



Buncombe County Board of Commissioners

Request for Board Action

Meeting Date: 8/15/2023

Consent Agenda

Department: County Manager

Presenter(s): Timothy Love, Intergovernmental Relations

Contact(s): Timothy Love

Subject: BCTDA Administrative Collection Agreement

Brief Summary: Buncombe County provides certain services to the BCTDA, including administering the room occupancy tax and serving as the ex officio finance officer of the TDA. Additionally, the County provides other support services, not mandated by statute, to Explore Asheville including processing its employee payroll and Human Resources management associated with payroll. Consistent with its statutory authority, the County will charge the TDA five percent (5%) of the gross proceeds of the occupancy tax collected or accrued each fiscal year, and the five percent (5%) shall be retained by the County as compensation for the Statutory Services and Contractual Services provided.

Recommended Motion & Requested Action: Approve the agreement.

County Manager's comments and Recommendation: Approve as presented.