Board expressly adopted the alternative option contained within paragraph four.

- The Board discussed updating the schedule to allow for one continuous meeting beginning on September 29 with the ability to recess the meeting into the following day.

- To ensure that as many ballots as possible can be reviewed, the Board also approved holding a meeting on September 29 that will begin at 3pm.
- The Board will revisit the meeting schedule on October 1.
- Director Duncan will seek clarification from the SBOE on delegation of duties to staff by the CBOE and what must be handled by the SBOE in public meetings.

Chairman Quinn moved to approve an updated Board meeting schedule changing the time of the meeting on Tues Sept 29 from 5pm to 3pm and to strike the meeting of Sept 30 and Oct 1 from the schedule. The Board unanimously approved the updated schedule.

Public Comments

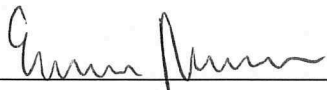
Public questions and comments from the virtual attendees were addressed.

The meeting adjourned at 7:05 pm. The next meeting will be 3:00 pm on September 29, 2020, at 77 McDowell Street, Asheville, NC 28801.


Minutes submitted by: Emma Rose Trautmann-Galloway

Approved by: 


Jake Quinn, Chairman




Elizabeth Newman, Secretary



Jay Watson, Member


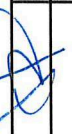
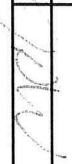



Stephen G. Duncan, Member



Linda Block, Member

09222020 MAT Approval

Name	PARTY	VRN	Approval?				
Jane Yokoyana	Una	416046					

Buncombe County Election Services

2020 General Election

Board Meeting Schedule

All public meetings conducted by the Buncombe County Board of Elections are held at 77 McDowell Street, Asheville, NC 28801

Schedule of Meetings: (Subject to changes)

Tuesday, September 29th @ 3:00pm **

Absentee Meeting

Allowed by G.S. 163A-1308 (f) / 163-230.1(c1)*

Tuesday, October 6th @ 5:00pm **

Absentee Meeting & EV Machine Testing

Allowed by G.S. 163A-1308 (f) / 163-230.1(c1)*

Thursday, October 8th @ 5:00pm **

Absentee Meeting

Allowed by G.S. 163A-1308 (f) / 163-230.1(c1)*

Tuesday, October 13th @ 5:00pm **

Absentee Meeting & ED Machine Testing

G.S. 163A-1308 (f) / 163-230.1(c1)*

Tuesday, October 20th @ 5:00pm **

Absentee Meeting

G.S. 163A-1308 (f) / 163-230.1(c1)*

Thursday, October 22nd @ 5:00pm

Absentee Meeting

Allowed by G.S. 163A-1308(f)/163-230.1(c1)*

Tuesday, October 27th @ 5:00pm**

Absentee Meeting

G.S. 163A-1308 (f) / 163-230.1(c1)*

Thursday, October 29th @ 5:00pm

Absentee Meeting

Allowed by G.S. 163A-1308 (f) / 163-230.1(c1)*

Friday, October 30th @ 5:00pm

Absentee Meeting

Allowed by G.S. 163A-1308 (f) / 163-230.1(c1)*

Saturday, October 31st @ 10:00am**

Absentee Meeting – Close of One Stop

G.S. 163A-1311 / 163-232*

Tuesday, November 3rd @ 6:30am – 7:30pm**

General Election Day

Tuesday, November 3rd @ 2:00pm**

Counting of Absentee Ballots

G.S. 163A-1315(2) / 163-234*

(Continued on back)

Buncombe County Election Services

2020 General Election

Board Meeting Schedule

All public meetings conducted by the Buncombe County Board of Elections are held at 77 McDowell Street, Asheville, NC 28801

Schedule of Meetings: (Subject to changes)

Tuesday, November 10th @ 5:00pm **

Supplemental List of Executed Absentee Ballots
G.S. 163A-1312 (a) / 163-232.1*

Thursday, November 12th @ 5:30pm

Provisional Ballots
G.S. 163A-1169 (a) (4) / 163-182.2*

Friday, November 13th @ 9:00am

Provisional Ballots
UOCAVA Supplemental Ballots to follow
G.S. 163A-1346 (a) / 163-258.12*

Friday, November 13th @ 11:00am**

Canvass
G.S. 163A-1172 / 163-182.5*

**Old law G.S.163A now back to G.S.163*

***Statutory Meetings G.S.163 and HB 1169*