



## Buncombe County Board of Commissioners

### Request for Board Action

Meeting Date: 4/6/2021

#### Public Hearings

**Department:** Manager / Legal and Risk

**Presenter(s):** Michael Frue

**Contact(s):** Sybil Tate / Michael Frue

**Subject:** Extend the end date for COVID PTO use

**Brief Summary:** many County employees played a crucial role in the response to COVID-19 and this Board amended the Personal Time Off ("PTO") provisions of the Personnel Ordinance to award up to two (2) weeks of PTO to County employees who demonstrated extraordinary personal and professional sacrifice of time and effort in response to this emergency through the mobilization and operations associated with the Buncombe County Emergency Operations Center and County government between March 12, 2020 and May 31, 2020.

Employees were originally directed to use any awarded leave by June 30, 2021, but the length of the pandemic and staffing needs have prevented many recipients from scheduling any time off before that date.

**Recommended Motion & Requested Action:** Approve this amendment to the Personnel Ordinance to allow employees awarded COVID PTO to use this leave by June 30, 2022.

**County Manager's comments and Recommendation:** Manager recommends approval as presented.