

Buncombe County NC - Home and Community Care Block Grant (HCCBG) Advisory Committee

Meeting Agenda

Date: Wednesday 12/14/2022

Time: 3:30 pm

Location: ZOOM only

Invitees		
Dan Beerman	Suzanne Booth	Rebecca Hartz
Eileen McMinn	Susan Schiemer	Meg White
Greg Zornes		Billie Breeden
Jennifer Teague	LeeAnne Tucker	Zack Schmitt

Not in attendance: Eileen McMinn, Greg Zornes, and Meg White

- I. 3:30-3:35 Welcome
 - a. Approve or Revise Agenda
 - i. There was an addition to the Agenda - discussion of Council on Aging's IHA wage.
 - b. Approve or Revise Meeting Minutes – November
 - i. There were no revisions to the Meeting Minutes.
 - ii. Motion made by Suzanne Booth to approve the Meeting Minutes, seconded by Susan Schiemer. Motion carried.
- II. 3:35-4:15 Finalize Grant Application
 - a. In Home Aide Wage
 - i. On the application, it was decided to let IHA applicants know how much Buncombe County is paying for non-certified aides (\$17/hour) and certified aides (\$18/hour) with the Social Services Block Grant (SSBG) funding. There is a shortage of aides so perhaps an increase in pay will help. The increase aligns with Buncombe County's living wage rate for 2022 of \$17.70/hour.
 - ii. Council on Aging pays \$28/29 per hour total to IHA providers across three levels of service. Council on Aging has requested a rate increase and Jen will provide additional info by the next meeting.
 - iii. If COA increased their hourly rate, more funding would be spent, but more service may not be provided. And what effect would the increased funding have on the current waitlist? Jen and Zack will talk more about this offline. More clarity is needed to understand the effect on HCCBG funding.

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- iv. Regarding other parts of the application, it was decided to take off the question explaining 5% change or more in the proposed number of clients served. One suggestion was to ask in the mid-year Progress Report - how have your clients changed from year to year?
 - v. Regarding the Diversity, Equity, Inclusion, and Accessibility (DEIA) section of the application, it was decided to add underneath the title - Please note that if your organization is funded you will be asked to share demographic data (race, income, age, and zip codes) of clients served at the mid-year and end of year reporting.
 - vi. In the DEIA section, question 3- Actions, it was decided to have the following questions:
 - What goals does your organization have for realizing diversity, equity and inclusion?
 - What action steps does your organization propose to take in the new grant year?
 - How will you measure your progress and success in demonstrating equity, (such as plans for outreach to underserved communities, hiring practices, staff training,)?
- b. Budget
- i. The new budget format was reviewed. This budget format is closer to the budget form providers complete (DAAS-732).
 - ii. Motion made by Suzanne Booth to approve the application and new budget form, seconded by Rebecca Hartz. Motion carried.
- III. 4:15–4:25 Review October Funding Expenditures
- a. Units of Service
 - b. Buncombe County Supplemental Aging Funds (BCSAF)
- IV. 4:25-4:30 Determine Action Items and Next Steps
- a. Lack of transportation from Mountain Mobility remains a big issue for MountainCare and Jewish Family Services, thus, underspending HCCBG funds while Mountain Mobility is overspending HCCBG funds. It was suggested to have Mountain Mobility do a 20-minute presentation at the next meeting and answer questions.
 - b. There will be a meeting for providers to review the application on Wednesday, January 18, 2023. The application will be released on Tuesday, January 17, 2023.
 - c. There are still open seats on the HCCBG Advisory Committee. Applications are open until the end of February.
 - d. The next meeting will be January 25 at 3:30 pm.