

BUNCOMBE COUNTY BOARD OF ELECTIONS  
AGENDA for March 6, 2019  
4:00 p.m.

- I. The Honorable Judge Calvin Hill administers oath to:  
Jay Watson, Jake Quinn, Stephen Duncan, Linda Block, Elizabeth  
Newman
- II. Correspondence appointing Chair
- III. Call to Order.....Chairman Jake Quinn
- IV. Election of Secretary....full board
- V. Discussion of Orientation
- VI. Scheduling of Next Meeting

March 6, 2018

George Elam	402-261-5593
Dick & Kathy Sundaer	828-242-5807
George Keller	828-712-1711
JOE STANDAERT	828-669-1008
MARY STANDAERT	" "
JEFF Rose	828-333-2595
Patricia Hannon	828-260-2136
MUND BUTZOW	828-686-0499
Jerry Green	828-702-2155
Adam Rosen	828-772-8840
Terri Wells	
Linda Block	
Tim Forrest	828-713-0195

# Buncombe County Board of Elections

## Meeting Minutes

March 6, 2019

### Opening

The scheduled meeting of the Buncombe County Board of Elections was called to order at 4:00 pm on March 6, 2019 at 77 McDowell Street, Asheville, NC 28801.

### Present

#### Board Members-

Jake Quinn, Chairman  
Elizabeth Newman, Secretary  
Jay Watson, Member  
Stephen G. Duncan, Member  
Linda Block, Member

#### BOE Staff-

Trena Velez  
Jennifer Sparks  
Corinne Duncan  
John Noce  
Neggy Fox  
Victoria Leyva  
Joyce Kanavel  
Allan Johnson

#### Visitors-

(See attached)

### Item One – Welcome Visitors

### Item Two – Honorable Calvin Hill Administers Oath

- Director Velez welcomed the new and returning Board members and introduced the Honorable Calvin Hill to the staff and visitors.
- Judge Hill stressed the importance of the Election Board duties and administered the oath of office to Elizabeth Newman, Jay Watson, Jake Quinn, Linda Block, and Stephen G. Duncan.

### Item Three – Election of Officers

- Director Velez presented an email sent by Governor Roy Cooper appointing Jake Quinn as Chairman.
- Chairman Quinn informed the visitors that a Secretary position would be selected by the members of the Board.
  - Member Block nominated Member Newman.
  - Member Watson nominated Member Duncan.
    - Member Duncan respectfully declined the nomination.
  - Chairman Quinn called for a vote to appoint Member Newman as Secretary and the Board agreed unanimously.
    - Member Newman accepted the position of Secretary.

**Item Four – Approval of Minutes**

- Member Duncan motioned to approve the minutes of November 16th, 2018. Chairman Quinn seconded and the former Board approved unanimously.

**Item Five – Discussion of Orientation**

- Director Velez reviewed the contents of the new Board member packet. Velez stated she would have all payroll information in to HR by the end of the day and that the new Board should review the packet provided.
- Velez asked the new Board members to join her before the next meeting for an orientation.
- Velez asked the Board to think about scheduling a meeting to review the 2019/2020 calendar of meetings by end of March.

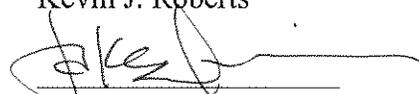
**Item Six - Scheduling of Next Meeting**

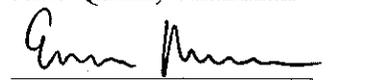
- Chairman Quinn asked the Board to tentatively plan for April 2<sup>nd</sup> for the next Board meeting. Quinn asked Director Velez to coordinate with the Board to see if this date is acceptable.

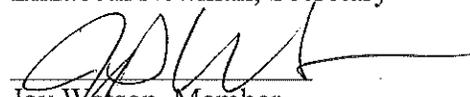
The meeting adjourned at 4:32 pm. The next meeting is tentative on April 2, 2019, at 77 McDowell Street, Asheville, NC 28801.

Minutes submitted by: Kevin J. Roberts

Approved by:

  
Jake Quinn, Chairman

  
Elizabeth Newman, Secretary

  
Jay Watson, Member

  
Stephen G. Duncan, Member

  
Linda Block, Member