

Free Tax Preparation through Volunteer Income Tax Assistance (VITA)

FY2021 Strategic Partnership Grants

CCCS of WNC, Inc. DBA OnTrack Financial Education & Counseling

Ms. Celeste Bailey Collins Ms.
50 S. French Broad Ave.
Suite 227
Asheville, NC 28801

CelesteC@ontrackwnc.org
O: 828-255-5166
M: 828-712-2826
F: 828-255-5129

Ms. Celeste Bailey Collins Ms.

50 S. French Broad Ave.
Suite 227
Asheville, NC 28801

celestec@ontrackwnc.org
O: 828-210-4963
M: 828-712-2826
F: 828-255-5129

Application Form

INSTRUCTIONS

As part of the FY2021 Strategic Partnership Grants program, Buncombe County requests proposals for community-based projects working toward outcomes in alignment with Strategic Plan focus areas.

Please refer to the Grant Guidelines published on the Strategic Partnership Grants website at buncombecounty.org/grants for complete information about the grant program, including: Purpose; Funding; Eligibility; Timeline; Grant writing workshop; Review process; Awards; and more.

Applications are due by 5:00 on February 14, 2020.

BASIC INFORMATION

BASIC INFORMATION – Before completing the application, please tell us a little about the request.

Project Name*

Free Tax Preparation through Volunteer Income Tax Assistance (VITA)

Strategy*

Recognizing that some projects will use more than one strategy, select the strategy that most closely applies to this project:

- Environmental Stewardship - High quality air, water, farmland and renewable energy for future generations
- Educated & Capable Community - A county where all people thrive and demonstrate resilience throughout their lives
- Vibrant Economy - A robust and sustainable economy that builds on homegrown industries/talent and provides economic mobility for all
- Resident Well-Being - A county where residents are safe, healthy, and engaged in their community

Educated & Capable Community

Funding Request*

How much funding is this project requesting for FY2021?

\$15,000.00

Grant Guidelines*

Have you read and understand the information presented in the FY2021 Grant Guidelines Strategic Partnership Grants?

Click here for the Grant Guidelines.

If no, please contact County staff to request assistance: Rachael Nygaard, (828) 250-6536 or rachael.nygaard@buncombecounty.org.

Yes

Nonprofit Status*

Upload proof of nonprofit status, such as IRS Determination Letter or documentation from the North Carolina Secretary of State. If this documentation is not available, briefly state the reason.

OnTrack 501c3 and NFCC Umbrella Letter 2020.pdf

Board of Directors*

Upload a current list of your organization's Board of Directors. If your organization does not have a board of directors, briefly state the reason.

2020 OnTrack Board of Directors 1-21-20.pdf

APPLICATION

APPLICATION QUESTIONS – Responses to these questions will be scored by the grant committee. Each question is worth 10% of the final score.

Organization*

Tell us about your organization. What is your mission? Highlight two or three key facts and accomplishments that best define your organization.

OnTrack helps people achieve money/housing goals through financial education, counseling and support so they overcome crises, afford basic needs, improve money management skills and make sound financial choices rooted in their values. We advance economic self-sufficiency, empower clients and improve outcomes by connecting clients with knowledge, financial counseling/coaching, specific action plans, and access to appropriate financial products.

Through our programs, OnTrack clients:

- create realistic budgets to manage basic needs and build savings;
- establish emergency savings as a result of the SECURE matched savings program;
- develop plans to deal with crippling debt;

- learn money management skills to organize their finances;
- avoid foreclosure with loan modifications and equity retention strategies;
- improve credit to eliminate barriers to appropriate housing and financial services;
- learn skills, connect with local resources, and access down payment assistance to affordably purchase a home.;
- avoid high cost tax preparation by using our free Volunteer Income Tax Assistance (VITA) which we are asking Buncombe County to support through the SPF funding;

Highlights:

1- OnTrack clients build financial capabilities which creates economic mobility and self-sufficiency as they are empowered with knowledge, skills action and access to financial products;

2- Through our matched savings and homebuying programs people build assets for stability now and for future generations.

3- In 2019 OnTrack received the National Foundation for Credit Counseling Agency Innovation Award for our SECURE Matched Savings Program. The program, a \$3-to-\$1 matched savings initiative for low-income households, was selected because of strong metrics, high success rate, relevance for consumers now, and potential for replication.

Need for the Project*

What is the main issue this project is established to address? What data or qualitative factors/stories are available to show that need?

Because personal income taxes are complex, low-income taxpayers are especially vulnerable, overwhelmed, and intimidated if they lack experience in preparing their tax returns. Sometimes they think their only option is to pay a fee of \$200-\$300 for even simple returns or –even worse– as refund anticipation loans! In 2019 one national tax company offered an enticing Go Big Refund Advance for up to \$3500, but the fine print showed the interest rate is 35.9%! Fees and interest are deducted from the person’s tax refund meaning less money for the taxpayer.

OnTrack’s FREE Tax Prep has no fees which mean that our tax clients receive 100% of their refund! With our tax clients’ average household income of only \$24,074, imagine the impact of saving \$200-\$300 in tax fees and receiving high-quality, respectful, accurate assistance filing taxes.

Nationally, the IRS estimates 20% of those eligible for Earned Income Tax Credit (EITC) either do not claim it on their taxes or do not file a tax return at all. Seniors, individuals with low incomes, and non-English speaking taxpayers account for much of the unclaimed credits because they don’t realize they are eligible. The credit reduces the amount of taxes owed and results in a lump sum refund payment for those who can claim it. OnTrack’s tax volunteers screen every client for EITC eligibility to ensure they get all the benefits available.

Demand for our tax preparation services continues to grow; the 929 returns filed in the 2019 tax season was the highest ever in our VITA site’s 12-year history. Many tax clients return year after year and refer friends and family. Our VITA site offers a wide range of appointment times during the week, some weeknights and on Saturdays which is perfect for people who have variable work schedules or who don’t have time or physical stamina to wait at “walk in” VITA sites. In addition, thanks to our dedicated tax volunteers, OnTrack provides the ONLY “off season” VITA tax site in Western NC.

Project*

Explain the project and how it will work. Include the overall purpose and any models or evidence-based practices that will be included. What specific activities and milestones are included in the project plan?

OnTrack's Volunteer Income Tax Assistance Site (VITA) will help low-income taxpayers in Asheville prepare/file state and federal taxes without spending hundreds of dollars on fees or refund anticipation loans. Our IRS-trained volunteers ensure tax clients receive the highest possible refund, obtain Earned Income Tax Credit (EITC), and avoid high-cost alternatives. In 2020, the 22 volunteer tax preparers represent an all-time high for our VITA site; more volunteers mean more tax appointment availability!

Model: VITA is a national IRS program to help low-income taxpayers access free and reliable tax preparation by trained volunteers. Nationally the IRS estimates that EITC is claimed by only 80% of those eligible; other research indicates that EITC participation is higher in areas with more tax preparers. OnTrack is committed to be the tax prep resource here in Buncombe County.

Our VITA Site opens as soon as the IRS permits. We promote our site to NC 2-1-1, WRES/NAACP, the IRS, and in e-newsletters. From late January–April 15th clients schedule appointments by calling or utilizing our online system. Our Tax Client Services Rep confirms eligibility and schedules appointments at a time convenient for the client. VITA tax volunteers prepare clients' NC and Federal taxes, conduct quality reviews, transmit returns, answer questions, and discuss IRS tax updates.

Project activities: tax volunteer recruitment, background checks, IRS training (Fall–January), ongoing supervision, publicity/promotion, client service (appointment scheduling, reminders, mailings), tax completion, quality review and electronic filing, client follow-up, problem-solving with IRS, maintaining/updating VITA computers.

Tax season ends with final reports and volunteer recognition. Then we begin off-season tax prep to help people file amended returns and taxes from previous years.

People Served*

How many people will be served by this project? Describe the people served, including demographics such as geography, income, race & ethnicity, age, etc.

Our FY21 goal is to serve at least 600 low-income Buncombe County residents with our VITA Free Tax Preparation.

You will see from the summary of 2019 tax clients that we are reaching important demographic and geographic segments of our community:

- 29% were people of color.
- 89% had household income less than 80% of Area Median Income.
- 27% qualified for EITC which averaged \$1,366.
- The average household income was \$24,074.
- The average total refund was \$1,431.
- 69% were non-homeowners.
- 21% were over 62 years old.
- For 58%, high school was their highest education level.

Results*

What results do you hope to achieve with this project? Be specific about how much impact the project will have in line with Commissioner focus areas.

Through OnTrack's VITA Site 600 or more low-moderate income Buncombe County residents will receive reliable, high-quality tax preparation assistance, avoiding fees and high cost loans, and maximizing refunds and EITC. Using the 2019 average tax refund of \$1,431 totals more than \$850,000!

This project has a remarkable Return on Investment (ROI): The total VITA budget of \$49,505 results in over \$850,000 in refunds and credits. Every dollar of the \$15,000 Buncombe County grant produces \$57 in tax refunds; that's a ROI of 57:1!

Here are recent results:

- During the "off season" (6/1/19 to 10/13/19) our VITA volunteers helped 93 people file back taxes; 80 were from Buncombe.
- This tax season we have already filed taxes for 185 taxpayers resulting in more than \$346,000 in refunds.

OnTrack's VITA project supports the Focus Area of creating a county where people thrive and demonstrate resilience. Refunds and credits for low-income taxpayer support basic needs such as spending for groceries, gas, rent, and other goods and services. Intentionally managed tax refunds/EITC can be the catalyst for low-income clients to move toward a goal of affordable housing and homeownership, especially for those who utilize other OnTrack programs to gain budgeting skills, build savings, improve credit, reduce debt and access appropriate financial products. By taking these steps, they build financial capabilities, have greater economic mobility and improve housing stability.

VITA benefits the community as well; according to research, the multiplier effect on the local economy of EITC dollars returned to consumers is at least double the actual amount. As tax clients spend refund dollars on items listed above, the sales of local businesses increase which has a positive impact on employment, sales taxes, and other economic drivers.

Evaluation*

How will you know you have succeeded? Explain the project evaluation process, including specific measures that will be tracked.

We will know we have succeeded when our VITA Site provides low-income taxpayers with high-quality, reliable assistance to prepare/file state and federal taxes without clients spending hundreds of dollars on fees or refund anticipation loans.

The following are VITA goals for Buncombe County tax clients:

- 540 (90% of 600) will save \$200 or more as a result of having taxes prepared for free at OnTrack's Volunteer Income Tax Assistance Site (VITA).
- 180 (30% of 600) will receive Earned Income Tax Credit.

To track and compile performance measures, we use our client management system, the IRS tax software (TaxSlayer) and a database for collecting demographics.

Our VITA clients' tax refunds/credits equate to financial resources which, as they continue to work with us, can be used to build emergency savings, pay down debt, improve credit and stabilize housing. Our goal is to help all our clients discover the connections between financial stability, income tax refunds, economic mobility and affordable housing.

Collaboration*

List any formal and/or supportive partners. Describe their roles in the project. How will they make it stronger?

Our VITA partners:

- Local agencies refer clients (e.g. Community Action Opportunities, Helpmate, VRQ, Asheville Housing Authority). As needed, we offer early scheduling so clients from partners can make appointments before the general public.
- Industries for the Blind. Each year we provide onsite tax preparation for sight impaired clients and staff.
- 2-1-1 connects potential tax clients to our VITA site.
- The regional IRS contact provides support for volunteer training and systems/reporting. In addition, the IRS refers clients to us especially during off-season because there are no other free sites.
- Other tax prep sites include:
 - o AARP which offers free tax preparation at Tax Aide sites; we share information, best strategies, and referrals.
 - o Pisgah Legal Services and MAHEC's VITA. Once our pool of tax volunteers is complete, we refer potential volunteers to them. As they were establishing their VITA site, our program coordinator provided information, resources and support.

Budget*

Download a copy of the budget form [HERE](#). Complete the form, and upload it using the button below.

Explain how grant funds will be used, specifically what type of expenses will be covered by County funds. Describe other sources of revenue, including type of funding, source, restrictions and status.

FY21_SPGrant_OnTrack Budget_Form.xlsx

Grant funds will be used to pay salaries, payroll taxes, and benefits for personnel directly supporting this program. Other sources of revenue (all pending) are budgeted to come from the Community Foundation of Western NC's People in Need Fund and IRS VITA Funds administered in North Carolina by Reinvestment Partners.

NOTE: After FOUR YEARS of consistent funding for VITA from the City of Asheville Strategic Partnership Fund, on February 11th the Housing & Community Development Committee voted to recommend significant shifts in grant priorities for FY21; these changes make funding for our VITA site very unlikely.

Buncombe County did not fund our VITA site in FY20 and we sincerely hope that the County's SFP grant will fund these important services to support people in our community in FY21.

Other County Funding*

List all other Buncombe County funding that is provided to your organization. For each item, list the project being funded, amount of funding, source (grant, departmental contract, etc.) and whether funding is to be renewed for FY2021.

Other funding provided to OnTrack by Buncombe County:

- Buncombe County Aging GRANT supports our Silver Dollars Program (\$21,000) which meets the County Aging Plan priority of "supporting financial wellness of older adults." We will be submitting an application for FY21 on February 24, 2020.

- Buncombe County DHHS CONTRACT supports counseling and education for WorkFirst recipients (\$3,800). We anticipate a FY21 renewal of this contract.

Sustainability*

How will the project continue to succeed after the funding of the grant? Explain your plan for making this an ongoing effort.

The funding sources described in the Budget section above provide core and ongoing support for our Free Tax Prep VITA Site. Our goal is for the program's success to attract additional funding to allow us to serve more low-income taxpayers. Potential sources include new sponsor and new or increased grant support.

OPTIONAL INFORMATION

OPTIONAL INFORMATION – This information will not impact grant scoring but will be helpful to the committee.

Partial Funding

If the project were to be offered a grant for partial funding, what factors would need to be considered?

We appreciate funding from Buncombe County at any level; however, we hope the following will encourage you to approve full funding:

- Over 600 low-income Buncombe County residents will benefit from this project,
- The 57:1 Return on Investment for the \$15,000 grant,
- OnTrack will likely lose funding from Asheville's Strategic Partnership Fund because of the shift in its priorities,
- The economic benefit to the community from low-income households receiving full tax refunds (no fees) and spending those dollars locally, and
- The growing need for VITA services in our community.

Resource Support

Beyond this grant request, how can Buncombe County support your organization with this project and in strengthening your work?

We would appreciate the opportunity to have a strategic conversation with Buncombe County based on Prosperity Now's report "Municipal Policy Blueprint for a More Inclusive Path to Prosperity" calls "Rising financial inequality and a major racial wealth divide have split too many cities into haves and have-nots." The report also notes "Cities are uniquely well-equipped to deal with these challenges. Their obviously local nature allows them to focus on the specific challenges of their low-income communities and communities of color to work directly with residents most in need of a new opportunity and all too long neglected." OnTrack wants to be part of the solution!

Other

Is there anything else that you want the committee to know?

Here's an example of the impact of our VITA Free Tax Prep Program:

John, a VITA volunteer, shared this poignant story: "I first met Sam** in 2015 when he came to OnTrack for his VITA appointment. He and his mother scheduled their appointments at the same time to allow her to help Sam answer questions and provide information such as insurance cards and such. Sam has a mild mental disability and his mother is helping him live an independent life. He manages his own finances, works outside the home, and is responsible for his tax filings.

During his interview, we discussed his health insurance. He told me that he did have Medicaid for the first part of the year, but he didn't like how one of his medication made him feel; he said he just wasn't able to function. When he stopped taking it, he was able to get a job as a bagger at Ingles.

"His mother told me that every year they make a point to schedule their VITA appointment with me. I have been fortunate to have prepared Sam's tax returns for the past four years. Each year we pick up where we left off. Sam updates me on what's happening in his life. This past year he let me know that he would be making more money since he had been promoted to the maintenance department at Ingles and would be working more hours."

With support from the Buncombe County SPF grant, people like Sam have caring volunteers like John who provide the important service of free tax preparation with kindness, respect and compassion! [**Client name has been changed]

File Attachment Summary

Applicant File Uploads

- OnTrack 501c3 and NFCC Umbrella Letter 2020.pdf
- 2020 OnTrack Board of Directors 1-21-20.pdf
- FY21_SPGrant_OnTrack Budget_Form.xlsx

January 6, 2020

Ms. Celeste Collins
Executive Director
OnTrack Financial Education & Counseling
50 South French Broad Avenue, Suite 227
Asheville, NC 28801-3217

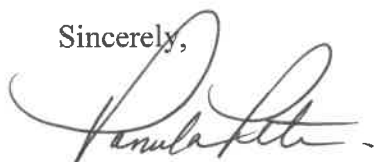
Dear Celeste:

This letter is to confirm that OnTrack Financial Education & Counseling is tax-exempt under section 501(c)(3) of the Internal Revenue Code because it is a subordinate under a group exemption ruling issued to the National Foundation for Credit Counseling, Inc. (“NFCC”). Your organization is eligible to receive tax-deductible contributions in accordance with section 170 of the Internal Revenue Code.

Pursuant to IRS Publication 4573, donors may consult IRS Publication 78 to verify the NFCC’s group exemption ruling and may rely upon this letter as verification with respect to the deductibility of contributions to your organization as a subordinate covered in a section 501(c)(3) group exemption ruling.

If you have any questions, please call me at (202) 677-4318.

Sincerely,



Pamela Peterson
Senior Director of Membership Operations

JUN 05 2005

Internal Revenue Service

Date: June 2, 2005

CONSUMER CREDIT COUNSELING SERVICE OF
WESTERN NORTH CAROLINA INC
NATIONAL FOUNDATION FOR CONSUMER CR
50 S FRENCH BROAD AVE SUITE 227
ASHEVILLE NC 28801-3251 523

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:

Ms Bradshaw #31-02167
Customer Service Representative

Toll Free Telephone Number:

8:30 a.m. to 5:30 p.m. ET
877-829-5500

Fax Number:

513-263-3756

Federal Identification Number:

56-1056077

Group Exemption Number:

2545

Dear Sir or Madam:

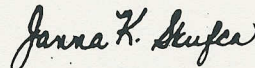
This is in response to your request of June 2, 2005, regarding your organization's tax-exempt status.

Your organization is exempt under section 501(c)(3) of the Code because it is included in a group ruling issued to NATIONAL FOUNDATION FOR CREDIT COUNSELING INC , located in SILVER SPRING MD.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE
Customer Account Services



Doc ID: 031511920001 Type: CRP
Recorded: 12/13/2017 at 10:28:11 AM
Fee Amt: \$26.00 Page 1 of 1
Workflow# 0000445516-0001
Buncombe County, NC
Drew Reisinger Register of Deeds

BK **5619** PG **1090**

✓

ASSUMED BUSINESS NAME CERTIFICATE (NCGS §66-71.5)

Please print legibly.

1. The assumed business name is:
OnTrack Financial Education & Counseling; OnTrack WNC Financial Education & Counseling;
OnTrack WNC

(You may include no more than five (5) assumed business names on this form.)

2. The real name of the person or entity engaging in business under the assumed business name is:
Consumer Credit Counseling Service of Western North Carolina, Inc.
SOS ID 0033827

(Corporations, LLC's, limited partnerships must provide the exact name registered with the NC Secretary of State's office and the SOSID number assigned at the time of formation. Go to www.sosnc.gov/br/search to look up your information.)

3. The nature/type of the business is: Not-for-profit financial / housing counseling and education

4. The street address of the principal place of business is: (PO Boxes are not acceptable)
50 South French Broad Avenue, Suite 227, Asheville, NC 28801

5. The mailing address, if different from the street address, is:

6. The counties where the assumed business name will be used to engage in business are:
 All 100 North Carolina counties

This certificate is signed by the owner/legal representative of the person or entity named above, this 7 day of December, 2017.

Signature:

Printed/Typed Name: BRAD BLACKBURN

Title: BOARD CHAIR

(See instructions for who must sign for various business entity types.)

2020 OnTrack Board of Directors 12-16-19

First Name	Last Name	Post-Nominal Letters	Term	Board Title	Job Title	Company	Business Address	City, State Zip	Work	Cell/Home	Email
Zack	Adam		2020-2022: 2 nd term	Executive Committee: Member-At-Large	Branch Manager / Loan Specialist	GoPrime Mortgage Inc.	862 Haywood Road	Asheville, NC 28806	348-1907	242-4780	Zachery@GoPrime.com
Dan	Anderson		2018-2020: 2 nd term	Executive Committee: Treasurer	Commercial Relationship Manager	TD Bank	200 College Street	Asheville, NC 28801	255-0693	713-0713	daniel.anderson@td.com
Kathey	Avery	RN	2020-2022: 1 st term	Board Member	Nurse, Health Educator	ABIPA: Asheville Buncombe Institute of Parity Achievement	43 McGee Hill Rd	Fairview, NC 28730		768-2369 628-3673	kavery65@charter.net
Vicki	Banks	SPHR, SHRM-SCP	2018-2020: 2 nd term	Executive Committee: Immediate-Past-President	Vice President of Human Resources	The Biltmore Company	One North Pack Square	Asheville, NC 28801	225-6145	777-9508	ybanks@biltmore.com
Gretchen	Batra		2020-2022: 2 nd term	Board Member	Community Member	Retired AARP	16 Saint Giles Place	Asheville, NC 28803		277-7172	quiltingsummer@gmail.com
Lonnie	Bewernitz	CPA	2020-2022: 2 nd term	Board Member	Owner	Lonnie J. Bewernitz CPA, PA	4792 Bethlehem Road	Old Fort, NC 28762	668-9660	280-3784	lonnieb@lonniebCPA.com
Amanda	Cobb		2020-2022: 2 nd term	Board Member	Business Banker	Wells Fargo	37 Churchill St	Asheville, NC 28801		712-7041	80.acobb@gmail.com
Tommy	Dennison		2018-2020: 1 st term	Board Member	VP, Membership Development	Asheville Chamber of Commerce	36 Montford Ave.	Asheville, NC 28801	258-6101	331-9530	tdennison@ashevillechamber.org
Manori	Dockery		2020-2022: 2 nd term	Executive Committee: Secretary	Assistant Vice President, Branch Manager	SunTrust Bank	160 Weaver Blvd	Weaverville, NC 28787	484-3097		manori.dockery@suntrust.com
Amy	Hanks		2019-2021: 1 st term	Board Member	President / Sales Manager	Beverly-Hanks Mortgage Services	2 Town Square Blvd Suite 220	Asheville, NC 28803	209-0905	775-9179	ahanks@beverly-hanks.com
Dawn	Lierman		2020-2022: 2 nd term	Board Member	Branch Manager Asheville	Self-Help Credit Union	391 S. French Broad Ave	Asheville, NC 28801	255-0809 ext. 3505		Dawn.Lierman@self-help.org
Harli	Palme	CFA, CFP®	2019-2021: 2 nd term	Executive Committee: President	Partner / COO, Chief Compliance Officer	Parsec Financial	6 Wall Street	Asheville, NC 28801	255-0271	350-0638	hpalme@parsecfinancial.com
Jill	Queen		2018-2020: 2 nd term	Board Member	Assistant Vice President / Loan Officer	HomeTrust Bank	1825 Hendersonville Road	Asheville, NC 28803	277-4306	(336) 978-4032	jill.queen@htb.com
Roger	Slagle		2020-2022: 1 st term	Board Member	Assistant Professor of Business / Director of Development of Business Programs	Mars Hill University	PO Box 370	Mars Hill, NC 28754	689-1279	778-0921	rslagle@MHU.EDU
Ella	Stenstrom		2020-2022: 1 st term	Board Member	Chief Financial Officer	Advent Health	100 Hospital Drive	Hendersonville, NC 28792	681-2102	(612) 390-2075	ELLA.STENSTROM@AdventHealth.com
Dave	Werle	CFP®	2019-2021: 2 nd term	Executive Committee: Vice President	Financial Planner	Starks Financial Group, Inc.	59 Shorewood Drive	Asheville, NC 28804	285-8777		David.Werle@RaymondJames.com
Emily	Wheeler		2020-2022: 1 st term	Board Member	Mortgage Officer	First Bank	105 N Main St	Mars Hill, NC 28754	250-7080	776-2926	ewheeler@localfirstbank.com

Strategic Partnership Grants Proposed FY2021 Project Budget (July 1, 2020 - June 30, 2021)

Organization Name:	Consumer Credit Counseling Service of Western NC, Inc. d/b/a OnTrack Financial Education & Counseling
Project Name:	Free Tax Preparation
Grant Amount Requested:	\$15,000

FY2021 Proposed Project Revenue	Amount	Committed or Pending?
Proposed Buncombe County Strategic Partnerships Grant	\$ 15,000	Pending
List other sources: Community Foundation People in Need Fund	\$ 20,000	Pending
List other sources: IRS VITA Grant (administered by Reinvestment Partners)	\$ 8,000	Pending
List other sources: Corporate Sponsorships and Contributions	\$ 6,508	Pending
List other sources:		
List other sources:		
List other sources:		
List other sources:		
Total	\$ 49,508	

FY2021 Proposed Project Expenses	Proposed Grant	Other Funds	Total	Notes
Personnel	\$ 15,000	\$ 21,669	\$ 36,669	
Training	\$ -	\$ -	\$ -	
Travel	\$ -	\$ -	\$ -	
Supplies / Materials	\$ -	\$ 433	\$ 433	
Meetings (Food, Interpreting, Child Care, etc.)	\$ -	\$ 698	\$ 698	
Equipment / Furniture	\$ -	\$ 1,737	\$ 1,737	
Printing / Marketing	\$ -	\$ 90	\$ 90	
Licensing / Memberships / Dues / Subscriptions	\$ -	\$ -	\$ -	
Client Support	\$ -	\$ -	\$ -	
Contracts	\$ -	\$ -	\$ -	
Professional Services (Legal, Accounting, etc.)	\$ -	\$ 107	\$ 107	
Insurance and Bonds	\$ -	\$ -	\$ -	
Building Maintenance (Rent, Utilities, Repairs, etc.)	\$ -	\$ 9,491	\$ 9,491	
List other costs: Telephone and Internet	\$ -	\$ 283	\$ 283	
List other costs:			\$ -	
List other costs:			\$ -	
List other costs:			\$ -	
Total			\$ 49,508	

Overall Organization Budget	Amount	Notes
FY2019 Actual Year-End Revenue	\$ 1,169,421	
FY2019 Actual Year-End Expenses	\$ 1,275,486	
FY2020 Adopted Budget Amount	\$ 1,111,845	
FY2021 Proposed Budget Amount	\$ 1,211,268	