

FY2024 Buncombe County Early Childhood Grant Report

Organization Name:	Asheville Jewish Community Center	
Project Name:	Building Systems to Sustain Specialized Child, Family and Educator Support	
Reporting Quarter: (Check one)		Quarter 1 (July 1, 2023 - September 30, 2023)
		Quarter 2 (October 1, 2023 - December 31, 2023)
		Quarter 3 (January 1, 2024 - March 31, 2024)
	X	Quarter 4 (April 1, 2024 - June 30, 2024)

Narrative summary of grant related activities

Please provide a brief summary (no more than 1500 characters). You may attach supplemental documents if needed.

Quarter 1	<p>Staff training-On 8/21 and 8/22 the Buncombe partnership came to train on two topics. One was Building relationships with families for 2 credit hours and on 8/21 we offered Playground Supervision for 1.5 hours. Workstations- We created 1 of the 2 new workstations.This work station was put at Hildes House. We provided a new computer along with a desk and chairs.</p> <p>Associate Director of Staffing- We hired Clara Iliff as the New Assoicate director of staffing on 8/21. This was an internal promotion. Due to ongoing staffing sortages in childcare we are reducing enrollement in order to shift from a three teacher classroom model to a two teacher model.</p>
Quarter 2	<p>Staff Training: Our Early Childhood Director lead a half day work shop on rough play and how to supervise it. MAHEC provided health and safety trainings, as well as medical action plan trainings. Due to staffing shortages we were unable to schedule teachers to attend the NAEYC conference.</p> <p>Our Associate Director of Staffing settled into her new role. She spent approximately 15 hours a week coaching and mentoring teachers. She also coordinated student support with external partners, teachers, and caregivers.</p>
Quarter 3	<p>Staff training - Buncombe Partnership for Children provided a training on child readiness for activities and transitions for all teachers. The 3-to-5-year-old classroom teachers attended a Buncombe Partnership for Children training on challenging behaviors.</p> <p>Work stations: we have sufficient work stations for the teaching teams at this time. In the fourth quarter, we will need to purchase ipads for the classroom teacher work stations.</p> <p>Associate Director of Staffing: Led and organized a curriculum open-house for emerging teachers in the community, planned and implemented a parent appreciation celebration, provided on-the-job coaching to teachers, maintained the schedule, and set up and led parent/teacher conferences on behavior management.</p> <p>Mentor teaching program: We recruited and hired a mentor teacher to begin in May.</p>
Quarter 4	<p>Staff training: all ECE staff received 3.5 hours of training on policies and procedures, conducted by Kaitlin Marshall (NCDCDEE), Amber Williams (Early Childhood Program Director), and Lauren Wood (JCC Assoc. Director of Childcare Compliance). We also purchased registration to the NCAEYC conference for one adminstrator and four teachers, as well as lodging to attend the conference.</p> <p>Work stations: we purchased two ipads for classrooms/mentor teachers to document child learning and development and communicate with families.</p> <p>Associate Director of Staffing: spent significant time in classrooms to provide on-the-spot training and mentoring to new hires. She also continued providing student support coordination for children displaying behavioural challenges.</p> <p>Mentor teaching program: our new mentor teacher began in May. She has been coaching teachers in the 3s pod, creating significantly greater classroom stability.</p>

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Progress toward annual goals

		Actual Results (Enter Data) Please only include new data for the specific quarter				Progress toward Annual Goal
Measure	Annual Goal	Quarter 1	Quarter 2	Quarter 3	Quarter 4	
# of DCDEE approved trainings provided for all teachers	30	3.5 hours	4	6	3.5 hours	10
# of new workstations for Mentor Teachers	2	1	0	0	1	2
% of teachers who are highly qualified	75%	NA	NA	NA	73%	73%
Early Childhood teachers' retention rate	80%	NA	92%	95%	96%	283%
Student enrollment rate	95%	98%	102%	100%	100%	100%

Comments:

We will be reporting on percent of teachers who are highly qualified and retition of of teachers in the fourth quarter after our recruitment push. For student enrollement rate please note we are purposly reducing enrollement due to on going teacher shortages as part of our programs adaptation to ensure child saftey and care. Our new enrollment goal as of November 6 will be 95 instead of 115 which is how we started the year.

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Use of funds to date and any budget considerations

Spending Category	Starting Budget	Total Spending (Enter Data)				Amount Remaining
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	
Personnel	\$ 32,000	\$ 7,235	\$ 8,330	\$ 6,615	\$ 6,864	\$ 2,956
Travel/Training	\$ 4,000	\$ 475	\$ 1,107	\$ 298	\$ 266	\$ 1,855
Technology	\$ 1,500	\$ 3,147	\$ -		\$ 550	\$ (2,197)
Curriculum/Assessments				\$ 2,500		\$ (2,500)
Licensing/Dues						\$ -
Nutrition						\$ -
Transportation						\$ -
Supplies/Materials	\$ 500	\$ 314			\$ 300	\$ (114)
Building Maintenance/Repair						\$ -
Rent/Occupancy/Utilities						\$ -
Furniture						\$ -
Playground/Outdoor space						\$ -
Printing/Marketing/Website/Postage						\$ -
Admin Expenses (Legal, Accounting, Insurance,						\$ -
Indirect costs						\$ -
Total	\$ 38,000	\$ 11,170	\$ 9,437	\$ 9,413	\$ 7,980	\$ (0)

Comments:

Personnel - Clara Iliff, ECE Associate Director of Education 2/3 payroll costs designated to specific training/support. Training with BC all staff and for individuals in mentor rolls. Technology costs are work stations and associated supplies to set up those stations. AB Technical College - ECE Administrative Coursework and BC Lead Staff training - October 2023. Upgraded technology supplies for two classrooms. Curriculum costs include specialist brought in for assessments and training in addition to ADE training/one-on-one supports. Added Ipads in two classrooms for teacher education, tools for assessments and communication.



PeakOne Technology
828-490-1515
9 Braddock Way
Asheville, NC 28803

[click page to open pdf](#)

Billed To
Ashley Lasher
The Jewish Community Center of
Asheville
236 Charlotte Street
Asheville, NC 28801

Date of Issue
06/06/2023

Due Date
07/06/2023

Invoice Number
4472

Amount Due (USD)
\$1,124.47

Description	Rate	Qty	Line Total
Product Lenovo Laptop -Processor : Intel Core i5-1235U Processor (E-cores up to 3.30GHz) -Operating System : Windows 10 Pro 64 -Display : 14.0"FHD (1920 x 1080) IPS, anti-glare, -Memory : 8GB DDR -Weight 4.18lbs -Graphics : Iris Xe Graphics -Camera : 720p HD Camera with MIC -Hard Drive : 256GB Solid State Drive -Warranty : 1 Year Depot or Carry-in	\$850.12 +NC Tax Bun	1	\$850.12
Product 24 inch LG monitor	\$130.80 +NC Tax Bun	1	\$130.80
Product Wireless adapter	\$59.99 +NC Tax Bun	1	\$59.99
Product Shipping	\$10.00 +NC Tax Bun	1	\$10.00
Subtotal			1,050.91
NC Tax Bun (7%) #000884454			73.56
Total			1,124.47
Amount Paid			0.00
Amount Due (USD)			\$1,124.47

Associate Director of Education

10/17/2023

<u>Full Name</u>	<u>Department Name</u>	<u>Employee Number</u>	<u>Employee Type</u>	<u>Status</u>	<u>Job Title</u>	<u>Gross Wages</u>	<u>Total Hours</u>
Iliff, Clara	Shalom	5589	Regular	Active	Associate Director of Early Childhood Staffing	10851.85	488.5701

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P

Associate Director of Education

						01/05/2024	
<u>Full Name</u>	<u>Department Name</u>	<u>Employee Number</u>	<u>Employee Type</u>	<u>Status</u>	<u>Job Title</u>	<u>Gross Wages</u>	<u>Total Hours</u>
Iliff, Clara	Shalom	5589	Regular	Active	Associate Director of Early Childhood Staffing	12495.04	600.9000

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Associate Director of Education

04/10/2024

<u>Full Name</u>	<u>Department Name</u>	<u>Employee Number</u>	<u>Employee Type</u>	<u>Status</u>	<u>Job Title</u>	<u>Gross Wages</u>	<u>Total Hours</u>
Iliff, Clara	Shalom	5589	Regular	Active	Associate Director of Early Childhood Staffing	9923.10	498.7100

[Please click link to review all invoices](#)

2/12/24 11:14 AM

Mall - Amber Williams - Outlook

Receipt for Your Payment to Buncombe County Partnership for Children, Inc.

service@paypal.com <service@paypal.com>

Fri 1/5/2024 11:45 AM

To: Amber Williams <Amber@jcc-asheville.org>

Hello, Amber Williams



01-01-00 - 6155-0100

You paid \$20.00 USD to Buncombe County Partnership for Children, Inc.

[View or Manage Payment](#)

Transaction ID

8M3D4718WG57072K

Transaction date

January 5, 2024

Merchant

Buncombe County Partnership for Children, Inc.

admin@buncombepfc.org

+1 828-265-9383

Subtotal \$20.00 USD

Total \$20.00 USD

Payment \$20.00 USD

Charge will appear on your credit card statement as "PAYPAL *BUNCOMBECOU"

Payment sent to admin@buncombepfc.org

Payment sent from Amber@jcc-asheville.org

Paid Buncombe County Partnership for Children, Inc. with

Please click on the object to review all invoices.

Associate Director of Education

<u>Full Name</u>	<u>Department Name</u>	<u>Employee Number</u>	<u>Employee Type</u>	<u>Status</u>	<u>Job Title</u>	<u>Gr</u>
Iliff, Clara	Shalom	5589	Regular	Active	Associate Director of Early Childhood Staffing	

As of 03/31/2024 - 06/30/2024

06/18/2024

<u>ross Wages</u>	<u>Total Hours</u>
10827.70	483.7500

[Click object to view all documents](#)

General Ledger Report

JCC of Asheville

03/01/2024 - 06/30/2024

Transaction Number	Source	Type	Reference	Summary Description	Line Item Description	Debit	Credit	Date
01-01-06-6303-0100				Software				Begin
202404100733-19548524	AP	Invoice		Bank of America Business Card, #6329 A/W - BOA 3/2024, #6329 A/W - BOA 3/2024	#6329 A/W - BOA 3/2024	240.00	0.00	03/2
202404100840-19547061	AP	Invoice		Bank of America Business Card, #6577 RS - BOA 3/2024, #6577 RS - BOA 3/2024	#6577 RS - BOA 3/2024	17.50	0.00	03/2
2024060230813-19748436	AP	Invoice		Bank of America Business Card, #6577 RS 4/2024, #6577 RS - BOA 4/2024	#6577 RS - BOA 4/2024	17.50	0.00	04/2
202406050925-19799133	AP	Invoice		Bank of America Business Card, #6577 RS 5/2024, #6577 RS - BOA 5/2024	#6577 RS - BOA 5/2024	35.00	0.00	05/2
Totals						310.00	0.00	
01-01-06-6115-0100				Furniture & Equipment				Begin
2024060230813-19748431	AP	Invoice		Bank of America Business Card, #6329 4/2024, #6329 A/W - BOA 4/2024	#6329 A/W - BOA 4/2024	37.99	0.00	04/2
202404291050-19623163	AP	Invoice		Amazon Capital Services, Inc., 113-6643733-6653056, Shalom Equipment	Charging Station	154.80	0.00	04/2
202404291053-19623206	AP	Invoice		Amazon Capital Services, Inc., 113-5576517-6183440, Shalom Equipment	2 iPads	498.00	0.00	04/2
202406000853-19730458	AP	Invoice		Amazon Capital Services, Inc., 113-5576517-6183440, Shalom Equipment	iPad Case	23.99	0.00	04/2
202406000853-19730458	AP	Invoice		Amazon Capital Services, Inc., 113-5576517-6183440, Shalom Equipment	2 Keyboards	23.99	0.00	04/2
202406050925-19799591	AP	Invoice		Bank of America Business Card, #3856 RH 5/2024, #3856 RH - BOA 5/2024	2 trash cans	99.98	0.00	05/2
202406050925-19799823	AP	Void Invoice		Bank of America Business Card, #3856 RH 5/2024	2 trash cans	0.00	99.98	05/2
202406050925-19799824	AP	Invoice		Bank of America Business Card, #3856 RH 5/2024, #3856 RH - BOA 5/2024	2 trash cans	99.98	0.00	05/2
202406061024-19609497	AP	Invoice		Amazon Capital Services, Inc., 113-3870156-7837047, iPad Case for Shalom	iPad Case for Shalom	34.99	0.00	06/0
202406060925-19602395	AP	Invoice		Amazon Capital Services, Inc., 113-9963034-3943433, iPad Case for Shalom	iPad Case for Shalom	34.99	0.00	06/0
Totals						1,104.65	99.98	
01-01-06-6140-0100				Supplies				Begin
202403261241-19473571	AP	Invoice		Coastal Chemical and Paper, Inc., 261692, 3.20.2024 SH	Chlorine Test Strip	14.50	0.00	03/2
2024060230813-19748431	AP	Invoice		Bank of America Business Card, #6329 4/2024, #6329 A/W - BOA 4/2024	#6329 A/W - BOA 4/2024	37.79	0.00	04/2
Totals						52.29	0.00	
01-01-06-6155-0100				Staff Training & Development ECE				Begin
202404100733-19548524	AP	Invoice		Bank of America Business Card, #6329 A/W - BOA 3/2024, #6329 A/W - BOA 3/2024	#6329 A/W - BOA 3/2024	150.00	0.00	03/2
202406041141-19793211	AP	Invoice		Bank of America Business Card, #1714 JO 5/2024, #1714 JO - BOA 4/2024	#1714 JO - BOA 4/2024	266.00	0.00	05/2
Totals						416.00	0.00	

Posted	Balances
Inning Balance	2,315.22
27/2024	2,895.22
27/2024	2,572.72
27/2024	2,590.22
28/2024	2,625.22

#1

#2

Ending Balance	2,625.22
Inning Balance	380.63
27/2024	427.62
28/2024	582.42
28/2024	1,030.42
28/2024	606.41
28/2024	630.39
28/2024	754.36
28/2024	654.36
28/2024	754.36
28/2024	789.25
27/2024	824.14

#3

#4

#7

#5

#6

#8

#8

Ending Balance	824.14
Inning Balance	185.10
28/2024	199.60
27/2024	237.39

#9

Ending Balance	237.39
Inning Balance	2,327.50
27/2024	2,477.50
27/2024	2,743.50

#10

Ending Balance	2,743.50
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