

**Buncombe County FY2020 Strategic Partnership Grants
Application Summary Sheet**

Project	Historic Preservation Program for Asheville and Buncombe County
Organization	Historic Resources Commission of Asheville and Buncombe County

Amount Requested	\$5,000	Strategic Priority or Sustainability Goal	Arts/Culture/Recreation
New or Renewal Request	Renewal	Commissioner Districts Served	All

Organization Description	<ul style="list-style-type: none"> The Historic Resources Commission (HRC) is a local government historic preservation agency charged with preserving and protecting the cultural and architectural character of Asheville & Buncombe County. In addition to reviewing proposed projects affecting locally designated historic properties, the HRC is responsible for local district and landmark designation. The HRC functions as an educational resource within the community, and strives to foster Asheville and Buncombe County's unique sense of place through its preservation efforts.
Project Description	<ul style="list-style-type: none"> This is an on-going program carried on by the jointly appointed city and county commission. The majority of the work involves design review of locally designated historic properties. To that end the HRC must develop and then interpret design guidelines intended to protect the historic integrity of the communities or sites that fall under its purview. As a Certified Local Government under the federal Historic Preservation Act, the Commission is also responsible for the survey of historic properties, the review of federal or state projects that might affect historic resources, and the review of new nominations to the National Register of Historic Places. The HRC must report annually to the State Historic Preservation Office to certify that a majority of its members are qualified professionals in their field and have received sufficient training on an annual basis.
People Served	<ul style="list-style-type: none"> As a public agency all citizens have access to our services
Outcomes	<ul style="list-style-type: none"> The HRC is committed to initiating design review within five days of receipt of all applications for design review. The HRC is also committed to maintaining its CLG status which requires that it maintains a qualified commission with the majority of its membership having a background in a planning, design, art, architecture, landscape architecture or history. At least two members are required to attend a certified training session on an annual basis. We will also review and comment on all national register nominations. We will continue to investigate local landmark designation as appropriate, in consultation with the property owner.

Budget			
Amount Funded FY2019	\$4,500	Increase Request	\$500
Project Budget	\$185,777	Total Organization Budget	\$180,557,519
Other Funding Sources: City of Asheville, funding from survey work and other project related work through the NC State Historic Preservation Office			

Additional Information
<ul style="list-style-type: none"> This project is operated and managed by the City of Asheville Meeting/exceeding performance targets for FY2019 grant

Historic Preservation Program for Asheville and Buncombe County

FY2020 Strategic Partnership Grants

Historic Resources Commission of Asheville and Buncombe County

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Application Form

Question Group

Please complete the form below and upload the required files for your application. Organizations submitting more than one project must complete one submission form for each project. Incomplete applications will not be considered.

Priority is given to nonprofit organizations with projects that contribute to Buncombe County's strategic priorities or sustainability goals.

For FY2020, no Strategic Partnership Grant applications will be considered for the strategic priorities "Affordable Housing" or "Early Childhood Education." Funding for affordable housing projects is managed through Buncombe County's Affordable Housing Services Program. Funding for early childhood projects will be managed through the newly forming Early Childhood Education and Development Fund.

Project Name*

Name of Project.

Historic Preservation Program for Asheville and Buncombe County

Amount Requested*

\$5,000.00

Strategic Priority*

Which of the following priorities best reflects the primary goal of your project?

Buncombe County Commissioners are dedicated to strengthening the quality of life for everyone by setting new fiscally, socially and environmentally responsible goals that will guide decisions and improve our community for future generations. The Board has committed to strategic priorities as a guide to shape partnerships and investments of resources to insure a healthy, safe, well-educated, thriving and sustainable community.

Details about the Strategic Priorities are available at [THIS LINK](#).

Other Sustainability Goal

Strategic Priority - Other Sustainability Goal

If you selected "Other Sustainability Goal" from the list of Strategic Priorities, please list it here.

Details about the Sustainability Goals are available at [THIS LINK](#).

Preservation of cultural resources is part of place making and community building and is a sustainable land development practice. The preservation of cultural landscapes is also an important facet of preservation that is relevant in Buncombe County.

Organization Description*

Tell us about your organization. What is your mission? Highlight two or three key facts and accomplishments that best define your organization.

The Historic Resources Commission (HRC) is a local government historic preservation agency charged with preserving and protecting the cultural and architectural character of Asheville & Buncombe County. In addition to reviewing proposed projects affecting locally designated historic properties, the HRC is responsible for local district and landmark designation. The HRC functions as an educational resource within the community, and strives to foster Asheville and Buncombe County's unique sense of place through its preservation efforts.

Project Description

What do you propose to do? What is your plan? What are your goals?

This is an on-going program carried on by the jointly appointed city and county commission. The majority of the work involves design review of locally designated historic properties. To that end the HRC must develop and then interpret design guidelines intended to protect the historic integrity of the communities or

sites that fall under its purview.

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must report annually to the State Historic Preservation Office to certify that a majority of its members are qualified professionals in their field and have received sufficient training on an annual basis.

Key Steps*

How will the project work? What are specific activities and milestones that your project entails?

We are an agency that has been in existence since 1979, with a well established and respected program statewide. We will continue to carry out the program as established through state and local legislation. Additionally the HRC continues to implement the ambitious goals and strategies that are outlined in the Historic Preservation Master Plan for Asheville & Buncombe County adopted in 2015.

Area Served*

Which areas of the County will be served by this project? Which Commissioner District(s) will be served?

A Buncombe County Commissioner district map is available at [THIS LINK](#).

As a public agency all areas have access to our services.

People Served*

Who are the members of our community this project will serve? How many people will be served? Include demographics, including age, area median income, race, neighborhood and/or school.

As a public agency all citizens have access to our services.

Partners*

Which other organizations are you working with to reach your goals? What other local organizations provide similar services or serve similar beneficiaries, and how do you work together?

As a public agency operating under a local ordinance there is little overlap with other local organizations, however we do work with the other departments within the City and County Government on planning projects as necessary and occasionally work with the Buncombe County public libraries and the Preservation Society of Asheville and Buncombe County on special projects. We work most closely with the North Carolina Historic Preservation Office (NC SHPO) and share data on historic and cultural resources with them as appropriate.

Personnel*

Who is responsible for the project? Briefly describe project leaders and the role each will play in the project. How do these leaders reflect the population or community that you serve?

Stacy Merten, Project Manager and Director of Historic Resources. Stacy oversees the program and is also an Urban Planner and Project Manager with the Asheville Department of Planning and Urban Design.

Alex Cole, Preservation Planner, manages the historic preservation program on a daily basis and provides extensive customer service on the design review process and historic preservation in general.

Success*

How will you measure results? What will success look like? How will you document the impact of your project? Include whether there is a model that serves as basis for project design.

The HRC is committed to initiating design review within five days of receipt of all applications for design review.
The HRC is also committed to maintaining its CLG status which requires that it maintains a qualified commission with the majority of its membership having a background in a planning, design, art, architecture, landscape architecture or history. At least two members are required to attend a certified training session on an annual basis.
We will also review and comment on all national register nominations.
We will continue to investigate local landmark designation as appropriate, in consultation with the property owner.

Funding*

What is your plan for finding the balance of the project budget? What is your funding timeline and what are your other sources of support?

The balance of our budget is provided by the City of Asheville. We will also seek funding for survey work or other project related work through the NC SHPO.

Sustainability*

How will this project be maintained? Please describe funding sources and how you plan to sustain the project in future years.

As long as the ordinance is in effect the HRC anticipates that the City and County will continue to fund the program. The HRC would prefer to have the county portion funded through a Memorandum of Understanding, similar to other jointly run government programs, which seems more appropriate.

ATTACHMENTS

Project Budget*

Download the budget form at **THIS LINK**.

Complete the budget form for this project and the overall organization.

Save it to your computer, then upload it.

[strategic-partnership-grants-FY2020-budget-template.xlsx](#)

Financial Statements

Upload a copy of the most recently completed financial statements.

All financial statements must be audited, reviewed or compiled by a certified public accountant and include a full balance sheet, income statement, and cash flow statement.

If your organization does not have financial statements, briefly state the reason.

<https://www.ashevillenc.gov/civicax/filebank/blobdload.aspx?blobid=31910>

Please follow this link to the City of Asheville financial and budget information.

IRS Form 990

Upload a copy of the 990 nonprofit tax reporting form that you most recently completed.

If your organization does not have a 990, briefly state the reason.

We are a government organization.

Board of Directors List

Upload a current list of your organization's Board of Directors.

If your organization does not have a board of directors, briefly state the reason.

HRC contact list November 2018.pdf

See list attached for a list of commission members.

Authorized Signatory

By typing in below the name of the authorized signatory and date of submittal, you acknowledge that your governing body has authorized this application, that it is true and current to your knowledge. As a condition of any grant awarded, this organization will provide all information in the manner described in the contract to be executed between the organization and Buncombe County or its designee, including program and financial reporting.

Name & Date

Stacy Merten 2/8/19

Other attachments or supplemental information may be submitted to Rachael Nygaard at rachael.nygaard@buncombecounty.org

File Attachment Summary

Applicant File Uploads

- strategic-partnership-grants-FY2020-budget-template.xlsx
- HRC contact list November 2018.pdf