



# Buncombe County Recreation Services

*Josh O'Conner, AICP, CZO, CNUa, CFM  
Manager*

## **BUNCOMBE COUNTY RECREATION SERVICES COMMUNITY RECREATION GRANT APPLICATION 2019-2020**

*Requests may be made for amounts up to \$6,000.00*

\_\_\_\_\_  
*Organization's Name*

\_\_\_\_\_  
*Contact Person (Please Print)*

\_\_\_\_\_  
*Mailing Address*

\_\_\_\_\_  
*City*

\_\_\_\_\_  
*Zip*

\_\_\_\_\_  
*Site Location Address if different than above*

\_\_\_\_\_  
*Phone Number*

\_\_\_\_\_  
*Email Address*

\_\_\_\_\_  
*Dollar Amount Requested*

\_\_\_\_\_  
*Estimated # of Citizens to be Served Annually*

\_\_\_\_\_  
*Age Range of Participants*

*ADDITIONAL PAGES MAY BE USED AS NEEDED*

**Please give a brief history of your organization (Include mission statement if applicable)**

**How is your organization funded?** *(Please give a brief description of annual funding resources and attach a copy of your **organization's operating budget** for the current year)*

**Have you sought funds from other sources?**       YES  NO

*If yes, please list sources and dollar amounts received.*

**Please give a detailed description of the project that funds are requested for, including the purpose and goals. Tell us how your plan supports Recreation Services mission and the [Buncombe County Sustainability Plan Annual Report](https://www.buncombecounty.org/common/planning/sustainability-plan-update.pdf)** (click on this highlighted link or type in <https://www.buncombecounty.org/common/planning/sustainability-plan-update.pdf>). *Please list items by priority of need.*

**Please define below how your organization receiving this funding will benefit the community.**

Please attach a detailed proposed budget for the project to this application (see attachment #1). Please provide quotes for all goods/services listed in the budget. All quotes must be directly from the vendor. (See Budget Example below)

Please define below or attach your Project Timetable, including a specific date for completion.

Do you understand that all projects must be completed and funds spent and invoices/receipts submitted to Buncombe County Recreation Services prior to May 29, 2020?  YES  NO

How will your organization maintain your new project?

*Example: If your project is to start a new community garden, how do you plan to maintain/manage the garden to insure its sustainability?*

**NOTE: When the project/program is completed the organization must contact the Buncombe County Recreation Services for final site inspection.**

\_\_\_\_\_  
*Signature of Organization Chairperson/President*

\_\_\_\_\_  
*Date*

E-mail signed & completed application to:

angie.hall@buncombecounty.org

Buncombe County Recreation Services  
Attention: Angie Hall  
46 Valley Street  
Asheville, NC 28801  
(828) 250-6704

# Attachment #1

## BUDGET EXAMPLE

### BUNCOMBE COUNTY RECREATION SERVICES Community Recreation Grants 2018-2019

Amount Requested: \$2,515.00 (amount should match budget total)

**Budget Example** for Expenses related to your proposed project. Please list items by priority of need.

*(Add as many lines as needed, attach vendor quotes)*

| <u>VENDOR</u>     | <u>ITEM(S)</u>         | <u>TOTAL</u>       |
|-------------------|------------------------|--------------------|
| 1. Hipps Stone    | steppers, gravel, sand | \$ 2,150.00        |
| 2. Wholsale Glass | Plexiglass             | \$ 100.00          |
| 3. Home Depot     | Landscape Timbers      | \$ 225.00          |
| 4. Amazon         | Sunshade               | \$ 40.00           |
|                   |                        |                    |
|                   |                        |                    |
|                   | <b>TOTAL</b>           | <b>\$ 2,515.00</b> |

#### **Justification:**

*(List each item above and its purpose, be specific)*

**EX:** Hipps Stone – 2500 lbs. 1.23 ton steppers, 2 yds. Sand, River Rock for walking path  
Home Depot - Landscape Timbers for building 5 raised garden beds. 10 ft. x 10ft.  
Amazon – Sun Shade for Cob Bench Coverage