In attendance:
Committee Members:
In person: Annie Carpenter, Chuck Rosenblum, Doug Clarke, Kate Burger, Ray Hemachandra
Virtually: Kim Robinson, Liz Ward, Paul Tax,
Absent: Kevin McAbee

County Staff: Rachael Nygaard, Matthew Baker, Jenny Floyd

Opening Remarks
Doug Clarke called the meeting to order.

Approval of Minutes
Doug Clarke made a motion to approve the minutes from April 28, 2022 and Kate Burger seconded the motion. The minutes were unanimously approved by roll call vote.

New Business
- Committee Reappointments:
  - Kate Burger, Doug Clarke and Paul Tax have all been reappointed for another term beginning July 1, 2022.
- Committee Presentation to Board of Commissioners:
  - The committee has been selected to present to the Board of Commissioners on 8/16. Annie, Kim and Doug will be the presenters this year and will work with staff to develop the presentation.
- Review of Grant Process:
  - Staff presented background information on the current grant process and reviewed the FY2023 methodology.
  - Committee discussed process improvement ideas for the application process. Ideas included:
    - Gathering feedback from applicants
    - Committee would like a clearer request around the provider documenting their track record of past success/accomplishments in the project area
    - Require the budget to be in the template format
    - Should there be a time cap on projects?
    - Could we add a value of innovation?
    - Committee would like to see performance results with the application for repeat requests.
    - Consider funding caps/maximum request amounts
    - Would like to see the layout of the geographic diversity of the grant portfolio to make sure the funds are reaching the rural areas.
    - Committee members would like to see how applications are different when serving the same people to help prevent overlap.
Committee members would like to continue doing site visits. They feel they are beneficial.

- Doug made a motion to create a soft cap and encourage applications at $80,000 or less. Annie seconded the motion. Motion was approved 7-1 by roll call vote. Ray Hemachandra voted nay.
- The Committee began reviewing the Review and Scoring Process. Items discussed for possible consideration include:
  - Weighted score to increase value of budget
  - Fund projects of $10,000 or less at 100% if they are above cutoff in scoring
  - Definition of equity
  - Require initial scenario to provide balance budget or surplus
  - Scoring rules
  - Full vs Partial awards
  - Clarity on some terms

- Due to time constraints, the discussion will continue at the next meeting.

**Announcements:**

- There were no announcements

**Next Meeting** – Next meeting will be August 4th at 1:00 pm at 200 College St, Room 310