BUNCOMBE COUNTY BOARD OF ELECTIONS
PROPOSED AGENDA for February 20, 2018
5:30 p.m.

I. Welcome of Visitors

II. Minutes Approval

III. Voting Location Moves

IV. One-Stop Plan for May 2018

V. 2018/2019 Budget

VI. Other Business

VII. Adjourn
February 20, 2018

Name

Patsy Garden
Tom Cannon
Scottie Cannon
Jake Quinn
Chad Mcmanaman
Tracy Regnier
George Elms
Belinda Elms
Darlene Adams

Contact Info

(828) 424-7085
828 778 7166
828 669 2678
828 713 1912
828 252 8390
828 625 5575

March 6, 2018

Name

Tom Pickett
Maggie
Remigie Grogan
Ann Drawert
Michael Morgan
Jeff Baker
Kim Bates
R.D. Bower
Scott Robinson
Abe Allen

Contact Info

Tom.Pickett@Scethics.me

(828) 323-2595
rdcdfisher4sheriff@charter.net
dcdfisher4sheriff@charter.net
828 505 1961
828 251 1333 ext. 154
2018 Primary - Proposed Early Voting Plan

Proposed Locations

1. Asheville Mall
2. Black Mountain Library
3. Enka-Candler Library
4. North Asheville Library
5. South Buncombe Library
6. Weaverville Town Hall
7. Wesley Grant Southside Ctr (in lieu of BOE - pending confirmation)
8. West Asheville Library
Proposed Hours of Operation (Cumulative hours = 505)

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Buncombe County Board of Elections
Meeting Minutes
February 20, 2018

Opening
The scheduled meeting of the Buncombe County Board of Elections was called to order at 5:30 pm on February 20, 2018 at 77 McDowell Street, Asheville, NC 28801.

Present
Board Members-
Jay Watson, Chairman
Lucy Smith, Secretary
George Keller, Member

BOE Staff-
Trena Velez, Director
Neggy Fox
Jennifer Sparks
Victoria Leyva

Visitors-
(See attached)

Item One – Welcome Visitors

Item Two - Approval of Minutes – Kevin Roberts
• Member Keller motioned the minutes to be approved for November 17, 2017 and the motion passed unanimously.

Item Three – Voting Location Changes – Victoria Leyva
• Victoria presented the voting location change resolutions. (See attached)
• The Board reviewed the resolutions and entertained a motion to approve and sign each as followed:
  o 02202018A – 36.1 Montreat Conference Center be moved to the Black Mountain Baptist Church - Unanimous agreement
  o 08222017B – 71.1 Woodland Hills Baptist Church be moved to Weaverville United Methodist Church - Unanimous agreement
    • Staff member Leyva raised the issue that the campaign signs were not allowed at the church. The issue has been included in the resolution for the Board to sign.

Item Four – Early Voting Plan for May – Neggy Fox
• Staff member Sparks shared with the Board why it was advisable to adopt an Early Voting plan without delay. Mrs. Sparks reviewed the election calendar for the deadlines that must be met.
• Neggy presented the proposed plan for Early Voting.
  o The recommendation is for the early voting site at Wesley Grant to remain open all of Early Voting except for April 21st-22nd and April 29th. (April 19th – May 5th).
  o The recommendation is for 7 additional remote sites to open starting April 28th – May 5th except April 29th.
  ▪ Sunday - April 29th 5 libraries will be open.
• Member Keller made a motion to adopt the plan as presented.
  o Unanimous approval for Early Voting plan.

**Item Five – 2018/2019 Budget – Director Velez**

• Director Velez recommended the 2018/2019 budget to the Board. (See attached)
  She shared that the budget included:
  o An extra $30,000 for equipment.
  o Extra Board member.
• Member Keller motioned to approve the budget as presented and the Board approved unanimously.

**Item Six – Other Business – Trena Velez**

• Director Velez shared various office projects/happenings:
  o Timer for the Board meeting needs.
  o Upgrade to the interactive phone system.
  o Texting for 10-2-4 Election Day numbers.
  o Management workshop for Chief Judges.
  o Comprehensive data dashboard on website.
  o Meeting with the PR team to plan for 2020.

The meeting adjourned at 6:24 pm. The next meeting is to be determined, at 77 McDowell Street, Asheville, NC 28801.

Minutes submitted by: Kevin J. Roberts

Approved by: Jay Watson, Chairman

Lucy Smith, Secretary

George Keller, Member