

TO: Western North Carolina Regional Air Quality Agency Board of Directors

FROM: Marti Skelly, Accounting Technician III

SUBJECT: November 10, 2014

DATE: December 29, 2014

Please find attached a copy of the **MINUTES** from the November 10, 2014 Board Meeting. The next meeting of the WNCRAQA Board is scheduled for **Monday, January 12, 2015**, in the Agency Board Room at 49 Mt. Carmel Road, Asheville, NC.

The Western North Carolina Regional Air Quality Agency Board of Directors met on Monday, November 10, 2014, at the boardroom of the Western North Carolina Regional Air Quality Agency, located at 49 Mt. Carmel Road, Asheville, NC.

The attendance of the Board members was as follows:

Members Present:

Britt Lovin

Karl Koon

Dean Kahl

Vonna Cloninger (via teleconference)

Members Absent:

Loyd Kirk

Staff Present: *David Brigman, Director; Betsy Brown, AQ Supervisor; Kevin Lance, AQ Field Services Program Manager; Marti Skelly, Accounting Technician III; Arnie Lingle, AQ Specialist; Mike Matthews, Senior AQ Specialist; Juanita Shanley, Accounting Technician III.*

Media Present:

Others Present: *Curt Euler, Attorney; Mike Plemmons, CIBO*

Mr. Lovin called the meeting of the Western North Carolina Regional Air Quality Agency Board of Directors to order on November 10, 2014, at approximately 4:06 p.m.

The order of business was as follows:

I. PUBLIC COMMENT PROTOCOL ANNOUNCEMENT:

Mr. Lovin started the meeting by reading the announcement about the public comment protocol.

II. ELECTION OF BOARD CHAIR AND VICE-CHAIR:

Mr. Karl Koon nominated Britt Lovin for Board Chair; and Dean Kahl to Board Vice-Chair Ms. Vonna Cloninger seconded the motion. The motion was approved 4-0.

III. APPROVAL OF AGENDA:

There were no changes to the Agenda and Mr. Koon made a motion for approval. .
Dr. Kahl seconded the motion. It was approved 4-0.

IV. SPECIAL PRESENTATIONS

Mr. Lovin presented Juanita Shanley with a plaque in recognition of 12 years of service.
The retirement dinner for her is scheduled for November 20, 2014 at 6:30 p.m. at the Fireplace
Restaurant.

V. CONSENT AGENDA:

Approval of minutes from the September 8, 2014 Board Meeting: There were no changes to
the minutes and Mr. Koon made a motion for approval. Dr. Kahl seconded the motion and it was
approved 4-0.

VI. DIRECTOR'S REPORT:

A. Update on Arrangement between Air Quality and Solid Waste Departments:

An update was given by David Brigman. Economically, there is a savings from salary and benefits
for consolidating the offices of the Air Quality and Solid Waste Departments. The amount of the
savings offsets losses in permit fees from Duke Energy. Building maintenance expenses are a
consideration. Ms. Cloninger expressed a need for a contractual agreement between the Agency and
the County. Dr. Kahl expressed concerns about David retiring; then finding someone that knows
both programs. The Board agreed that a meeting should be set up with Mr. Brigman, Mr. Lovin, and
the County Manager, Wanda Greene, to discuss the arrangement.

B. Update on Monitoring Network:

Arnie Lingle is back and working with Kevin Lance to get ready for the EPA audit that will be
happening soon. The State is shutting down the Met Station at AB Tech. David noted that the
EPA is cutting the funds that states and locals are receiving for speciation monitors. Our
speciation monitor will be discontinued in January as a result.

C. Update on Agency staff positions vacated by retiring employees:

The following update was made by David Brigman: Vic Farher's position was offered to and
accepted by Betsy Brown. Betsy Brown's position was posted, interviews are scheduled for the
following Wednesday. Juanita Shanley's position was posted filled by Marti Skelly.
Mike Matthews moved downtown to the Permits/Inspections Office. Mike feels it is saving time
and paperwork to be located there.

D. Quarterly Report for 3rd Quarter:

No questions or comments noted

E. Facility Operating Permits (Renewals)

Facility Name	Type of Facility	Facility Classification	Location	Changes from Existing Permit
BorgWarner, Inc.	Automotive Components Manufacturing Facility	Title V	Brevard Road, Asheville	One permitted processes will be moved from Part II (State/Local Operating Permit) to Part I (Title V Permit). Three insignificant sources (emergency engines and fire pump) that are subject to federal requirements will be included in the permit so that those requirements can be listed. Monitoring and recordkeeping requirements are being added for a dust collector. General conditions and insignificant activity list will be updated.

There were no questions regarding the renewal and Mr. Koon made a motion to approve the permit. Dr. Kahl seconded the motion and it was approved 4-0.

F. Facility Permit Modifications

Facility Name	Type of Facility	Facility Classification	Location	Proposed Equipment
Arvato Entertainment, LLC	Media Replication Services Facility	Title V	Monticello Road, Weaverville	Arvato has requested a VOC limit in their permit to become a synthetic minor source.
Bonar, Inc.	Non-woven / Geo-synthetic Fibers Manufacturing Facility	Title V	Sand Hill Road, Enka	Per WNCRAQA Code 17.0504 – “Option for Obtaining Construction and Operation Permit,” Bonar applied for a small source permit in order to construct and operate new equipment to be added to their facility, and then one year after beginning operation of the new equipment, they were required to apply for a Title V operating permit. This is the first Title V permit issued to the facility.
Flint Group	Fabricated Rubber Products Manufacturing Facility	Title V	Glen Bridge Rd., Arden	Flint Group is requesting to add a regenerative thermal oxidizer (RTO) to control emissions from a spreader that applies solvent-based coatings. The spreader is approaching the threshold for which controls are required by the applicable regulation.

There were no questions regarding the permit modifications and Mr. Koon made a motion for approval. Dr. Kahl seconded the motion and it was approved 4-0.

VI. NEW BUSINESS:

- A. Legal Council Report – Mr. Euler:** Regarding the Pitrolo Appeal, a recent ruling was in favor of the Air Quality Board and the issue has been resolved.

VII. OTHER BUSINESS:

A. Calendar:

1. Approval of Calendar for 2015

There were no questions regarding the calendar for 2015. Ms. Cloninger made a motion to approve the calendar; Mr. Koon seconded. The calendar for 2015 was approved 4-0.

2. The next meeting for the Board will be Monday, January 12, 2015 at 4:00 p.m.

- B. Announcements:** Retirement Dinner for Juanita Shanley is on November 20; Fireplace Restaurant.

VIII. PUBLIC COMMENT:

None

XI. ADJOURNMENT:

With no further business, Dr. Kahl moved that the meeting be adjourned at approximately 4:50 p.m. Mr. Koon seconded the motion. The motion passed 4-0.