



## Buncombe County Board of Commissioners

### Request for Board Action

**Meeting Date: 8/6/2024**

#### Consent Agenda

**Department:** General Services

**Presenter(s):** Ronnie Lunsford

**Contact(s):** Ronnie Lunsford

**Subject:** Design services contract with Method Studio for the FY24 200 College Street Renovation Project.

**Brief Summary:** The Board of Commissioners approved a renovation to the second floor of 200 College Street as part of the FY24 Capital Improvement Plan. This project will renovate the space currently occupied by TD Bank following the expiration of their lease. The space will then be utilized by County departments. To facilitate this project, design services are needed. The services provided by the consultant include:

- Departmental Space Programming
- Schematic Design
- Design Documents
- Construction Documents
- Cost Estimating
- Assistance with Permitting
- Construction Administration
- Compilation of Closeout Documents

General Services released a Request for Qualifications to solicit interested firms to provide the services needed. There were five statements of qualifications received and they were scored by members of Buncombe County General Services. Method Studio scored the highest of the five statements received. As a result, staff met and negotiated a design services contract for \$95,993.50. This is in line with expectations and no new funds are needed.

**Recommended Motion & Requested Action:** Recommend executing the design services contract with Method Studio

**County Manager's comments and Recommendation:** Approve as presented