

TO: Western North Carolina Regional Air Quality Agency Board of Directors
FROM: Betsy Brown, Air Quality Supervisor
SUBJECT: September 8, 2015
DATE: October 27, 2015

Please find attached a copy of the **MINUTES** from the September 8, 2015 Board Meeting. The next meeting of the WNCRAQA Board is scheduled **Monday, November 9, 2015**, in the Agency Board Room at 125 South Lexington Ave Suite 101, Asheville, N.C. 28801.

The Western North Carolina Regional Air Quality Agency Board of Directors met on Tuesday, September 8, 2015, at the boardroom of the Western North Carolina Regional Air Quality Agency, located at 49 Mt. Carmel Road, Asheville, NC.

The attendance of the Board members was as follows:

Members Present:

Britt Lovin

Vonna Cloninger

Karl Koon

Loyd Kirk

Members Absent:

Dean Kahl

Staff Present: *David Brigman, Director; Ashley Featherstone, Air Quality Permitting Program Manager; Betsy Brown, AQ Supervisor; Mike Matthews, Senior AQ Specialist; James Raiford, Senior AQ Specialist*

Media Present: *none*

Others Present: *Michael Frue, Attorney; Emma Greenbaum, Sierra Club; Mike Plemmons, CIBO*

Mr. Lovin called the meeting of the Western North Carolina Regional Air Quality Agency Board of Directors to order on September 8, 2015 at approximately 4:03 p.m.

The order of business was as follows:

I. PUBLIC COMMENT PROTOCOL ANNOUNCEMENT:

Mr. Lovin started the meeting by reading the announcement about the public comment protocol.

II. APPROVAL OF AGENDA:

Mr. Lovin stated that an Executive Session to discuss a personnel issue needed to be added to the agenda and become item VIII. Adjournment would become item IX on the Agenda. Mr. Koon made a motion for approval. Ms. Cloninger seconded the motion. It was approved 4-0.

III. CONSENT AGENDA:

A. Approval of minutes from the July 13, 2015 Board Meeting:

There were no changes to the minutes and Ms. Cloninger made a motion for approval. Mr. Koon seconded the motion and it was approved 4-0.

IV. DIRECTOR'S REPORT:

A. Monitoring Update: The following update was made by Mr. Brigman: Unless we have some problem in the next month or so, it appears we've gone thru the ozone season without an exceedance. The new BAM monitor has been received. This is the continuous PM2.5 monitor. It will need to be assembled in house and run for a while before being put into operation. This will replace a 15 year old TEOM unit on the Board of Education building.

We will have to get a crane to switch out the units. The Agency has two old PM 2.5 monitors. We are no longer running this type of equipment, but the state is. We would like to give them the monitors but it is simpler to loan the state the units. The state has provided us with monitors when we have needed them. We cannot sell them as there is no market for them, and there is no scrap value. We have an EPA audit at the end of the month. There is a new EPA auditor and the audits have been tough on other agencies so far. We run the same protocols as the state and we have made a few modifications. The Agency will continue to send out the AQ forecast as had been done in the past.

- B. Electronic Board Books and Agenda Packets Update:** Update was given by Mr. David Brigman; the Wi-Fi is installed and operational in the building. An email address must be entered in order to access it.
- C. Duke Energy Progress Permit Renewal Update:** An update was given by Ms. Featherstone. As stated at the last board meeting, the comments and emails have been categorized and summarized. Currently we are working on the written responses to the summarized comments. This is a time consuming process. There were several hundred comments, some duplicates, about 500 emails, 100 or so written comments, and 40 to 50 comments from the hearing. When these are summarized there are only about 10 to 15 different comments. We still have to review and categorize each one. It will be another month or longer before the document will be sent to the EPA. This is a very busy time. The Agency has processed 17 permits in the last few months. Annual federal inspections must also be completed in September. We are also expecting the permit application from Duke for the new gas turbine plant sometime soon.
- D. Discussion of Agency Building and Office Space:** Mr. Lovin prefaced this discussion with thanks to Mr. Brigman for working on this move and looking out for the future financial stability of the Agency. An update was given by Mr. Brigman. The County is moving departments around and wants to move our Agency to a downtown space, 125 S. Lexington Ave. This is a condo that the county owns. Handmade in America was in this space previously. The office has limited parking and our Agency does not have the parking needs of some other county departments. The current Agency building has maintenance needs that the Agency cannot currently afford. This includes a new roof, pavement, more heating units, carpet and paint, inside and out. There is an HOA fee at the new space. It is \$700 per month which covers exterior maintenance, and parking. The current building is 5,300 square feet. The new space is 4,200 square feet. The agreement with Buncombe County includes financial offsets in exchange for the use of the Agency building. The new office includes 5 parking spaces in a garage beneath the office and two more in a county lot nearby. Staff will not have to pay for parking which can be a big expense downtown. The offices are equipped with a lot of furniture, much of which we can use. Most of the furniture the current office has was purchased when the Agency moved into this building in 1995. We will take what we need; the rest we will leave for Soil and Water or the Extension Service who will be moving into our building. There are metered spaces in front of the space. During Board meetings, we will try to reserve the spaces in front of the building or make some adjustment to staff parking during that time to accommodate the Board. The Agency was also told that we could use the Planning Board's meeting room if needed. There is plenty of room for Board meeting space. We will try to have our Board meetings in the new space unless there are problems. Currently the Agency has a \$150,000 shortfall. This is a way to shore up financial stability and offset costs. Ms. Cloninger made a motion to move the Agency to 125 S. Lexington. Mr. Kirk seconded. The motion passed 4-0.

E. Facility Operating Permits (Renewals)

Facility Name	Type of Facility	Facility Classification	Location	Changes from Existing Permit
Anders-Rice Funeral Home	Crematory	Small	1428 Patton Avenue, Asheville	Condition related to NC Air Toxics rules will be updated per revised rules.
Eaton Electrical	Electrical Distribution Equipment Manufacturer	Small	221 Heywood Road, Arden	Insignificant activity list will be updated.
Ohio Electric Motors, Inc.	Electric Motor Manufacturing Facility	Small	30 Paint Fork Road, Barnardsville	Insignificant activity list will be updated.
Perfection Gear, Inc.	Power Transmission Manufacturing Facility	Small	9 North Bear Creek Road, Asheville	Insignificant activity list will be updated.
Smokey Mountain Lumber, Inc.	Wood Products Finishing Facility	Small	19 Lower Grassy Branch Road, Asheville	None

F. Facility Permit Modifications

Facility Name	Type of Facility	Facility Classification	Location	Changes from Existing Permit
Oldcastle APG South, Inc., dba Adams	Concrete Block Manufacturing Facility	Small	Meadow Road, Asheville	A silo is being removed and a dust collection system is being replaced.
Mission Hospital	General Medical and Surgical Hospital	Synthetic Minor	Biltmore Avenue, Asheville	Mission is proposing to add two boilers and three emergency generators. The synthetic minor limit affecting maximum fuel oil usage will be revised. A NC Air Toxics analysis will be included in the permit.
Vulcan Construction Materials, LP	Stone Crushing & Processing Facility	Small	Highway 19/23, Enka	Name Change

There were no questions regarding the renewals and Mr. Kirk made a motion to approve these permits. Mr. Kirk seconded the motion and it was approved 4-0.

Mr. Koon made a motion to approve the modification at Oldcastle. Ms. Cloninger seconded the motion and it was approved 4-0.

Mission Hospital submitted a permit modification application to add two new boilers and three new

emergency generators to the Mission Campus in a New Central Energy Plant. This triggered a NC Air Toxics review which required all the combustion sources to be modeled for the facility. The Agency offered to do the analysis; however, due to the facilities time line, a consulting firm was hired to do the modeling. This analysis is time consuming and a consulting firm could do this sooner than the Agency. There has not been time for this to be completed and reviewed in time for this board meeting, so staff wants to pull this from the agenda. Mission wants to break ground soon and they were advised that there were some things that could be done, such as clearing and grading, before the permit is issued. The facility requested an expedited permit in order to proceed with the construction process scheduled for this month. We expect the rest of the required information this week. The permit modification will be completed, a preliminary approval to construct letter is expected to be issued after the review, and it is expected that the permit modification will be presented at the next board meeting. Staff wanted the board to be aware that this was in process and that Mr. Brigman would need Mr. Lovin's approval to send the preliminary approval to construct letter. The board did not want to impede Mission's progress.

Mr. Koon made a motion to approve the administrative change to Vulcan's permit. Ms. Cloninger seconded the motion. It was approved 4-0.

V. **NEW BUSINESS:**

A. **Legal Counsel Report:** Curt Euler is now Director of Buncombe County Human Resources and will no longer handle board meetings. Michael Frue is once again handling boards.

VI. **OTHER BUSINESS:**

A. **Advisory Committee Report:** An update was given by Ashley Featherstone. The committee has not met since May when they reviewed and decided on the AQ Awards. There is nothing new to report.

B. **Calendar:**

1. The next meeting of the Board will be Monday, November 9, 2015.

C. **Announcements:** None

VII. **PUBLIC COMMENT:**

None

VIII. **EXECUTIVE SESSION:**

The Board went to Executive Session to discuss a personnel issue at approximately 4:36 p.m. Mr. Frue referenced N.C. General Statute 143-318.11(a)(6) which covers closed sessions dealing with employee issues.

IX. **ADJOURNMENT:**

Adjournment took place at the end of the Executive Session at approximately 4:57 p.m.