Comprehensive Plan
CONSULTANT SELECTION PROCESS

Presented by
Planning & Development Department
Consultant Role

Consultant to guide the planning process and provide services and support for the creation of a 20 year plan

**Consultant Role:**

- Engage citizens, staff, and the community in the process
- Compile and analyze data and prior plans
- Develop goals, policies, and actions to achieve the vision
- Draft the plan and present to Boards for feedback/ adoption
Request for Proposals (RFP)

- 5 Proposals Received
- Scored by the Selection Committee:
  - Nancy Waldrop – Planning Board Chair
  - Rasheda McDaniels – CAPE
  - Jim Blanton – Libraries
  - Sybil Tate – County Manager’s Office
  - Timothy Love – County Manager’s Office
  - Jennifer Harrison – Agriculture & Land Resources
  - Nathan Pennington – Planning & Development
  - Gillian Phillips – Planning & Development
- 2 Consultants Interviewed by the Committee

- CLARION selected

- Scoring based on the RFP requirements:
  - Quality of previous work detail and design
  - Experience with similar communities
  - Experience creating a Comprehensive plan
  - Clear, realistic process and timeline
  - Equitable and inclusive public engagement
  - Robust communication techniques
  - Equity focus throughout
  - Addresses the core components needed
  - Adequate and effective use of budget
  - Sufficient staffing
Consultant Timeline

5 Proposals Received

Proposals scored by Selection Committee

2 Consultants Interviewed by Selection Committee

Proposed Contract negotiations begin with Clarion

Contract Start Date

April 27 | MAY 7 | May 20 | June 17 | August

- Proposals scored by Selection Committee
- Proposed Contract negotiations begin with Clarion
CLARION
TRAFFIC PLANNING AND DESIGN, INC.

NEMAC+FernLeaf

EQUINOX
balance through proper planning

RRC ASSOCIATES

ESP

1
PHASE 1: LAUNCH PROJECT
Months 1-2

2
PHASE 2: ESTABLISH THE VISION AND GOALS
Months 3-5

3
PHASE 3: DEVELOP POLICIES AND STRATEGIES
Months 6-12

4
PHASE 4: ADOPT PLAN
Months 13-21

Comprehensive Plan 2023
Buncombe County, NC

Response prepared by:
CLARION
NEMAC+FernLeaf

BUNCOMBE COUNTY