

April 15, 2019

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# *Buncombe County Election Services 2019 Board Meeting Municipal Schedule*

*All public meetings conducted by the Buncombe County Board of  
Elections are held at  
77 McDowell Street, Asheville, NC 28801*

## Schedule of Meetings: (Subject to changes)

**Tuesday, August 20<sup>th</sup> @ 5:30 p.m.**  
Meeting – Election Officials Appointed  
G.S. 163A-767

**Tuesday, September 24<sup>th</sup> @ 5:30 p.m.**  
Meeting

**Tuesday, October 15<sup>th</sup> @ 5:30 p.m.**  
Absentee Meeting & Machine Testing  
G.S. 163A-1308 (f)

**Tuesday, October 22<sup>nd</sup> @ 5:30 p.m.**  
Absentee Meeting  
G.S. 163A-1308 (f)

**Tuesday, October 29<sup>th</sup> @ 5:30 p.m.**  
Absentee Meeting  
G.S. 163A-1308 (f)

**Saturday, November 2<sup>nd</sup> @ 1:00 p.m.**  
Absentee Meeting – Close of One Stop  
(G.S. 163A-1311)

**Municipal Election Day**  
Tuesday, November 5<sup>th</sup>  
6:30 a.m. – 7:30 p.m.

**Tuesday, November 5<sup>th</sup> @ 2:00 p.m.**  
Counting of Absentee Ballots  
(G.S. 163A-1315(2))

**Friday, November 8<sup>th</sup> @ 5:30 p.m.**  
Supplemental List of Executed Absentee  
Ballots  
G.S. 163A-1312 (a)

**Thursday, November 14<sup>th</sup> @ 5:30 p.m.**  
Provisional Ballots  
G.S. 163A-1169 (a) (4)

**Friday, November 15<sup>th</sup> @ 9:00 a.m.**  
UOCAVA Supplemental Ballots  
G.S. 163A-1346 (a)

**Friday, November 15<sup>th</sup> @ 11:00 a.m.**  
Canvass  
(G.S. 163A-1172)

# Buncombe County Board of Elections

## Meeting Minutes

April 15, 2019

### Opening

The scheduled meeting of the Buncombe County Board of Elections was called to order at 5:32 pm on April 15, 2019 at 77 McDowell Street, Asheville, NC 28801.

### Present

Board Members -

BOE Staff -

Jake Quinn, Chairman

Trena Parker Velez, Director

Elizabeth Newman, Secretary

Joyce Kanavel

Linda Block

Stephen G. Duncan

Jay Watson

Visitors - (See attached)

### Item Two – Welcome of the Visitors

### Item Three - Approval of Minutes

Correction: Header Date 2019 Minutes of March 6, 2019

2019/2010 Calendar of Meetings.

- Member Watson motioned the minutes to be approved as amended for March 6, 2019. Linda Block seconded.

Approval is unanimous contingent on the following corrections:

- Header Page 2: Date corrected to March 6, 2019
- Item Five, 3<sup>rd</sup> bullet point: Wording changed “to review the 2019/2020 calendar of meetings by the end of March.”
- Year corrected to 2019 in closing sentence.

### Item Four – Budget Request Review- Director Trena Parker Velez

Director Velez reviewed the remaining funds in the FY2018/2019 budget.

Director Velez presented a working copy of the budget for FY2019/2020 for approval.

Possible additional expenditures include:

Equipment for split precincts

Potential Municipal elections  
Photo ID Cost & Labor

- Director Velez has been in discussions with the County Manager and Finance Department regarding options for hiring of three types of temporary labor.
- Travel and Training includes both State/National Elections training and personal enrichment.

Member Newman made a motion to approve the proposed budget. Member Duncan seconded it.

**Item Five – Proposed Board Meeting Schedule for 2019**

Discussion of need to add Primary Municipal Absentee and Election Day dates depending on City of Asheville outcome.

- Member Watson made a motion to approve the BC Board of Elections meeting schedule as presented. Member Block seconded it.

**Item Six – Other Business**

The elections staff will hold a Precinct Party/Chair orientation this summer. Date TBD.

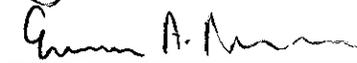
Board members should mark their calendars for State Election training in Cary, NC for July 29 & 30, 2019.

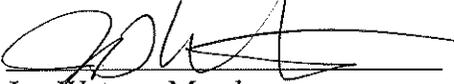
The meeting adjourned at 6:35 pm. No future meeting date was discussed.

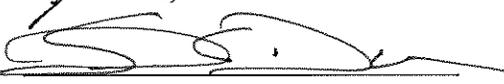
Minutes submitted by: Joyce A. Kanavel

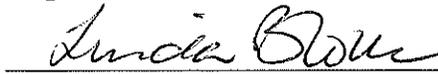
Approved by:

  
\_\_\_\_\_  
Jake Quinn, Chairman

  
\_\_\_\_\_  
Elizabeth Newman, Secretary

  
\_\_\_\_\_  
Jay Watson, Member

  
\_\_\_\_\_  
Stephen G. Duncan, Member

  
\_\_\_\_\_  
Linda Block, Member