



## Strategic Partnership Grants Committee

September 2, 2021

1:00 – 2:30 pm

Virtual Meeting

### **In attendance:**

Committee Members: Annie Carpenter, Doug Clarke, Kate Burger, Kim Robinson (for part of the meeting), Liz Ward, Paul Tax  
Absent: Chuck Rosenblum, Kevin McAbee

County Staff: Rachael Nygaard, Angelyn Johnson, Burnett Walz

Other: Sunshine Request

### **Opening Remarks**

Doug Clarke called the meeting to order. Angelyn conducted an attendance roll call.

### **Approval of Minutes**

Paul Tax made a motion to approve the minutes from August 5 and Doug Clarke seconded the motion. The minutes were unanimously approved by roll call vote. Liz Ward abstained from the vote due to being absent at the August meeting.

### **Old Business**

- FY22 grant process review
  - Staff composed a document that outlined the FY22 grant process and that document was reviewed.
- FY22 roadmap
  - The committee would like to consider adding an additional meeting in March to make sure they have enough time built in to the timeline.
  - The committee discussed possibly shortening time for committee to submit questions by one week and give the organizations a little long to reply.
  - The committee suggested moving the April 7 meeting to March 31, and moving the other April meetings up by one week in case an additional meeting is needed.
  - Could also consider extending the meeting times
  - Staff will bring an updated proposed spring schedule to the next meeting.
- Site visit planning
  - There will be one visit per organization. Based on the results of the committee survey, these site visits will be scheduled on Friday afternoons. There will be three back-to-back site visits. Each site visit will be 45 minutes with a 15 minute buffer between each site visit. There will be no presentation required.
  - The committee decided they would like at least 2 committee members but no more than 4 for each site visit.
  - The committee requested staff to develop a list of questions that could be used to ask during the site visits.
  - There will be a post site visit survey again this year to capture thoughts to share with other committee members.



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### New Business

- Officer Elections
  - Current officers are: Chair – Doug Clarke, Vice Chair – Kate Burger, Secretary – Kevin McAbee
  - Paul Tax made a motion to keep the current officers and revisit next month if changes are needed. Liz Ward seconded the motion. Vote to approve was unanimous.
- Equity ad-hoc group recommendation:
  - The ad-hoc group recommends the committee hold the entire \$10,000 for now. They recommend hiring a professional consultant to work with the committee. They would like the consultant to facilitate the October committee meeting. Some names that were suggested include Tracey Green-Washington from CoThinkk and Marcia Davis from Tzedek. They would suggest the process to include review of the application equity question with a focus on how to assess applicants' responses for quality and create better inter-rater reliability in the future; and consideration for ways to enhance the equity question further for the next application. The hope is that the October facilitation will include:
    - review of the application equity question with a focus on how to assess applicants' responses for quality and create better inter-rater reliability in the future
    - consideration for ways to enhance the equity question further for the next application

Based on the outcome from that initial facilitated meeting, the committee could then develop a plan for the remaining funding (whether that be for more equity facilitation work or to offer technical assistance for organizations). If TA is provided, they recommend that there be multiple options (i.e. WNC Nonprofit Pathways, CoThinkk, etc.) This could include grant writing, idea development, etc. The assistance should be offered to all current grantees as well as past applicants.

- The committee had a discussion about needing clarity and definitions. They would like to do a deeper dive into the data. Burnett Walz from the County's Strategy and Innovation Department will do a data analysis and present the information to the committee during next month's meeting.
- The committee decided to wait to make a decision on the \$10,000 until later in the year when they have more information and the whole committee has the opportunity to weigh in.
- Meeting Format: Due to the rise in COVID cases and the Delta variant, meetings will remain

### Announcements:

There is a vacancy on the committee since Rebecca Stimer resigned, and the commissioners are currently accepting applications. This vacancy has been published through the Libraries in District 3, school-based groups and other networks. Please help spread the word!

It was requested that staff poll the current committee members to see if there is a desire to change the meeting day and/or time.

**Next Meeting** – October 7, 2021 at 1:00 pm