

# **Buncombe County Board of Elections**

## **Meeting Minutes**

September 26, 2017

### **Opening**

The scheduled meeting of the Buncombe County Board of Elections was called to order at 5:30 pm on September 26, 2017 at 77 McDowell Street, Asheville, NC 28801.

### **Present**

Board Members-

Jay Watson, Chairman  
Lucy Smith, Secretary  
George Keller, Member

BOE Staff-

Trena Velez, Director  
John Noce  
Bria Bailey  
Bobby Johnston

Visitors-

(See Attached)

### **Item One – Welcome of the Visitors**

### **Item Two – Minutes**

- Chairman Watson motioned to approve the minutes of August 22, 2017, Secretary Smith and Board Member Keller seconded, and a motion passed unanimously.
- Chairman Watson motioned to approve the minutes of September 7, 2017, Secretary Smith and Board Member Keller seconded, and a motion passed unanimously.
- Chairman Watson motioned to approve the minutes of September 19, 2017, Secretary Smith and Board Member Keller seconded, and a motion passed unanimously.

### **Item Three – Approval of Absentee Ballots**

- Staff member Noce presented twenty-eight civilian ballots.
  - Noted requirement for two signatures or a notary.
  - The Board reviewed and signed the twenty-eight civilian absentee ballots.
- Member Keller moved to approve the civilian ballots presented, and the motion was approved unanimously.
- Bria Bailey presented a One-Stop ballot to be duplicated.

- Chairman Watson reminded staff and the visitors that while ballots are being duplicated, the room is to be silent to avoid confusion and assure accuracy.
- The duplication team duplicated the One-Stop ballot.
- Chairman Watson inquired whether all calls and marks were clearly heard and seen and the duplication team answered affirmatively.

**Item Four– Office Updates**

- Director Velez stated that machine testing went well last week. She was very glad that there was a tour for everyone who attended but Allan Johnson and herself felt that it was important for there to be more control in the testing area.
- Mr. Johnson received visits from roofers last week at 46 Valley Street.
- General Services invited Director Velez to a meeting in with a vender that specializes in election warehouses.

The meeting adjourned at 6:00 pm. The next meeting will be at 5:30 pm on October 3, 2017, at 77 McDowell Street, Asheville, NC 28801.

Minutes submitted by: Kevin J. Roberts

Approved by:

\_\_\_\_\_  
Jay Watson, Chairman

\_\_\_\_\_  
Lucy Smith, Secretary

\_\_\_\_\_  
George Keller, Member